



OLD NORTH BRIDGE

**TOWN OF CONCORD**

TOWN HOUSE - P.O. BOX 535  
 CONCORD, MASSACHUSETTS 01742

**Select Board Agenda**

**Tuesday, April 16, 2024 at 6:00 PM**

Town House, Select Board Room, 22 Monument Square

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82974639345>

Webinar ID: 829 7463 9345

Dial In Toll-Free: 646-558-8656

#	Time*	Agenda Item
I.	6:00 PM	Public Comment: Public Comment is limited to up to 15 minutes, with no more than 3 minutes allocated to any one speaker. Public Comment is limited to items that are not on the agenda.
II.	6:15 PM	<p>Consent Agenda</p> <ul style="list-style-type: none"> <li>a. Meeting Minutes: April 1, 2024</li> <li>b. Town Accountant Warrants: April 3, 2024; April 10, 2024</li> <li>c. One Day Liquor Licenses:               <ul style="list-style-type: none"> <li>i. Retroactive approval for Carole Wayland of 51 Walden Performing Arts Center for Wines &amp; Malt Beverages Only on Saturday, April 13, 2024 from 7:00 PM – 11:00 PM at 51 Walden Performing Arts Center, 51 Walden Street</li> <li>ii. Sara Killelea of Concord Country Club for All Alcoholic Beverages for the Men’s Spring Member-Member Day 1 on Friday, June 21, 2024 from 11:00 AM – 11:00 PM at Concord Country Club, 246 ORNAC</li> <li>iii. Sara Killelea of Concord Country Club for All Alcoholic Beverages for the Men’s Spring Member-Member Day 2 on Saturday, June 22, 2024 from 11:00 AM – 11:00 PM at Concord Country Club, 246 ORNAC</li> <li>iv. Sara Killelea of Concord Country Club for All Alcoholic Beverages for the Member 3-Guest on Wednesday, July 10, 2024 from 12:00 PM – 10:00 PM at Concord Country Club, 246 ORNAC</li> <li>v. Sara Killelea of Concord Country Club for All Alcoholic Beverages for the Ladies Invitational Day 1 on Thursday, July 18, 2024 from 11:00 AM – 8:00 PM at Concord Country Club, 246 ORNAC</li> <li>vi. Sara Killelea of Concord Country Club for All Alcoholic Beverages for the Ladies Invitational Day 2 on Friday, July 19, 2024 from 11:00 AM – 8:00 PM at Concord Country Club, 246 ORNAC</li> </ul> </li> <li>d. Committee Nominations:</li> </ul>

		<ul style="list-style-type: none"> <li>i. Allison Aley of 47 Warner Street to the West Concord Advisory Committee as a Full Member to complete an unexpired term of April 30, 2026</li> <li>ii. Gregory Dorothy of 188 Border Road to the West Concord Advisory Committee as a Full Member (current Associate Member) for a term to expire April 30, 2027</li> <li>iii. Sue Gladstone of 339 Heaths Bridge Road to the West Concord Junction Cultural District Committee for a term to expire May 31, 2027</li> <li>iv. Alternate Members to the Historical Commission for terms to expire May 31, 2025 <ul style="list-style-type: none"> <li>- Lauren Meier of 36 Millrun Lane</li> <li>- Beth Van Duzer of 4 Granite Post Road</li> <li>- Douglas Ellis of 11 Concord Greene, Unit 1</li> <li>- Daniel Frost of 10 Orchard Road</li> </ul> </li> </ul>
III.	6:15 PM	<p>Select Board Appointments</p> <ul style="list-style-type: none"> <li>i. Reappoint Lynda Ferrari of 20 Damon Street to the West Concord Advisory Committee for a term to expire April 30, 2027</li> <li>ii. Reappoint Anne Fortier of 150 Old Pickard Road to the Board of Registrars for a term to expire May 31, 2027</li> </ul>
IV.	6:20 PM	<p>Common Carrier/Livery Application for Joseph’s Transportation</p> <p>Presenter: Joseph Albano, Joseph’s Transportation</p>
V.	6:25 PM	<p>Review and Approve Select Board Meeting Calendar for remainder of 2024</p> <p>Presenter: Henry Dane, Select Board Chair</p>
VI.	6:30 PM	<p>Review Updated Draft of MCI Concord Advisory Board Charge</p> <p>Presenter: Mary Hartman, Select Board Clerk</p>
VII.	6:50 PM	<p><i>Time Permitting</i> – Initial Discussion of Select Board member speaking assignments for Annual Town Meeting</p> <p>Presenter: Henry Dane, Select Board Chair</p>
VIII.	7:00 PM	<p>Joint Select Board and Finance Committee Special Town Meeting Public Hearing: - Article 1 – In-Town Utility Scale Battery</p> <p><i>Select Board will move into the Public Hearing Room for the joint meeting</i></p>
IX.		Adjournment

*\*Times are approximate and subject to change*

<p><b>Upcoming Meetings:</b></p> <p style="text-align: center;">Monday, April 22, 2024      Monday, April 29, 2024 (Pre-Town Meeting)</p>
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The Town of Concord endeavors to make public meetings accessible to all members of the community. To request a meeting accommodation or modification, please contact our ADA Coordinator Jessica Porter at [jporter@concordma.gov](mailto:jporter@concordma.gov) or at 978-318-3028. Please make any requests for accommodation or modifications at least two (2) business days prior to the scheduled meeting.



**TOWN OF CONCORD**  
**Office of the Town Manager**  
Town House  
P.O. Box 535  
Concord, Massachusetts 01742

To: Concord Select Board

From: Shannon McAndrew, Executive Assistant to the Select Board

Date: April 16, 2024

Re: One Day Liquor License for Carole Wayland of 51 Walden Performing Arts

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Included in your meeting packet is an application for a One Day Liquor License for Carole Wayland of 51 Walden Performing Arts Center. The application is for Wines and Malt Beverages Only for the Band Pops Fundraiser to be held at 51 Walden Street on Saturday, April 13, 2024 from 7:00 PM – 11:00 PM.

