



Scope of Services Concord Memorial Park Concord, Massachusetts

Archaeological Assessment

May 29, 2024

Submitted to:

Town of Concord - Planning Division

141 Keyes Road

Concord, Massachusetts 01742

In response to a request from the Town of Concord Planning Division, The Public Archaeology Laboratory, Inc. (PAL) is pleased to submit the following scope of services for an archaeological assessment of the proposed memorial site within the town-owned Concord Memorial Park at 12 Main Street (parcel 1693) in Concord, Massachusetts.

The goal of the archaeological assessment will be to collect information about previously identified historic and archaeological resources, document existing conditions including previous disturbances, and provide recommendations regarding the potential for significant archaeological sites to be present within the proposed memorial site parcel.

This Scope of Services outlines the tasks that will be completed for the archaeological assessment.

- **Coordination** – A PAL senior archaeologist will oversee the archaeological assessment and ensure that the technical tasks are completed on time and within budget to meet the client's needs.
- **Research and Review** - A PAL project archaeologist will review the cultural history of the site, historic and archaeological inventory files on file at the Massachusetts Historical Commission, and any other primary and secondary documents deemed necessary to assess the archaeological potential of the project parcel.
- **Site Visit** – A PAL project archaeologist will visit the site parcel in Concord to collect existing conditions information including any visible areas of previous ground disturbances. The site visit will include digital photographs of the project parcel and any existing landscape features.
- **Memo** – PAL will prepare a brief memo that summarizes the results of the research and review and site visit. The report will include an archaeological sensitivity map and list of inventoried sites.

Schedule – Upon authorization and a signed PO from the Town, PAL will initiate work. All tasks will take approximately 10 days to complete.

Cost – A cost proposal to complete the above tasks is attached.