XIV. FLOW CHART

Town Meeting Idea

- Individual Citizen/Group:
  - Gather Input: Moderator, Board, Staff, Citizens
  - Prepare language & gather signatures
- Warrant printed & mailed to all households

Selectmen finalize Warrant & Order of Articles

- Assign Articles to Public Hearings:
  - Planning Board Hearing: zoning Articles
  - Planning Board recommendations
  - Recommendations prepared for Town Meeting
- Finance Committee Hearing: all Town finances
- Finance Committee recommendations

Town Meeting

- Motions made
- Funding specified
- Amendment Motions Made/Discussed
- Main Motion discussed (as amended & voted)
- Vote on Amendment

Implementation

- Bylaws (zoning or general)
  - Attorney General Review
- All Others (policy, standing votes)
  - Assigned to staff or committee for implementation
- Appropriation available July 1 unless specified
- Borrowed $ available upon review of vote by Bond Counsel
  - If appropriation requires override, Selectmen decide calling special election

Concord Open Town Meeting at a Glance
Example of how an idea might progress through a Town Meeting process

- May/June
- December
- Early January
- Mid January
- Late February
- Early March
- Mid April
- Late April
- Early May
- May
- June