Ms. Wayland submitted the application on time, but due to the Select Board meeting schedule being shifted around, there was not a meeting before the event. This application was reviewed by Public Safety, with no issue from the Police Department, and the Fire Department requiring a Certified Crowd Manager to be on site during the event per the Fire Code, which Ms. Wayland complied with. This application was also complete with TIPS Certification and payment.

As such, I am requesting that the Select Board retroactively approve the application.

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [licensing board](#); [Town Manager's Office](#); [jromanul@concordma.gov](mailto:jromanul@concordma.gov)  
**Subject:** Online Form Submittal: One Day Special Liquor Licenses  
**Date:** Tuesday, April 2, 2024 10:00:08 AM

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## One Day Special Liquor Licenses

Company or Organization	51 Walden, Inc.
Applicant Name	Carole Wayland
Email Address	director@51walden.org
Applicant Address	6 Abbott Lane Apt. 6
City	Concord
State	MA
Zip Code	01742
Phone Number	978 808-1740
Name of Event	Band Pops Fundraiser
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	4/13/2024 7:00 PM
End Time	11:00 PM
Premises to be Licensed	The Performing Arts Center at 51 Walden
City	51 Walden St. Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes

Under 21 Attendees? Yes

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1st one-day license for Organization? No

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If NO, number of years licensed? 30 +

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More than 100 in attendance? Yes

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*By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.*

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I acknowledge and accept the above statement of liability Carole Wayland

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APPLICATION FEE \$75.00

*Please forward to: Town Manager's Office PO Box 535 Concord, MA 01742  
Applications cannot be processed until payment is received.*

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Acknowledgements I attest the information contained in this form is true and accurate., I acknowledge that I must pay an application fee of \$75 and will mail my payment., I acknowledge that no action will be taken, or scheduled, regarding my application until payment is received.

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IMPORTANT NOTICE **Board & Committee Meeting Calendar**

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(Section Break)

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TIPS TRAINING

*The Select Board require that for any event which they issue a special permit, the alcohol provided must be served by a TIPS trained (or equivalent) bartender. TIPS training cards, or their equivalent, must accompany this application. Additionally, each certification must show a photo and name of the bartender(s) and must be current. If a photo is not on the TIPS training cards, a copy of a valid driver's license with a photo should be included. Proof of TIPS credentials must be provided before any application may be voted on by the Select Board.*

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I acknowledge and Copies of card(s) will be mailed separately to the Town



**TOWN OF CONCORD**  
**Office of the Town Manager**  
Town House  
P.O. Box 535  
Concord, Massachusetts 01742

To: Concord Select Board

From: Shannon McAndrew, Executive Assistant to the Select Board

Date: April 16, 2024

Re: One Day Liquor Licenses for Sara Killelea of Concord Country Club

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Included in your meeting packet are five One Day Liquor License applications for Sara Killelea of Concord Country Club. These applications are all for All Alcoholic Beverages to be held at the Concord Country Club, 246 ORNAC for the following events:

- Men's Spring Member-Member Day 1 on Friday, June 21, 2024 from 11:00 AM – 11:00 PM
- Men's Spring Member-Member Day 2 on Saturday, June 22, 2024 from 11:00 AM – 11:00 PM
- Member 3-Guest on Wednesday, July 10, 2024 from 12:00 PM – 10:00 PM
- Ladies Invitational Day 1 on Thursday, July 18, 2024 from 11:00 AM – 8:00 PM
- Ladies Invitational Day 2 on Friday, July 19, 2024 from 11:00 AM – 8:00 PM

Sara Killelea (General Manager) keeps an active file of TIPS Certifications for Concord Country Club bartenders with the Town Manager's Office, which I have confirmed is up to date. These applications are complete with payment.

**ONE-DAY LIQUOR LICENSE**

**APPLICATION DETAILS**

Application #:	<u>ODL-24-47787</u>	Date Issued:	<u>                    </u>	Permit #:	<u>                    </u>	Date Paid:	<u>                    </u>
Fee Payable: (\$)	<u>0.00</u>	Fee Paid: (\$)	<u>0.00</u>	Receipt #:	<u>                    </u>		

**SECTION 1 - SITE INFORMATION**

Name of Organization Concord Country Club

Street Name OLD RD TO 9 ACRE COR Map Block Lot 3079

Street Number 246 Zone AA

Unit Number                     

On Premises                     

Description of Premises                     

**SECTION 2 - OWNER / CORPORATION INFORMATION**

Owner / Corporation Name CONCORD COUNTRY CLUB

Street Number 246 Street Name Old Road to Nine Acre Corner

City CONCORD State MA Zip Code 01742

Telephone 978-371-1089 Email skillelea@concordcc.org

**SECTION 3 - APPLICANT INFORMATION**

Applicant Name Sara Killelea

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone number	<u>978-371-1089</u>	Email	<u>skillelea@concordcc.org</u>		

**SECTION 4 - MAILING ADDRESS**

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone	<u>978-371-1089</u>				

**SECTION 5 - HOURS OF OPERATION**

To Sell: (Check One)  Wines & Malts  All Alcoholic

**Note: Please indicate A.M. or P.M.**

Day of Event	<u>06/21/24</u>	Hours of Operation	From	<u>8am</u>	To	<u>11pm</u>
Activity	<u>Men's Spring Member-Member</u>					
Approximate Number of Attendance	<u>150</u>					

**SECTION 6- DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 03/05/24

(Chapter 138, Section 14. General Laws of the Commonwealth of Massachusetts)

