TOWN OF CONCORD
SELECT BOARD
AGENDA
October 31, 2016

7PM – Select Board Room – Town House

1. Call to Order

2. Consent Agenda:
   • Town Accountant’s Warrants
   • Minutes: August 8 & August 15, 2016
   • Gift Acceptance: Concord-Carlisle Community Chest $6750 to the Youth Coordinator Gift Account, $8451 to the Community Services Coordinator Gift Account, and $8500 to the Council on Aging Gift Account; Caitlyn Lewis $2000 (est.) for scoreboard at Emerson Softball Field
   • One Day Special Licenses
     Development Strategy Consultants 11/4,5,11,12,18,19 7PM-11PM 40 Stow Street (Wine/Malt)
     Development Strategy Consultants 11/6,13,20 2PM-6PM 40 Stow Street (Wine/Malt)
     Development Strategy Consultants 11/15 & 12/13 6:30PM-10PM 40 Stow Street (Wine/Malt)
   • Sunday Entertainment Licenses
     Concord Orchestra 12/4 1PM-5PM 51 Walden Street (Concert)
     Development Strategy Consultants 11/6,13,20 2PM-6PM 40 Stow Street (Theater)
   • Extension of Hours
     Bondir Restaurant, 24 Walden Street, January 1, 2017, until 1AM, with last call at 12:30AM
   • Proclamations: Small Business Saturday November 26, 2016; Crucolo Day December 1, 2016

3. Executive Session Minutes

4. Town Manager’s Report

5. 7:10PM Public Hearing: Change of Manager – Papa Razzi, 768 Elm Street

6. Alan Cathcart, Water/Sewer Superintendent – Update on drought and other matters

7. Tamarah Green, CCTV Executive Director – Update on Activities

8. FY2018 Budget Discussion

9. Take actions relative to Balls Hill Road land purchase

10. Sign Bylaw Discussion

11. Special Municipal Employee Designation – Special Counsel for Land Acquisition Matters

12. Public Comments

13. Committee Liaison Reports

14. Miscellaneous/Correspondence

15. Confirm Town Manager’s reappointment of Anita Tekle as Town Clerk

16. Committee Nominations: Mark Myles of 298 Heath’s Bridge Road to the Polystyrene Education and Outreach Committee for a term to expire January 2017; Stephan Bader of 7 River Street to the Polystyrene Education and Outreach Committee for a term to expire January 2017; Sharyn Lenhart of 152 Holden Wood Road to the Comprehensive Long Range Plan Committee for term to expire January 2018

17. Committee Appointments: Election Officers per memo from Town Clerk

18. Adjournment or Executive Session

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**PENDING**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday Nov 11</td>
<td>All Day</td>
<td>Veterans Day</td>
<td>Town Offices Closed</td>
</tr>
<tr>
<td>Monday Nov 14</td>
<td>7 PM</td>
<td>Select Board Meeting</td>
<td>Town House</td>
</tr>
<tr>
<td>Thursday Nov 24</td>
<td>All Day</td>
<td>Thanksgiving</td>
<td>Town Offices Closed</td>
</tr>
<tr>
<td>Friday Nov 25</td>
<td>All Day</td>
<td>Thanksgiving Observed</td>
<td>Town Offices Closed</td>
</tr>
<tr>
<td>Monday Nov 28</td>
<td>7 PM</td>
<td>Select Board Meeting</td>
<td>Town House</td>
</tr>
<tr>
<td>Thursday Nov 29</td>
<td>7 PM</td>
<td>Joint Public Hearing</td>
<td>Town House</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Select Board/Finance Committee/Planning Board</td>
<td></td>
</tr>
<tr>
<td>Thursday Dec 8</td>
<td>7 PM</td>
<td>Special Town Meeting</td>
<td>High School</td>
</tr>
<tr>
<td>Monday Dec 12</td>
<td>7 PM</td>
<td>Special Town Meeting Adjourned Session</td>
<td>High School</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Snow Date</td>
<td></td>
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</table>
Gift Acceptance Log – October 31, 2016

