



CONCORD PUBLIC WORKS – ENGINEERING DIVISION

133 Keyes Road
Concord, Massachusetts 01742

STORMWATER ENTERPRISE CREDIT APPLICATION

This form is intended for property owners in Concord to apply for a credit to their stormwater enterprise fee for structural stormwater improvements installed and maintained on their property. All fields must be filled out completely and supporting documents must be attached to ensure an accurate and timely review.

INSTRUCTIONS:

- This form must be signed by the property owner of record or the financially responsible individual, officer, director, partner, or registered agent with authority to execute instruments for the owner of record.
- Completed applications can be mailed or hand delivered to:
Concord Public Works
Engineering Division
133 Keyes Road
Concord, Massachusetts 01742

APPLICATION STATUS (CHOOSE ONE):

- This is a first-time credit application
- This is a credit renewal application

NOTE: PROPERTY OWNERS WHO FILE AN APPLICATION WITH CONCORD PUBLIC WORKS BEFORE JUNE 1ST WILL RECEIVE THE STORMWATER FEE CREDIT AFTER JULY 1ST OF THE YEAR THE APPLICATION IS APPROVED OR THE NEXT BILL AFTER THE APPLICATION IS FILED, UNTIL JUNE 30TH.

1.0 PARCEL OWNER INFORMATION

Mailing Address:	Owner Name:
	Email:
	Phone Number:
Property Address (if different from mailing address):	Impervious Area Managed (SF):
Stormwater Account Number:	Parcel ID:

2.0 CREDIT TYPE(S) (CHECK ALL THAT APPLY)

- Small Residential Credit (includes single family residential, two-family residential, three-family residential, multiple houses on one parcel, accessory land to residential (parcels with small buildings, garages, etc.), and two and three-family condos)
- Non-Residential and Large Residential Credit (includes condominium complexes with 4 or more units, apartment complexes, commercial and industrial properties, and tax-exempt properties such as cemeteries,

churches, hospitals, and private schools, state owned or municipally owned properties, and other parcels with appreciable impervious area even if identified as a vacant or undeveloped property

Senior and/or Low-Income Resident Discount

2.1 SMALL RESIDENTIAL CREDIT: BEST MANAGEMENT

PRACTICE (BMP) DESCRIPTION – Check all that apply and include quantity of each.

__ Rain Garden

__ Dry Well

__ Porous/Permeable Paving

2.2 NON-RESIDENTIAL AND LARGE RESIDENTIAL CREDIT: BEST MANAGEMENT

PRACTICE (BMP) DESCRIPTION – Check all that apply and include quantity of each.)

__ Oil/Grit Separators

__ Extended Dry Detention Basin

__ Proprietary Separators

__ Wet Basin (Wet Retention Pond)

__ Sediment Forebay

__ Aboveground Infiltration Basin

__ Rain Garden

__ Infiltration Trench

__ Constructed Stormwater Wetland

__ Subsurface Structure

__ Proprietary Media Filter

__ Porous/Permeable Paving

__ Sand/Organic Filter

2.3 STORMWATER MANAGEMENT SYSTEM DESCRIPTION – Describe the stormwater management system, date of installation, percent pollutant removal efficiency based on the MA Stormwater Handbook, and total design storage volume.

2.4 SENIOR AND/OR LOW-INCOME RESIDENT DISCOUNT – Check off the assistance program you currently participate in (select only one):

CMLP Residential Rate Assistance

41A real estate tax deferral

Means Tested Senior Exemption

17D real estate tax exemption

"Senior Circuit Breaker" Massachusetts
Income Tax Credit

41C real estate tax exemption

3.0 REQUIRED ATTACHMENTS

3.1 SMALL RESIDENTIAL CREDIT

Completed Application Form

- Sketch Plan, Drainage Area Map, or specifications of BMP
- Amount of Impervious Area Treated by BMP
- Recent Photographs of the BMP and Inspection and Maintenance Records

3.2 NON-RESIDENTIAL AND LARGE RESIDENTIAL CREDIT

- Completed Application Form
- Approved Stormwater Management Plan and/or Erosion Control Plan

If there is no approved Stormwater Management Plan and/or Erosion Control Plan for the property, provide the following:

- Sketch Plan, Drainage Area Map, and specifications of BMP
- Amount of Impervious Area Treated by BMP
- Recent Photographs of the BMP and Inspection and Maintenance Records

3.3 SENIOR AND/OR LOW-INCOME RESIDENT DISCOUNT

- Completed Application Form
- Copy of Most Recent Tax Return

OWNER CERTIFICATION

- I am the property owner or financially responsible entity for the parcel in question. I have reviewed this application in its entirety and believe that it is true to the best of my knowledge.
- I am responsible for maintaining the stormwater management system in good working condition.
- I give authorization to Concord Public Works to enter onto my property for the purposes of verifying information included in this application. I understand that if the Town determines that the condition of stormwater management system is not consistent with the contents of this application or is not properly maintained, the system will no longer be eligible for credit if deficiencies are not corrected within the time frame provided by the Town.

SIGNATURE: _____

NAME: _____

DATE: _____

For questions or assistance with this application, please call 978-318-3210