**Indicates Mandatory Field.**

Note: Please check the above checkbox to submit the form

**ONE-DAY LIQUOR LICENSE**

**APPLICATION DETAILS**

Application #:	<u>ODL-24-47788</u>	Date Issued:	<u>                    </u>	Permit #:	<u>                    </u>	Date Paid :	<u>                    </u>
Fee Payable: (\$)	<u>0.00</u>	Fee Paid: (\$)	<u>0.00</u>	Receipt # :	<u>                    </u>		

**SECTION 1 - SITE INFORMATION**

Name of Organization Concord Country Club

Street Name OLD RD TO 9 ACRE COR      Map Block Lot 3079

Street Number 246      Zone AA

Unit Number                     

On Premises                     

Description of Premises                     

**SECTION 2 - OWNER / CORPORATION INFORMATION**

Owner / Corporation Name CONCORD COUNTRY CLUB

Street Number 246      Street Name Old Road to Nine Acre Corner

City CONCORD      State MA      Zip Code 01742

Telephone 978-371-1089      Email skillelea@concordcc.org

**SECTION 3 - APPLICANT INFORMATION**

Applicant Name Sara Killelea

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone number	<u>978-371-1089</u>	Email	<u>skillelea@concordcc.org</u>		

**SECTION 4 - MAILING ADDRESS**

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone	<u>978-371-1089</u>				

**SECTION 5 - HOURS OF OPERATION**

To Sell: (Check One)  Wines & Malts  All Alcoholic

**Note: Please indicate A.M. or P.M.**

Day of Event	<u>06/22/24</u>	Hours of Operation	From	<u>8am</u>	To	<u>11pm</u>
Activity	<u>Men's Spring Member-Member Day 2</u>					
Approximate Number of Attendance	<u>150</u>					

**SECTION 6- DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 03/05/24

(Chapter 138, Section 14. General Laws of the Commonwealth of Massachusetts)

**Indicates Mandatory Field.**

Note: Please check the above checkbox to submit the form

**ONE-DAY LIQUOR LICENSE**

**APPLICATION DETAILS**

Application #:	<u>ODL-24-47789</u>	Date Issued:	<u>                    </u>	Permit #:	<u>                    </u>	Date Paid:	<u>                    </u>
Fee Payable: (\$)	<u>0.00</u>	Fee Paid: (\$)	<u>0.00</u>	Receipt #:	<u>                    </u>		

**SECTION 1 - SITE INFORMATION**

Name of Organization Concord Country Club

Street Name OLD RD TO 9 ACRE COR      Map Block Lot 3079

Street Number 246      Zone AA

Unit Number                     

On Premises                     

Description of Premises                     

**SECTION 2 - OWNER / CORPORATION INFORMATION**

Owner / Corporation Name CONCORD COUNTRY CLUB

Street Number 246      Street Name Old Road to Nine Acre Corner

City CONCORD      State MA      Zip Code 01742

Telephone 978-371-1089      Email skillelea@concordcc.org

**SECTION 3 - APPLICANT INFORMATION**

Applicant Name Sara Killelea

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone number	<u>978-371-1089</u>	Email	<u>skillelea@concordcc.org</u>		

**SECTION 4 - MAILING ADDRESS**

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone	<u>978-371-1089</u>				

**SECTION 5 - HOURS OF OPERATION**

To Sell: (Check One)  Wines & Malts  All Alcoholic

**Note: Please indicate A.M. or P.M.**

Day of Event	<u>07/10/24</u>	<b>Hours of Operation</b>	<b>From</b>	<u>12pm</u>	<b>To</b>	<u>10pm</u>
Activity	<u>Member 3-Guest</u>					
Approximate Number of Attendance	<u>100</u>					

**SECTION 6- DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 03/05/24

(Chapter 138, Section 14. General Laws of the Commonwealth of Massachusetts)

**Indicates Mandatory Field.**

Note: Please check the above checkbox to submit the form

**ONE-DAY LIQUOR LICENSE**

**APPLICATION DETAILS**

Application #:	<u>ODL-24-47790</u>	Date Issued:	<u>                    </u>	Permit #:	<u>                    </u>	Date Paid :	<u>                    </u>
Fee Payable: (\$)	<u>0.00</u>	Fee Paid: (\$)	<u>0.00</u>	Receipt # :	<u>                    </u>		

**SECTION 1 - SITE INFORMATION**

Name of Organization Concord Country Club

Street Name OLD RD TO 9 ACRE COR Map Block Lot 3079

Street Number 246 Zone AA

Unit Number                     

On Premises                     

Description of Premises                     

**SECTION 2 - OWNER / CORPORATION INFORMATION**

Owner / Corporation Name CONCORD COUNTRY CLUB

Street Number 246 Street Name Old Road to Nine Acre Corner

City CONCORD State MA Zip Code 01742

Telephone 978-371-1089 Email skillelea@concordcc.org

**SECTION 3 - APPLICANT INFORMATION**

Applicant Name Sara Killelea

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone number	<u>978-371-1089</u>	Email	<u>skillelea@concordcc.org</u>		

**SECTION 4 - MAILING ADDRESS**

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone	<u>978-371-1089</u>				

**SECTION 5 - HOURS OF OPERATION**

To Sell: (Check One)  Wines & Malts  All Alcoholic

**Note: Please indicate A.M. or P.M.**

Day of Event	<u>07/18/24</u>	<b>Hours of Operation</b>	<b>From</b>	<u>11am</u>	<b>To</b>	<u>8pm</u>
Activity	<u>Ladies Invitational Day 1</u>					
Approximate Number of Attendance	<u>100</u>					

**SECTION 6- DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 03/05/24

(Chapter 138, Section 14. General Laws of the Commonwealth of Massachusetts)

**Indicates Mandatory Field.**

Note: Please check the above checkbox to submit the form

**ONE-DAY LIQUOR LICENSE**

**APPLICATION DETAILS**

Application #:	<u>ODL-24-47791</u>	Date Issued:	<u>                    </u>	Permit #:	<u>                    </u>	Date Paid:	<u>                    </u>
Fee Payable: (\$)	<u>0.00</u>	Fee Paid: (\$)	<u>0.00</u>	Receipt #:	<u>                    </u>		

