



Town of Concord

Weekly Operations Report

2024 Volume 14/April 26, 2024

General Administration

Town Manager's Office

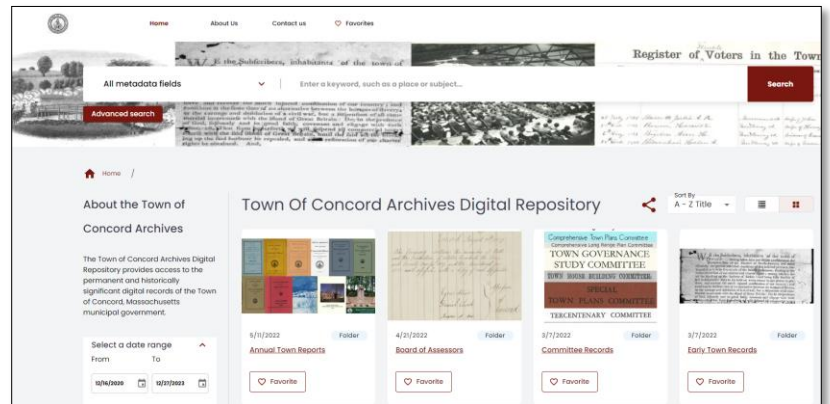
Town personnel have been working on developing a series of staff training for the professional development of our staff. Members of the TMO, IT, and Finance departments are working on rolling out the following trainings:

1. Introduction to Statewide Contracts and Available Resources, hosted by the Procurement Division on June 13th at 10:30 AM at the Public Safety Building. See Gail Dowd to register for this exciting event to learn more about CommBuys and the state procurement process and resources.
 2. The Procurement Division and the Risk Management Division are excited to host a training on best practices on contract administration for all staff involved in procurement and contracting for their department. The training will be a one hour session with time for questions and answers. Two dates are scheduled to accommodate staff schedules: May 23rd at 10 AM and May 29th at 10 AM.
 3. The IT Department and TMO are excited to announce a zoom training/refresher for staff who have a town zoom license. This will be offered at three different times to accommodate different schedules and will be required by all licensed users. Be on the lookout for more information from the IT Department!
 4. The IT Department is also rolling out the cyber security baseline assessment of each staffer, which is required to be completed by June 30th.
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Archives

Annual Town Reports (1844-2022) - Now Available Online

The Town Archives has completed the digitization of the Annual Concord Town Reports. There is a [Collection Summary on the Town Archives webpage](#) and the reports are available in the [Town Of Concord Archives Digital Repository](#). The reports are text searchable and can be downloaded; for some of the larger reports downloading a copy may provide a better browsing experience than the web version. Many thanks to our past and present Archives/Records interns who completed much of the scanning for this effort. If you have any questions or comments, please contact the Municipal Archivist, Nathaniel Smith (nsmith@concordma.gov). We hope this will be a valuable resource for residents, researchers, and Town staff.



Police Department

Thursday, April 18th - Wednesday, April 24th, 2024

- Log items: **658**
- Traffic enforcement: : **41**
- Motor vehicle stops: **88**
- Motor vehicle crashes and/or paper exchanges: **9**
- Arrests: **1**

Chief Mulcahy, Captain Goldman and Lieutenant Landers attended the 250th meeting with co-chairs of the 250th Committee on April 19th.

Captain Goldman, Lieutenant Landers and Ms. Emily Black (department Jail Diversion

Program clinician) attended the Concord Behavioral Health Collaborative at the Main Library on April 22nd.

On April 24th, Captain Goldman and Lieutenant Landers attended ICS 2200- Basic Emergency Operations Center Functions presented by MEMA.

Concord Public Works

Engineering

CPW's paving contractor, Lazaro Paving Corp. began road reconstruction work on Mattison Drive, Ayrshire Lane, Alford Circle, and Macmillan Drive on Monday April 22nd. Throughout the week, crews have been pulverizing the existing asphalt and grading the road in preparation for the paving of the asphalt binder course (1st of 2 layers of asphalt), scheduled for next week. Additional work, including resetting of some granite curbing, installation of ADA complaint tip downs, and adjusting of drainage structures will follow.



Preparation work for final paving began in the Butternut Neighborhood, including Black Duck Road, Mallard Drive, Fox Lane, and Minot Road on April 22nd. Work included replacing two drainage structures and removing a portion of sidewalk to be replaced. Additional

preparation work will continue into the first week of May, including installing asphalt berm and adjusting drainage structures, with final paving to follow.

MassDOT has informed CPW that they will be paving Walden Street From Route 2 to the Lincoln town line. CPW has been coordinating with MassDOT regarding their scope of work and project schedule. Currently, MassDOT is planning to conduct the paving in May.

Council On Aging

Tea Time

Tea anyone? Last week, the COA hosted its 13th Annual Tea Party with scores of senior residents in attendance. Scones, tea sandwiches, and sweet finger-desserts were on tap—or should we say served? The COA could not have done this event without the help of volunteers from the National Charity League, and this year for the first time, with volunteers from KAYAK, the travel search engine. The Kayak-ers called 300 Baker Ave. home, donned their “Do Good” t-shirts, and involved themselves with set up, tear down, clean up and more!