<table>
<thead>
<tr>
<th>Gift Received From</th>
<th>Date of Meeting:</th>
<th>For Gift Account:</th>
<th>Total Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caitlyn Lewis</td>
<td>October 31, 2016</td>
<td>Scoreboard for Emerson Softball Field</td>
<td>$2000 (est.)</td>
</tr>
<tr>
<td>Concord-Carlisle Community Chest</td>
<td>October 31, 2016</td>
<td>Youth Coordinator Gift Account</td>
<td>$6750</td>
</tr>
<tr>
<td>Concord-Carlisle Community Chest</td>
<td>October 31, 2016</td>
<td>Community Services Coordinator Gift Account</td>
<td>$8451</td>
</tr>
<tr>
<td>Concord-Carlisle Community Chest</td>
<td>October 31, 2016</td>
<td>Council on Aging Gift Accounts: Volunteer Coordinator $1450</td>
<td>$8500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Outreach Worker $4215.25</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Social Services Coordinator $500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Benefit Costs $334.75</td>
<td></td>
</tr>
</tbody>
</table>
| Applicant Name & Number | Phone Number | Date of Event | Location of Event | Type of Alcohol | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
|-------------------------|--------------|---------------|-------------------|-----------------|---------------------------------------------------------------------------------------------------|
| 16-121 Development Strategy Consultants | 617-733-6633 | November 4 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
| 16-122 Development Strategy Consultants | 617-733-6633 | November 5 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
| 16-123 Development Strategy Consultants | 617-733-6633 | November 6 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
| 16-125 Development Strategy Consultants | 617-733-6633 | November 12 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
| 16-127 Development Strategy Consultants | 617-733-6633 | November 18 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
| 16-128 Development Strategy Consultants | 617-733-6633 | November 19 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
| 16-129 Development Strategy Consultants | 617-733-6633 | November 20 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
| 16-130 Development Strategy Consultants | 617-733-6633 | November 15 | 40 Stow Street Umbrella Gallery | W&M | Event Coordinator: Wendy Jacobs  
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
Bartenders: Brian Boruta, Lara Finn, Michael Lacey  
Under 21: Yes  
First License in Concord: Yes |
<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>Phone Number</th>
<th>Date of Event</th>
<th>Location of Event</th>
<th>Type of Entertainment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concord Orchestra</td>
<td>978-369-4967</td>
<td>December 4, 2016</td>
<td>51 Walden Street</td>
<td>Orchestra Concert</td>
</tr>
<tr>
<td>Development Strategy Consultants</td>
<td>617-733-6633</td>
<td>November 6, 2016</td>
<td>40 Stow Street</td>
<td>Theater Reception</td>
</tr>
<tr>
<td>Development Strategy Consultants</td>
<td>617-733-6633</td>
<td>November 13, 2016</td>
<td>40 Stow Street</td>
<td>Theater Reception</td>
</tr>
<tr>
<td>Development Strategy Consultants</td>
<td>617-733-6633</td>
<td>November 20, 2016</td>
<td>40 Stow Street</td>
<td>Theater Reception</td>
</tr>
</tbody>
</table>
Bondir Restaurant
24 Walden Street
Concord, Massachusetts

October 14, 2016

Town of Concord
Board of Selectmen’s Office
22 Monument Square
Concord, Massachusetts

Dear Concord Board of Selectmen,

I am writing on behalf of Bondir Restaurant in Concord, 24 Walden Street. The restaurant would like permission to extend our hours of operation and extend the hours of our liquor license for 1 day, New Year’s Eve, December 31, 2016 – January 1, 2017. We would like to be able to sell alcoholic beverages to our guests until last call, 12:30 am, January 1, 2017, with all beverages finished and removed from dining areas by 1am.

Thank you for your consideration.

Warm Regards,

[Signature]

Kate Grogan, General Manager, Bondir Concord
WHEREAS The Concord Cheese Shop, founded in 1967, is known throughout the Town as a purveyor of fine cheeses, foods and wines and is emblematic of outstanding local and independent businesses in the Town;

WHEREAS At 3:30 PM on December 1, 2016, the Concord Cheese Shop will receive delivery of a wheel of Crucolo, an artisanal cow’s milk cheese from Rifugio Crucolo in Trentino, Italy;

WHEREAS This wheel of cheese will reportedly be the largest wheel of Italian cheese anywhere in the Western Hemisphere;

WHEREAS This historic event should not go unrecognized;

Now therefore, We, the Concord Select Board, do hereby proclaim December 1, 2016 to be “Crucolo Day” in the Town of Concord.