**SECTION 1 - SITE INFORMATION**

Name of Organization Concord Country Club

Street Name OLD RD TO 9 ACRE COR Map Block Lot 3079

Street Number 246 Zone AA

Unit Number                     

On Premises                     

Description of Premises                     

**SECTION 2 - OWNER / CORPORATION INFORMATION**

Owner / Corporation Name CONCORD COUNTRY CLUB

Street Number 246 Street Name Old Road to Nine Acre Corner

City CONCORD State MA Zip Code 01742

Telephone 978-371-1089 Email skillelea@concordcc.org

**SECTION 3 - APPLICANT INFORMATION**

Applicant Name Sara Killelea

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone number	<u>978-371-1089</u>	Email	<u>skillelea@concordcc.org</u>		

**SECTION 4 - MAILING ADDRESS**

Street Number	<u>246</u>	Street Name	<u>Old Road to Nine Acre Corner</u>		
City	<u>Concord</u>	State	<u>MA</u>	Zip Code	<u>01742</u>
Telephone	<u>978-371-1089</u>				

**SECTION 5 - HOURS OF OPERATION**

To Sell: (Check One)  Wines & Malts  All Alcoholic

**Note: Please indicate A.M. or P.M.**

Day of Event	<u>07/19/24</u>	<b>Hours of Operation</b>	<b>From</b>	<u>11am</u>	<b>To</b>	<u>8pm</u>
Activity	<u>Ladies Invitational Day 2</u>					
Approximate Number of Attendance	<u>100</u>					

**SECTION 6- DECLARATION**

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.

Date 03/05/24

(Chapter 138, Section 14. General Laws of the Commonwealth of Massachusetts)

**Indicates Mandatory Field.**

Note: Please check the above checkbox to submit the form



**TOWN OF CONCORD**  
**Office of the Town Manager**  
Town House  
P.O. Box 535  
Concord, Massachusetts 01742

To: Concord Select Board

From: Shannon McAndrew, Executive Assistant to the Select Board

Date: April 16, 2024

Re: Common Carrier/Livery License Application for Joseph's Transportation

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Included in your packet is a Common Carrier/Livery License application for Joseph's Transportation of 44 James Street, Medford, Massachusetts.

Joseph's Transportation has worked with the Town for many years now, but did not submit their license renewal materials during the winter, though are seeking to be re-licensed in the Town again for the remainder of 2024. Joseph's Transportation works with our Tourism Manager, Beth Williams, for the Liberty Ride.

The application from Joseph's Transportation is complete, including the License Attestation required by the Massachusetts Department of Revenue, Workers Compensation Insurance Affidavit, and copies of their General Liability and Workers Compensation Insurance.

Should you have any further concerns or questions, please reach out to me.

**APPLICATION FOR LIVERY/TAXI CAB LICENSE**

**APPLICATION DETAILS**

Application #:	<u>TCL-24-48484</u>	Date Issued:	_____	Permit #:	_____	Date Paid:	<u>04/01/24</u>
Fee Payable: (\$)	<u>0.00</u>	Fee Paid: (\$)	<u>100.00</u>	Receipt #:	<u>TCL-24-0109</u>		

**SECTION 1 - SITE INFORMATION**

Name of Person, Firm or Corporation Josephs Transportation

Street Name James St Map Block Lot \_\_\_\_\_

Street Number 44 Zone \_\_\_\_\_

Unit Number \_\_\_\_\_

**SECTION 2 - OWNER / CORPORATION INFORMATION**

Owner / Corporation Name Joseph's Transportation

Street Number 44 Street Name James St

City Medford State MA Zip Code 02155

Telephone 781-396-2500 Email ap@josephslimousine.com

**SECTION 3 - APPLICANT INFORMATION**

Applicant Name Joseph's Transportation

Street Number 44 Street Name James St

City Medford State MA Zip Code 02155

Telephone number 781-396-2500 Email ap@josephslimousine.com

**SECTION 4 - MAILING ADDRESS**

Street Number 44 Street Name James St

City Medford State MA Zip Code 02155

Telephone 781-396-2500

**SECTION 5 - CORPORATE AUTHENTICATION**

Name of Individual or Corporate Name Josephs Transportation

Name of Corporate Officer Joseph Albano

Email jalbano@josephslimousine.com

I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct. Date 04/01/24

**SECTION 6 - OTHER INFORMATION**

**Note: Please indicate A.M. or P.M.**

Proposed Hours of Operation	From	To
Monday	<u>6am</u>	<u>9pm</u>
Tuesday	<u>6am</u>	<u>9pm</u>
Wednesday	<u>6am</u>	<u>9pm</u>
Thursday	<u>6am</u>	<u>9pm</u>

Proposed Hours of Operation	From	To
Friday	<u>6am</u>	<u>9pm</u>
Saturday	<u>6am</u>	<u>9pm</u>
Sunday	<u>0</u>	<u>0</u>

**SECTION 7 - FLEET SCHEDULE**

No.	Year	Make	Model	Plate #
1	<u>2007</u>	<u>Freightliner Trolley</u>	<u>CHASSI</u>	<u>18ADM</u>

**STATE TAX AFFIDAVIT**

STATE TAX AFFIDAVIT | **Please click this button to print out the required form. Once you have submitted this application please fill out the form and upload it to the checklist in the transaction panel.**

**SECTION 8 - DECLARATION**

This license will not be issued unless this certification clause is signed by the applicant.

Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of MGL C.62C, Sec. 49A.

