



# TOWN OF CONCORD

## Town Manager's Report

Week of: October 3, 2016

### Salvation Army Seeking Kettle Coordinator for Holiday Season

The Salvation Army is looking for a volunteer(s) to manage the 2016 Red Kettle Campaign in Concord. They are looking to place someone at Crosby's Market. If you're interested in volunteering, please contact Michael Skoog at:

Michael.Skoog@USE.SalvationArmy.Org or  
(339) 502-5963

### Community Service News

Contact: (978) 318-3034

Cooler weather is coming and fuel assistance season is approaching. Anyone under the age of 60 who is interested in learning more about the South Middlesex Opportunity Council (SMOC) fuel assistance program should contact Bonny Wilbur, Community Services Coordinator, at tel. 978-318-3034 or [bwilbur@concordma.gov](mailto:bwilbur@concordma.gov). Eligible households receive assistance paid directly to their heating vendor; eligibility is based on annual income and family size. The fuel assistance season opens November 1, 2016.

### High Schoolers and Snooze Buttons: The New Public Health Crisis - Concord-Carlisle High School Auditorium Wednesday, October 19, 2016 from 7-9:00 PM

Please join the CCHS PA for an important evening that will take an in-depth look at what is being called an epidemic and national crisis for American high schoolers: insufficient sleep. An esteemed panel of speakers led by Dr. Judith Owens from Boston Children's Sleep Center will review current research on sleep patterns in adolescents, factors contributing to chronic sleep loss, and health-related consequences, such as depression, risky behaviors, increased obesity risk, and higher rates of drowsy driving accidents. The panel will also discuss the potential role of policy changes such as reduced homework and later school start times as a means of reducing the adolescent sleep crisis.

### Council on Aging News

Contact: (978) 318-3020

We are pleased to welcome Lauren Barretta to the COA staff as our Program Supervisor. Lauren is educated as a nurse and has been the Social Service Coordinator for a non-profit organization that provided support to British senior citizens in Brazil for the past several years. She is passionate about working with seniors and is very excited about coming to work for us. She is truly looking forward to meeting and working with all of the wonderful seniors in Concord and hopes you will stop by to introduce yourselves!

October's theme in the Harvey Wheeler Treasurer Chest Gift Shop will be Halloween and cats. The Gift Shop is open Monday through Thursday 10:30 AM to 2:00 PM. Please continue to drop off your gently used items and we will gladly put them in our shop.

Our amazing technical tutors are back for another year! If you have any computer, cell phone, i-Pad or Kindle questions that need answering, just call the COA and set up a one on one tutoring session with one of our great CCHS student volunteers.

Diane Briner, RPh, from West Concord Pharmacy will offer individual (regardless of your pharmacy affiliation) private, twenty-minute medication counseling appointments at no charge. Diane is happy to answer all of your medication-related questions. This is a great opportunity to review all of your medications with a professional to be sure you know what each medication is for and confirm that there are no medications that should not be taken together. Call the COA for more details and to sign up.

Please plan to join us on **Thursday, October 13th at 1:00 PM** for an informal hour to meet with a local Diabetes educator, Cheryl Laundry of Emerson Hospital to ask questions about Diabetes management. Topics piquing interest frequently include: complications, preventing or managing diabetes through healthy lifestyle, medication management and clinical advances. Please call the COA to sign up in advance.



**DEPARTMENT OF PLANNING & LAND MANAGEMENT**  
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## Natural Resources Division

Contact: (978) 318-3285

**Natural Resources Division prepares two Community Preservation Act (CPA) applications:** The two CPA applications submitted by Natural Resources staff include: Chamberlin Park pedestrian bridge design for \$19,340 (total \$26,840) and invasive species removal/treatment along the Mill Brook Way (between Lowell Road and Monument Street) in the amount of \$53,000 requested (\$68,188 total).

