

# GRANTEE'S PROJECT STATUS REPORT

for the Concord Municipal Affordable Housing Trust

Grantee Name: \_\_\_\_\_ Grant Agreement Date: \_\_/\_\_/20\_\_

Project Name: \_\_\_\_\_ Grant Amount: \$ \_\_\_\_\_

Report Date: \_\_/\_\_/20\_\_       Interim Status Report       Final Status Report\*

1. What percentage of the project has been completed? \_\_\_\_\_

2. Describe work completed to date:

3. What key project milestones have been reached? Note book and page numbers for any property deed, restriction or document filed at the Registry of Deeds in fulfillment of requirements of the grant agreement.

4. Expenditure Report:

a. What is the date your project began or will begin spending CMAHT funds? \_\_\_\_\_

b. Attach a detailed Expenditure Report.

c. In a brief narrative, account for the amount of CMAHT funds expended to date:

5. Describe remaining work and projected timeline:

6. Describe your outreach efforts.

7. What is the expected project completion date? \_\_/\_\_/20\_\_

Name of person who completed this form: \_\_\_\_\_ Date: \_\_/\_\_/20\_\_

Contact Information /Email Address: \_\_\_\_\_

\*For Final Status Reports, please include representative Before, During and After Photographs of your project, if applicable.