**I do hereby certify under the pains & penalties of perjury that the information provided above is true and correct.**

Date 04/01/24

**\* Indicates Mandatory Field.**

**Proposed Select Board Meeting Calendar**  
**May 2024 – December 2024**  
**1<sup>st</sup> and 3<sup>rd</sup> Monday per Month (\* besides May)**

May 13, 2024
May 20, 2024 – <i>If needed</i>
June 3, 2024
June 17, 2024
July 8, 2024
July 22, 2024
August 5, 2024
August 19, 2024
September 9, 2024 (HOLIDAY ON SEPTEMBER 2, 2024)
September 23, 2024
October 7, 2024
October 21, 2024
November 4, 2024
November 18, 2024
December 2, 2024
December 16, 2024

Town of Concord  
MCI Concord Advisory Board

**Goals**

The purpose of the Advisory Board is to educate and advise the Select Board on the most effective strategy to achieve a disposition of the MCI Concord property most favorable to the interests of the Town. The Board will rely on community input and the expertise of its members.

**Background**

The FY25 Recommended Governor’s Budget Bill explicitly includes the Closure of MCI Concord (Section 107) and provides for the sale, lease, transfer, or disposal of the property by the Commonwealth’s Commission of Capital Asset Management and Maintenance (DCAMM). The budget bill has not yet been approved and is moving through the process. It is reasonable to assume the budget bill will be approved late summer, 2024.

**Duration**

This board’s initial term will extend through December 2025. The work will coincide with DCAMM’s Discovery Phase and the first round of Assessment Reports from DCAMM consultants. At this time, the work of the board could expand, and a new charge will be written by the Select Board based on the recommendations made by this Advisory Board. The Select Board will also consider modifications to the board’s initial term as needed and at least every six months.

**Duties**

- Begin community outreach to learn the preferences of Concord residents and create a foundation for informed, sustained dialogue with townspeople. Hold at least one public forum to solicit community ideas.
- Convene listening sessions, focus groups and interviews with community stakeholders to deepen understanding of the site and identify the opportunities and challenges of the site.
- Coordinate and communicate with DCAMM. Serve as a community voice to DCAMM efforts regarding the site.

- Explore other state agencies (MAPC, Mass Development, MADOT, etc.) and advise the Select Board on how to integrate their services.
- Determine the criteria and priorities of the town to evaluate potential scenarios should the project advance into the Planning Phase.
- Research “Best Practices” from successful state projects and “What to Avoid” from failed – or delayed – projects.
- Work with the Town Manager’s MCI staff team to highlight municipal needs, opportunities, and concerns. e.g. Waste Water Treatment Facility.
- Keep abreast of legislation and legislative hearings to propose and/or respond to potential changes.
- Explore funding opportunities to offset lost PILOT, utility and any other revenues as well as funds for planning efforts.
- Develop likely scenarios and the fiscal impacts to the town from incremental revenues and demands on services.
- Evaluate short and longer-term zoning methods available.
- Review available traffic and transportation studies, including the Route 2 Corridor Study, and recommend other new studies if needed.
- Identify and recommend local stakeholders and community experts who can be considered for advancement to the next phase of the project, if applicable.
- Provide quarterly, written reports to the Select Board.
- Recommend duties and membership if/when the including expansion of the Advisory Board’s charge.

### **Membership**

Membership will consist of 7 - 9 Concord residents, appointed by the Select Board, who collectively bring the following skills:

#### Voting Members:

- Community Outreach
- Ability to navigate complex problems with diverse stakeholders.
- Real Estate and Zoning Law
- Economic Development
- Urban Planning
- Administrative and Regulatory Practice
- Housing, esp. vis-à-vis Junction Village
- Local Business perspective

- Select Board member or designee

Notwithstanding the provisions of Article III of APP#10, the Select Board will appoint the Chair of the Advisory Board. The Advisory Board will appoint its own clerk.

Ex-Officio (non-voting) membership:

- Town Manager or her designee(s)
- Concord DPW Director or his designee
- Finance Committee Observer

### **Other Considerations**

The Board is encouraged to use sub-committees to focus on specific tasks or areas of research. Furthermore, the Board has the discretion to recommend which duties outlined in this charge should be deferred to the Planning Phase of the project.

The Committee shall comply with the provisions of the Open Meeting Law, the Public Records Law, the Conflict-of-Interest Law and all other applicable laws and regulations of the Commonwealth as well as all relevant Bylaws and Administrative Policies of the Town. Because of the need to engage the best qualified persons for the function of the Advisory Board, some of whom may be, of necessity, currently serving on other Town Boards or Committees, Articles VII(a)(14) (Staggered terms); (c) Dual Appointments; and (d) Committee Transfer(s) will not apply to the Advisory Board.

**2024 ANNUAL TOWN MEETING**

<b>Article #</b>	<b>Article Name</b>	<b>Sponsor</b>	<b>Select Board Recommendation</b>
1	Choose Town Officers	Select Board	N/A
2	Hear Reports	Select Board	N/A
3	Meeting Procedure	Finance Committee	Affirmative Action – 5-0-0
4	Ratify Personnel Board Classification Actions	Personnel Board	Affirmative Action – 5-0-0
5	Ratify Personnel Board Classification & Compensation Plan	Personnel Board	Affirmative Action – 5-0-0
6	Personnel Bylaw Amendments	Personnel Board	Affirmative Action – 5-0-0
7	Fiscal Year 2024 Budget Line Item Adjustments	Chief Financial Officer	Report at Town Meeting – 5-0-0
8	Fiscal Year 2025 Town Budget	Town Manager	Affirmative Action – 5-0-0
9	Capital Improvement & Debt Plan	Town Manager	Affirmative Action – 5-0-0
10	OPEB Trust Fund Appropriation	Chief Financial Officer	Affirmative Action – 5-0-0
11	OPEB Trust Fund Expense	Chief Financial Officer	Affirmative Action – 5-0-0
12	Appropriation to the Opioid Prevention Programs Fund	Chief Financial Officer	Affirmative Action – 5-0-0
13	Funding Public Safety during the Concord250 Celebrations in 2025 Commemorating the Beginning of the American Revolution, April 19, 1775	Concord 2025 Executive Committee	Affirmative Action – 5-0-0
14	Use of Free Cash	Finance Committee	Report at Town Meeting – 5-0-0
15	Establish a Permanent Senior Means Tested Property Tax Exemption	Board of Assessors	Affirmative Action – 5-0-0
16	Create Stormwater Enterprise Fund	Public Works Commission	Affirmative Action – 5-0-0
17	Nagog Pond Improvements and PFAS Mitigation	Public Works Commission	Affirmative Action – 5-0-0
18	Select Board to Accept Easements	Public Works Commission	Affirmative Action – 5-0-0
19	Minuteman Regional Technical High School District Budget	Minuteman Regional School Committee	Affirmative Action – 5-0-0
20	Concord-Carlisle Regional School District Budget	Concord-Carlisle Regional School Committee	Report at Town Meeting – 5-0-0