Proclaimed this 31st day of October 2016
COMMONWEALTH OF MASSACHUSETTS
TOWN OF CONCORD
SELECT BOARD

PROCLAMATION
SMALL BUSINESS SATURDAY

WHEREAS The Town of Concord Massachusetts celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS according to the United States Small Business Administration, there are currently 27.9 million small businesses in the United States, they represent 99.7 percent of American employer firms, create more than two-thirds of the net new jobs, and generate 46 percent of private gross domestic product, as well as 54 percent of all US sales; and

WHEREAS small businesses employ over 55 percent of the working population in the United States and 89 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS 87 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS 93 percent of consumers in the United States agree that it is important for people to support the small businesses that they value in their community; and

WHEREAS The Town of Concord supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

WHEREAS advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday;

Now, Therefore the Concord Select Board does hereby proclaim November 26, 2016, as:

SMALL BUSINESS SATURDAY

And urges the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Proclaimed this 31st day of October 2016.

CONCORD SELECT BOARD
TOWN OF CONCORD
SPECIAL MUNICIPAL EMPLOYEES

By vote of the Board of Selectmen August 4, 1986
Amended - by vote of the Board of Selectmen March 19, 1990
Amended – by vote of the Board of Selectmen October 16, 1995
Amended – by vote of the Board of Selectmen February 3, 1997
Amended – by vote of the Board of Selectmen October 5, 1998
Amended – by vote of the Board of Selectmen December 30, 2002
Amended – by vote of the Board of Selectmen, July 28, 2008
Amended – by vote of the Board of Selectmen, June 10, 2013
Amended – by vote of the Board of Selectmen, January 12, 2015

2229 Main Street Advisory Committee
Agriculture Committee & Associates
Appeals, Board of & Associates
Assessors, Board of & Associates
Bruce Freeman Rail Trail Advisory Committee
Burial Agents
Cemetery Committee
Civil Defense Director, Deputy Directors &
Other Civil Defense positions
Committee on Disability
Community Preservation Act Committee
Comprehensive Sustainable Energy Committee
Concord Housing Authority
Concord Housing Development Corporation
Concord Local Cultural Council
Conservation Restriction Stewardship Committee
Council on Aging & Associates
Animal Control Officer & Deputy
East Middlesex Mosquito Control Commission
Election Officers
Finance Committee
Gas Inspector
Hanscom Field Advisory Committee
HATS
HATS Environmental Review Committee
Health, Board of
Historic Districts Commission & Associates
Historical Commission & Associates
Hugh Cargill Trust Committee
Inspector of Animals

MAPC Representative
MBTA Advisory Board Representative
Minuteman Regional High School Representative
Municipal Light Board
Natural Resources Commission & Associates
Personnel Board
Planning Board
Plumbing Inspector
Public Ceremonies & Celebrations Committee & Associates
Public Works Commission
Records & Archives Committee
Recreation Commission
Registrar of Veterans' Graves
Registrars, Board of
Retirement Board
School Committees
Special Counsel
Special Police Officers
SuAsCo River Stewardship Council Representative
Tax Fairness Committee
Tax Relief Committee
Town Counsel
Town Moderator and Deputy
Trustees of Town Donations
West Concord Advisory Committee
White Pond Advisory Committee
Wiring Inspector

Library Committee
Electronic Green Card

Directions
Thank you for your interest in serving your town! Volunteering is easy with the Electronic Green Card – simply follow these steps.

1) Select which board or committee you want to serve on from the list. You may select more than 1. 
2) Fill out the personal information, experience, and education sections. 
3) Rank your top 3 committee/board preferences. 
4) Click submit!

Town Committees / Boards
I would also be interested in helping on projects.
Name
Email Address
Address
City
State
Zip Code
Cell Phone Number
Home Phone Number
Work Phone Number
Place of Employment
Profession
Voting Precinct
Title
Gender
Relevant Experience/Education

Relevant Degrees/Professional Certificates

Please order your top 3 committee preferences below:
If you checked "I'd like to help on a project," please specify what kind of project you would be interested in working on.

