



*Town of Concord*

# Weekly Operations Report

2024 Volume 17/May 17th, 2024

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## General Administration

### Town Manager Office

Concord hosted the annual meeting of the Regional Housing Services Office (RHSO) on Monday, May 13<sup>th</sup>. The RHSO is a collaboration between the member towns of Acton, Bedford, Concord, Lexington, Lincoln, Maynard, Natick, Sudbury, Wayland, and Weston. The RHSO serves its member towns by assisting with the municipal function of affordable housing including proactive monitoring, program administration, project development, and resident assistance. The Town of Concord serves as the Lead Community in the Intermunicipal Agreement.

### Procurement Training

The Procurement and Risk Divisions have been hard at work on improving procurement practices, reviewing contract terms & conditions to limit the Town's liability and reduce risk, and developing procurement enhancements and training (Amazon business account, OSD Training on June 13<sup>th</sup>). We are pleased to host a training on Contract Administration on the following dates/times:

Thursday, May 23<sup>th</sup> 10:00 am – 11:00 am

Wednesday, May 29<sup>th</sup> 10:00 am – 11:00 am

Location: Select Board Conference Room, Town House, and Via Teams

Each session will cover the same material, so staff may attend either one depending on their availability

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This training is intended for staff who are involved in procurement and contract management for their division or department. This training will:

- Review the purpose of Contract Administration, including standard terms and conditions
- Review the overall life of a contract
- Review insurance requirements

The presentation will be informal with time for discussion of the buying process and Q&A. We also ask that you share this invitation with others in your department/division who may benefit from the training.

## **Public Safety**

### **Police**

Thursday, May 9th - Wednesday, May 15th, 2024

- Log items: **626**
- Traffic enforcement: **39**
- Motor vehicle stops: **72**
- Motor vehicle crashes and/or paper exchanges: **12**
- Arrests: **5**

On May 8th, Inspector Holsinger, Officer Brady, and Officer Lordan assisted with Bike to School for the Willard School.

Inspector Paladino attended the Massachusetts Children's Alliance (MACA) annual conference on May 8th.

Officers assisted with the Middlesex School alumni Weekend held on May 11th.

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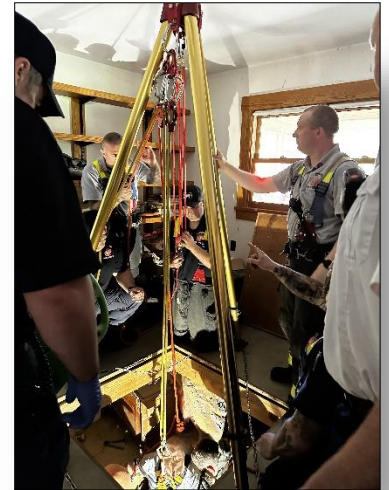
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Lieutenant Landers attended a training on May 14th regarding CI Technologies software platform, IAPro, which is designed to assist public safety agencies with maintaining their professional standards.

## **Fire**

### **Calls for Service**

Between May 11 and May 17, the Concord Fire Department responded to 89 calls for service including a confined space rescue at a home being demolished. Crews had to extricate an injured worker from an open crawl space that he had fallen into. In the photo, crews have assembled an extrication system using a tripod to remove the worker safely.



## **Community**



On May 15th, SAFE coordinator, FF Evan Foisy, and FF Elsa Heil (in photo) presented home fire safety to 2nd-grade students at Alcott.



FF Evan Foisy (at podium) and Assistant Chief Walter Latta presented Emergency Preparedness to the staff at the Concord Free Public Library. Thanks to the Library for the partnership in these educational presentations!

## **Training**

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Lieutenant Dave Nichols and Assistant Chief Latta attended the annual Fire Prevention Association of Massachusetts educational seminar on Monday and Tuesday of last week. The annual seminar provides current information on a variety of issues, this year a primary focus is lithium-ion battery-related issues.

Crews began working this week at the former Papa Razzi restaurant. The building which is going to be repurposed has been generously offered to the department for non-destructive training. This will give crews opportunities to practice skills including search and rescue and, strategic setup of Ladder 1 for differing scenarios.

### **Fire Prevention**

Fire prevention staff have been very busy with inspections, permits, and plan reviews. Home sale season is in full swing; our staff has been working to keep up with the demand for “26f” inspections – those are inspections that are required to verify compliance at the time of a real estate transaction with the Massachusetts General Law requiring smoke detectors in a home.

### **Council on Aging**

#### **Celebrity Chef**

May's *Celebrity Chef* at the Council on Aging was Megan Zammuto! Not only can Megan manage a town, but she can also create delicious pizzas and a tossed salad with homemade dressing. Over one dozen seniors sat at the Clock Tower Room tables to roll out dough and slice tomatoes and other veggies! By noon, everyone was able to enjoy their personal pizza and greens and Megan was able to rush over to Monument Street and get back to business. The COA wants your Celebrity Chef nominations—please let Tina Close know.

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On May 16 the Clock Tower Room at HWCC turned into a teaching galley



Deputy Town Manager Megan Zammuto was the Celebrity Chef of the Day assisted by Tina Close, COA Program Coordinator.

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Megan can both count and roll *dough!*



Lisa McCarthy (L) Joanne Dinardo (C) and Sonja Sandberg (R) powdered their mats and their blouses!



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The aroma was savory and filled the building!