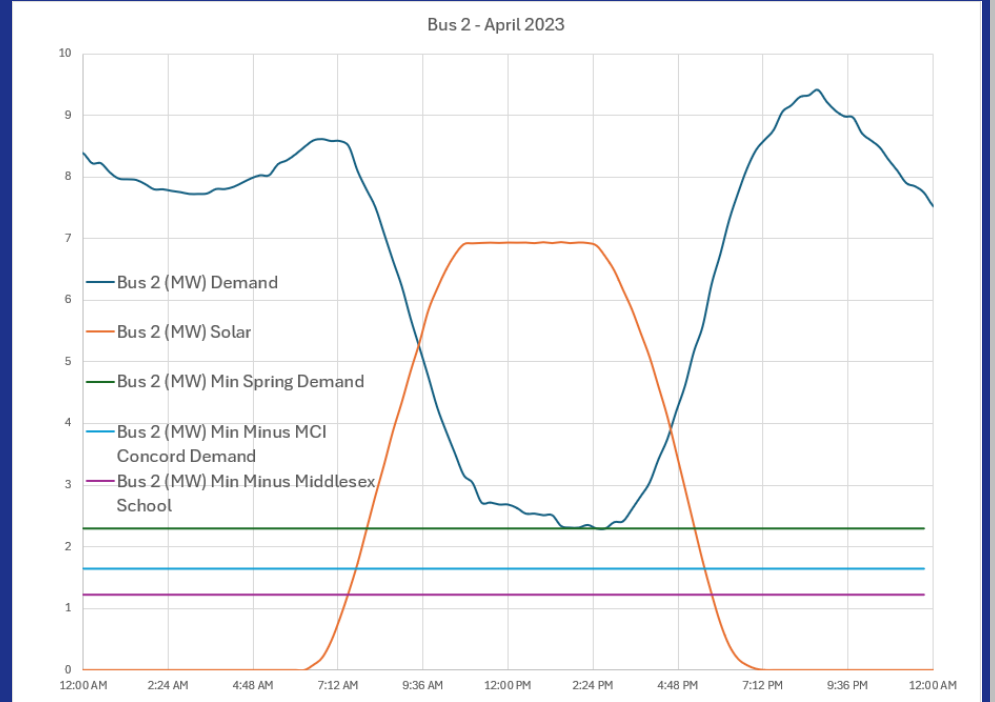
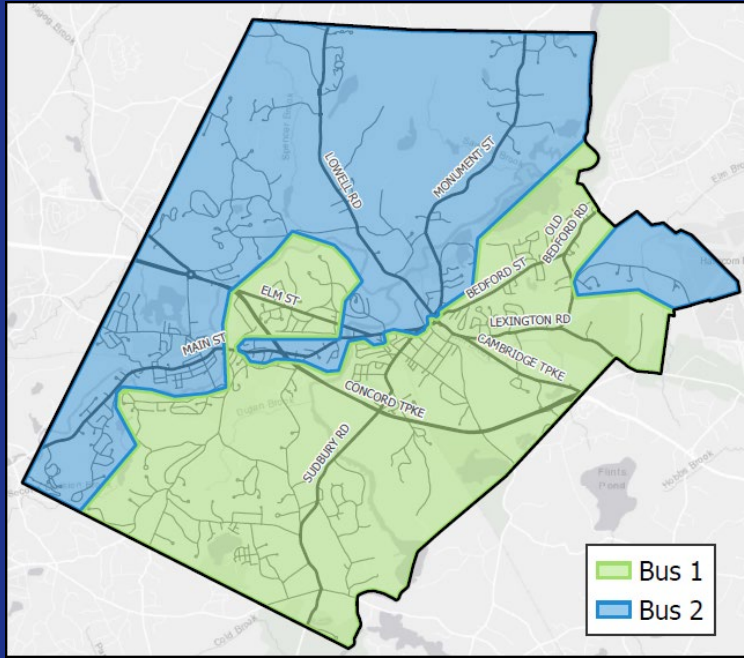
21	Amenities Building at Concord-Carlisle High School	Concord-Carlisle Regional School Committee	Report at Town Meeting – 5-0-0
22	Authorize New Middle School Naming – Name the New Concord Middle School Ellen Garrison Middle School	DEI Commission	Affirmative Action – 4-1-0
23	Concord Public Schools Operating Budget	Concord Public School Committee	Affirmative Action – 5-0-0
24	Concord Public Schools Capital Budget	Concord Public School Committee	Report at Town Meeting – 5-0-0
25	Appropriation to Middle School Stabilization Fund	Finance Committee	Warrant Article withdrawn
26	Town Meeting Study Committee	Town Moderator	Affirmative Action – 5-0-0
27	Citizen Petition: Town Meeting Voting Reform	Dinos Gonatas	No Action – 5-0-0
28	Citizen Petition: Remote Participation at Annual and Special Town Meetings	Scott Gillis & Mark Martines	Affirmative Action – 3-1-1
29	Citizen Petition: Use of Hand-Held Electronic Voting at Town Meetings	Scott Gillis & Mark Martines	Affirmative Action – 4-0-1
30	Authorize Select Board to Petition for Changes to Previously Approved Home Rule Petition regarding a Check Out Bag Charge	Agriculture Committee	Affirmative Action – 5-0-0
31	Update Town Goals to Meet the Climate Challenge	Climate Action Committee	Affirmative Action – 5-0-0
32	Fossil Fuel-Free Demonstration: Bylaw Amendments for Program Participation	Select Board	Affirmative Action – 5-0-0
33	In-Town Solar Expansion	Solar Implementation Task Force	Report at Town Meeting – 5-0-0
34	Zoning Bylaw Amendment: Zoning Map & MBTA Communities Multi-Family Overlay District	Planning Board	Affirmative Action – 5-0-0
35	Zoning Bylaw Amendment: Two-Family Dwelling Unit in Residence B Zoning District	Planning Board	Affirmative Action – 5-0-0
36	Zoning Bylaw Amendment: Floodplain Conservancy District	Planning Board	Affirmative Action – 5-0-0
37	Zoning Bylaw Amendment: General Housekeeping – Multiple Sections	Planning Board	Affirmative Action – 5-0-0