Polystyrene Education and Outreach Committee
Field not completed.
Stephan Bader
s.bader@juno.com
7 River Street
Concord
MA
01742
617-407-6281
978-369-6990
Field not completed.
retired
CPA (former)
01
Mr.
Male
active board member of REUSIT, Inc. since mid-1990s
University of Massachusetts-Amherst: Bachelor of Business Administration, major in Accounting
Polystyrene Education
Field not completed.
<table>
<thead>
<tr>
<th>LAST NAME:</th>
<th>FIRST NAME:</th>
<th>PRECINCT #:</th>
<th>TOWN OF CONCORD COMMITTEE INTEREST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenhart</td>
<td>Sharyn</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STREET ADDRESS:</th>
<th>E-MAIL ADDRESS:</th>
<th>PHONE - HOME:</th>
<th>OFFICE:</th>
<th>DATE APPT</th>
<th>COMMITTEE</th>
<th>TERM EXPIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>152 Holdenwood Rd</td>
<td><a href="mailto:SAhenhart@aol.com">SAhenhart@aol.com</a></td>
<td>978-369-8869</td>
<td>978-369-8869</td>
<td>8/29/11</td>
<td>Council on Aging Board Filling the unexpired term of Pat Oliphant</td>
<td>5/13/13</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PLACE OF EMPLOYMENT:</th>
<th>PROFESSION/TITLE:</th>
<th>RELEVANT EXPERIENCE, EDUCATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concord MA 152 Holdenwood Rd - also Methuen Hospital</td>
<td>Physician - M.D.</td>
<td>Consultation in medical-clinical-educational experience. Administrative + Finance experience, Assoc Dean of Medical School, President, Medical Organizations.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RELEVANT DEGREES, PROFESSIONAL CERTIFICATES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate in Negotiation Skills</td>
</tr>
<tr>
<td>Certificate in Project Mgt.</td>
</tr>
<tr>
<td>Concord Healthcare Disaster Training</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1.</th>
<th>2.</th>
<th>3.</th>
</tr>
</thead>
<tbody>
<tr>
<td>COA</td>
<td>Health</td>
<td>Finance</td>
</tr>
<tr>
<td>LAST NAME:</td>
<td>FIRST NAME:</td>
<td>TOWN OF CONCORD COMMITTEE INTEREST</td>
</tr>
<tr>
<td>------------</td>
<td>-------------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Myles</td>
<td>Mark</td>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>STREET ADDRESS:</th>
<th>E-MAIL ADDRESS:</th>
<th>PHONE - HOME:</th>
<th>PHONE - OFFICE:</th>
<th>FAX:</th>
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<tbody>
<tr>
<td>298 Heath's Bridge Rd</td>
<td><a href="mailto:m3.myles@me.com">m3.myles@me.com</a></td>
<td>978-310-0822</td>
<td>978-914-4422</td>
<td>978-566-5638</td>
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<table>
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<tr>
<th>PLACE OF EMPLOYMENT:</th>
<th>DATE APPT’</th>
<th>COMMITTEE</th>
<th>TERM EXPIRED</th>
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<tbody>
<tr>
<td>Self employed</td>
<td>1/24/11</td>
<td>Solar Siting Comm</td>
<td>6/30/11</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>11/24/11</td>
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<tr>
<td></td>
<td>2/28/12</td>
<td>Comprehensive Sustainable Energy Committee</td>
<td>5/31/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Filling unexpired term of Bill Alcinez</td>
<td>Entered 2/27/12</td>
</tr>
<tr>
<td></td>
<td>6/10/14</td>
<td>Comprehensive Sustainable Energy Committee</td>
<td>5/31/17</td>
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</tbody>
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<table>
<thead>
<tr>
<th>RELEVANT DEGREES, PROFESSIONAL CERTIFICATES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS, M. Eng</td>
</tr>
</tbody>
</table>
MEMORANDUM

DATE: October 28, 2016

TO: Select Board

FROM: Anita S. Tekle, Town Clerk

RE: Appointment of Additional Election Officers

I request that the following additional Election Officers be appointed for terms beginning on November 8, 2016 and ending on August 31, 2017:

Courtland L. Booth, 144 Wright Road (Precinct 2) - Unenrolled
Kevin Thomas Plodzik, 98 Baker Avenue (Precinct 1) - Democrat
Carol I. Bearse, 127 Nashoba Road (Precinct 1) -- Democrat

Thank you.