



Town of Concord  
Historic District Commission  
141 Keyes Road, Concord, MA 01742  
Tel: (978) 318-3299 Fax: (978) 318-3291  
Web Site: www.concordma.gov

## Application for a Certificate of Appropriateness

Application Fee - \$25.00

Date: 2/16/26

Property Address: 26 Main St Map#: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Historic District: Yes Main Street Year Built: \_\_\_\_\_

Pursuant to Section 7 of Chapter 345 of the Acts of Massachusetts, 1960, this application is hereby made for the issuance of a Certificate of Appropriateness for all items checked and described below:

- |   |                                     |                                     |                                     |
|---|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Demolition | <input type="checkbox"/> Painting   | <input type="checkbox"/> Re-roofing |
| <input type="checkbox"/> Addition         | <input type="checkbox"/> Removal    | <input type="checkbox"/> Alteration | <input type="checkbox"/> Re-siding  |

Sign (Note: Signs must also comply with the Concord Sign Bylaw)

Other, specify: Blade Sign

Description of proposed work: (attach additional pages if necessary)

Add new Blade sign  
Similar size and bracket as Christian Science

I, the Applicant, certify that I have read the Application Documents and have consulted the Historic Districts Commission Design Guidelines and will conform to all applicable provisions and conditions.

Property Owner/Applicant: Danlor LLC Telephone: 978-371-9090 x 140

Address: 5 North Road Chelmsford MA Email: kmb@alpinemanagement.com

Signature of Property Owner: [Signature]

Owner's representative: Kristine Boyle Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Representative: Kristine Boyle

**Architect:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Contractor:** Bill Crosby **Telephone:** 978 371-1111  
**Address:** 53 Bradford St, Concord **Email:** Bill@crosbydesigninc.com

**Information to be submitted with Application:**

One copy of the following information should be attached to the submitted application:

- Project Narrative
- Scaled 11 x 17 drawings of exterior elevations of the existing and proposed conditions, showing all exterior features accurately and completely (Some projects may require full sized 24 x 36 plans, check with Staff)
- Site Plan – Showing trees to be removed, if any
- Photographs of existing conditions, as seen from a public way (printed on standard 8 ½ x 11 paper)
- List of exterior materials and colors
- Manufacturer specifications for new materials (i.e. windows and doors)
- Complete New Construction Checklist (if project consists of an addition or new construction)

**Information to be submitted with Sign Applications:**

One copy of the following information should be attached to the submitted application:

- Scaled drawings of proposed sign(s) including thickness of sign, edge detail, specifications for materials, colors, and typeface to be used (1/2" = 1' minimum)
- Actual samples of sign materials, with sample of paint color and proposed finishes
- Photographs or elevation drawings of building which include a mockup of exact location and scale of proposed sign (printed on standard 8 ½ x 11 paper)
- Details and specifications for proposed brackets/hangers, colors, installation methods, light fixtures, etc.
- Lighting plan, if applicable

**Additional materials to be submitted with all Applications:**

- Signed Responsibility for Payment form for Legal Notices
- Electronic copy of Application and supporting documentation on a flash drive or emailed to Town Staff
- Application Fee: Cash or check payable to the Town of Concord

**For Town Use Only**

**Date Received:** \_\_\_\_\_ **Received by:** \_\_\_\_\_

**Date of Public Hearing (s):** \_\_\_\_\_

**Commission Actions:**  **Approved**  **Disapproved**

**Certificate No:** \_\_\_\_\_ **Date of Certificate:** \_\_\_\_\_