38	Citizen Petition: Citizen Support for a New Cell Tower Located at the Landfill at 755 Walden Street	Alisha Boyajian	Report at Town Meeting – 5-0-0
39	Citizen Petition: Citizen Support for a New Cell Tower Located at the Public Works Parcel on Keyes Road	Alisha Boyajian	Report at Town Meeting – 5-0-0
40	Community Preservation Appropriation Recommendations	Community Preservation Committee	Affirmative Action – 5-0-0
41	Authorize a Task Force to Review and Update the Charges, Policies, and Protocols of the Historic Districts Commission and the Historical Commission	DEI Commission	Warrant Article withdrawn
42	Tourist Bylaw Amendments	Select Board	Affirmative Action – 5-0-0
43	Amend Departmental Revolving Funds Bylaw	Town Manager	Affirmative Action – 5-0-0
44	Authorize Expenditure of Revolving Funds under Mass. Gen. Laws 44 § 53 E1/2	Town Manager	Affirmative Action – 5-0-0
45	Light Plant Expenditures and Payment in Lieu of Taxes	Town Manager	Affirmative Action – 5-0-0
46	Solid Waste Disposal Fund Expenditures	Town Manager	Affirmative Action – 5-0-0
47	Sewer System Expenditures	Town Manager	Affirmative Action – 5-0-0
48	Sewer Improvement Fund Expenditures	Town Manager	Affirmative Action – 5-0-0
49	Water System Expenditures	Town Manager	Affirmative Action – 5-0-0
50	Authorize Expenditure from PEG Access & Cable-Related Fund	Town Manager	Affirmative Action – 5-0-0
51	Beede Swim and Fitness Center Enterprise Fund Expenditures	Town Manager	Affirmative Action – 5-0-0
52	Unpaid Bills	Chief Financial Officer	Affirmative Action – 5-0-0
53	Debt Rescission	Chief Financial Officer	No Motion Expected

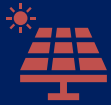
# ARTICLE 1: In-town Utility Scale Battery

To determine whether the Town will authorize the Town Treasurer with the approval of the Select Board, to borrow by the issuance of general obligation bonds or notes under the provisions of Mass. Gen. Laws c. 44 or any other authority, a sum not to exceed \$10,400,000 for the design and construction of grid-scale battery storage in the Town of Concord, the funds so borrowed to be expended for engineering design and legal services; hearings; permits and other approvals; material, construction, and installation specifications; bid preparation; materials purchase; construction and installation services; control systems; and distribution and expansions, upgrades and improvements, and to be repaid in the first instance from revenues of the Concord Municipal Light Plant, or take any other action relative thereto.

# Transforms and Bus bars



# Solar growth



Concord went from 3.8MW of rooftop solar in 2020 to 4.95MW in 2023 – a 1.15MW increase.



The IRA is likely to increase the requests we get for residential and commercial solar development.



Concord wishes to continue to add more solar, as outlined in the Climate Action Plan.

# Goals

1. Protect the distribution system to ensure there is no downtime or damage.
2. Allow for continued expansion of in-town solar.
3. Save emissions and money by shaving the peak.

# Solutions

## Can we curtail solar?

- Not possible with current contracts and is contrary to the Town's goals

## Metering domain

- Two years away; costs/hurdles unknown

## Battery storage

- Capital intensive initially but has a big payback

# Why now?

- MCI-Concord is closing on 6/30/2024
  - Steadily uses 0.65-1.0MW
  - Shares wastewater treatment with NCC
  - Likely will be redeveloped using heavy electrification plus solar
  - Next year will be too late

# Battery Characteristics

- Power (MW)
  - The maximum amount the battery can charge or discharge at any given time
- Energy (MWh)
  - The length of time over which the MW can be stored

# Battery size

A bigger battery:

- Better manages solar saturation.
- Allows rate payers to invest in more solar capacity
- More progress towards Town's 60MWh storage goal
- Lower capital cost per MW due to economies of scale
- Larger IRA credit in dollars
- Higher cashflow in dollars; more savings to ratepayers