## Health Division

Contact: (978) 318-3275

**Flu clinics scheduled for October:** The annual Employee Flu Clinic is scheduled for Wednesday October 5 from 11 a.m. to 1 p.m. at 141 Keyes Rd. This clinic is consistently well attended and provides flu vaccine to approximately 100 town employees. The Senior Flu Clinic is scheduled for Thursday, October 20, 2016 from 1–3pm at the Council on Aging Harvey Wheeler Center. All Concord residents age 60 years and above are welcome to attend. There is no charge to attend the clinic, but residents are asked to bring their health insurance cards to the clinic. Pneumonia vaccine will also be available at the Senior Clinic. All vaccines are administered by Emerson Hospital Home Care.

## Planning Division

Contact: (978) 318-3290

**Community Preservation Committee (CPC) application deadline of September 30<sup>th</sup>:** The CPC received 15 new applications for Community Preservation Act funding before the deadline on Friday. The applications include two proposals for community housing projects, three for recreation projects, six for historic preservation projects, and four for projects which would meet the requirements for multiple categories. This year's applications total \$2,815,666 in requests for the estimated \$1,463,378 in CPA funding expected to be available for use by the 2017 Annual Town Meeting. The CPC will begin its application review process next week and will hold its annual group site visits on Saturday, October 15.

**Planning Division prepares four CPA applications:** As prioritized by the Select Board, the Planning Division staff prepared and submitted four applications for funding to the Community Preservation Committee. These applications include: \$18,000 for the Regional Housing Services Office (\$36,000 total); \$50,000 for a master plan of Harrington Park (\$56,500 total); \$350,000 for Junction Village (first of three years for a total of \$1,000,000 as part of the Town's \$2,400,000 'share'); and \$500,000 for land acquisition (\$750,000 total).

**Comprehensive Long Range Plan Committee:** In response to no proposals submitted by the September deadline, the RFP review subcommittee will be meeting this Wednesday to discuss options for streamlining the RFP, increasing the time for response or seeking additional funds. The CLRPC will also be generating questions related to long-term planning to be included in this year's Town-wide survey.

**Planning Board meeting of September 27<sup>th</sup>:** The Planning Board voted to recommend approval to the Zoning Board of Appeals re: Application of Normandy 300 Baker LLC, for a Special Permit and Site Plan for the expansion of parking spaces and work within the Floodplain Conservancy District at 300-310 Baker Avenue. The Board also considered its review of an application of Keuka Road LLC for a Preliminary Subdivision Plan "Hosmer Meadow Subdivision" to allow a road improvement with waivers for a 5-lot subdivision for the future development of 11 dwelling units on 12.48 acres off Keuka Road and received an extension of time for a decision to November 17, 2016. The Board also discussed its recommendation to the Select Board regarding exercise of the Town's rights under Chapter 61B for Lot 4A and Parcel A, Forest Ridge Road and heard the final recommendation of the Tree Preservation Committee.



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**Building Inspections Division**

Contact: (978) 318-3285

**Select Board License Renewals underway:** The Inspections Division is starting its review of all Select Board License renewals for the coming year. This includes Liquor serving establishments - under Chapter 304 of the Acts of 2004, “An Act Relative to Fire Safety in the Commonwealth”, each town’s Fire and Building Departments are required to inspect all locations within the Town serving alcoholic beverages. Laurie Livoli, Local Building Inspector, and Tom Judge, Deputy Fire Chief, will serve as the inspection team responsible for inspecting the twenty (20) Concord “liquor serving” establishments. All such establishments will be inspected, building and fire code issues identified, the necessary repairs made, and the repairs re-inspected. This will be completed by October 30th. Also reviewed for the Select Board are all other license renewals which include: Automatic Amusement Device, Class I, Class II Motor Vehicle, Common Carrier, Common Victualler, Inn holder & Lodging House, Livery/Taxicab, and Alcoholic Beverage licenses (sold for off premise consumption).

**91 Sudbury Road:** The Inspections Division continues to work with other Town departments and Town Counsel to get the property owner at 91 Sudbury Road to secure the house/property or demolish the structure.