**Recommended size:**  
**4.9MW / 14.97MWh**

# Battery Financials

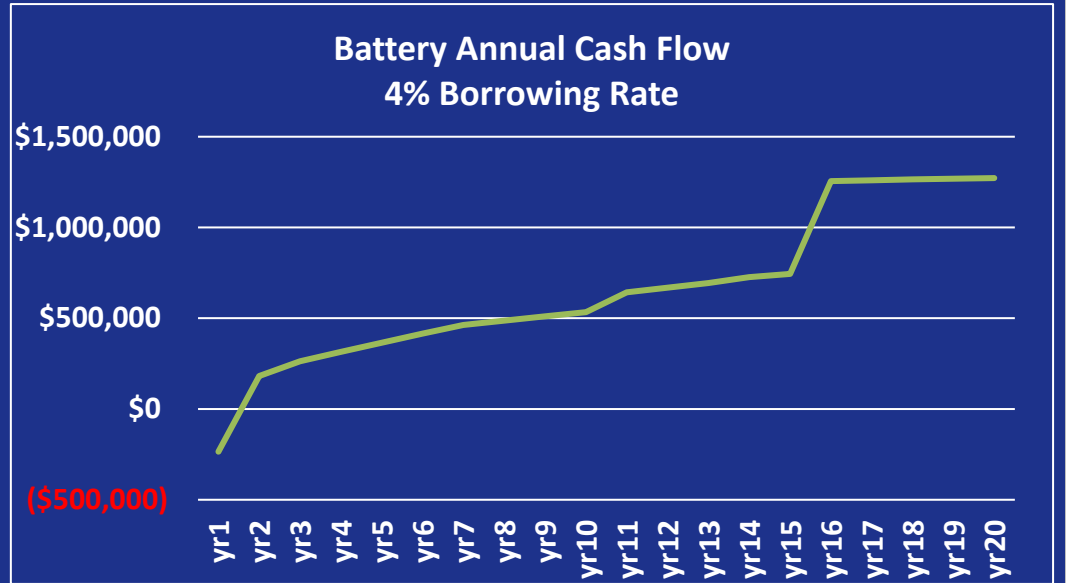
## 20-Year Net Present Value of Annual Cash Flows (Rev. minus Cost) MM\$

		WACC				
		5%	7%	9%	10%	12%
loan rate	3.40%	\$7.1	\$5.6	\$4.5	\$4.1	\$3.3
	3.60%	\$7.0	\$5.5	\$4.5	\$4.0	\$3.3
	3.80%	\$6.9	\$5.5	\$4.4	\$3.9	\$3.2
	4.00%	\$6.8	\$5.4	\$4.3	\$3.9	\$3.1

Capacity 4.99MW  
Storage 14.97MWh

### Assumptions

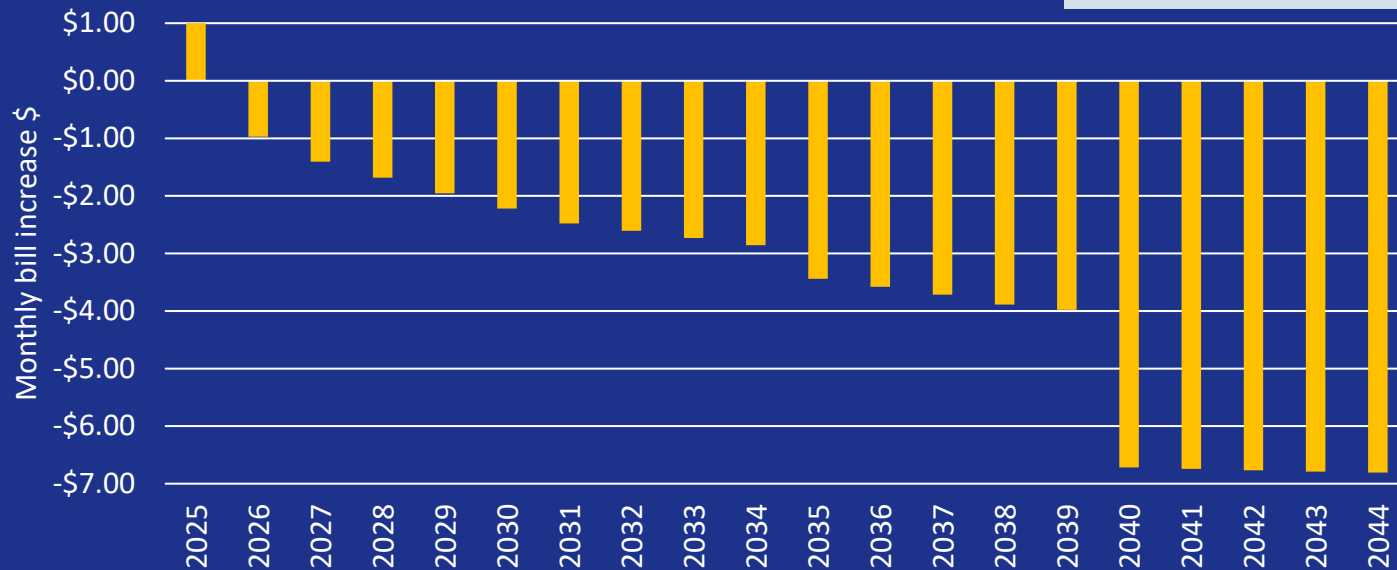
Energy Storage System \$9.0M  
Engineering \$0.2M  
Managed services \$0.03M  
Insurance \$0.04M  
Shipping + Duties \$0.4M  
Installation & BoP \$0.8M  
RNS forecast accuracy 83%  
ICAP forecast accuracy 90%  
BESS cost \$603/kW



# Rate Impact

4.99MW / 14.97MWh

Million \$	
Capital Cost	\$10.4
IRA Credit	\$2.6
20-yr NPV	\$3.1



Average customer 883 kWh/mo.

# Assumptions

- 15-year loan; 4% borrowing rate
- IRA credit is used in year 2 to reduce the loan balance
- One inverter replacement in year 10
- Battery is dispatched by a third party for an annual fee
- O&M escalation: 2.5%
- Electricity market price escalation: 1.5%
- Annual battery degradation: 1.5%
- Discount rate for net present value: 12%

# Alternatives we have explored:

- Curtailment
  - Illegal or unsafe
- Tying bus bars together
  - Short-term emergency only; you lose power protection and resilience
- Third-party battery construction
  - Their priority on peak shaving does not solve our resilience issue or future solar expansion.
- Adding load
  - Early stages; requires capital investment dependent on certainty

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