



TOWN OF CONCORD

Office of the Town Manager

Operational Status Reports and Departmental Updates For the week ending December 1, 2023

Town Administration

Assistant Town Manager



Jessica Porter, ATM

Please join in welcoming Jessica Porter to the position of Assistant Town Manager. The Assistant Town Manager position has several human service-related departments under its umbrella including Human Resources, Recreation, Senior Services, Veterans' Services, Risk Management, and Community Services.

Ms. Porter brings fifteen years of municipal experience in human resources and administration to the position, including as the Human Resources Director for the towns of Andover and Belmont, where she served as department head for all human resource functions, including collective bargaining, benefits programs, and recruiting. She was also the Assistant Town Manager for the Town of Bedford where she managed, among other duties, all affordable housing related activities.

Jessica is starting on Monday, December 4, 2023, and her office will be located at 55 Church Street.

Police Department

Activity Log:

- Log items: 602
- Traffic enforcements: 42
- Motor vehicle stops: 62
- Motor vehicle crashes and/or paper exchanges: 10
- Arrests: 1

Community:

- Officers assisted with the annual Thanksgiving Day 5K Turkey Trot.
- Officers assisted with the annual Thanksgiving Day football game, Concord-Carlisle High School playing Lexington High School.
- David Braga began his career with the Concord police officer and was officially sworn in by Town Clerk, Kaari Tari.
- Police candidate James Miller began the Boylston Police Academy and will receive twenty-four (24) weeks of training before he begins his training with the Department.
- Interviews were conducted on potential police officer candidates.



Town Clerk Tari swears in Officer Braga

Council on Aging:

On Saturday, Nov. 18, the senior class population significantly increased at CCHS thanks to the school's Annual Thanksgiving Luncheon for Concord/Carlisle senior residents. Over 100 senior residents attended and dozens of CCHS students, freshmen through seniors, were on hand to welcome, entertain, serve, clean up and earn community service hours.



Jan Kenneally (seated left) and Julie Melly (seated right) Jess Brown (left) CCHS Director of Food and Nutrition Services, and Andrea Gillis (right), CCHS Advisor to Class Government. Scenes from the luncheon (below)



Tourism

Concord Visitor Center December hours will be Monday-Friday 9 am to noon, staffed by the Tourism Manager to help determine if year-round operations would be beneficial. Weekends will be staffed by tour guides from 10am to 4pm and the Holiday Vacation week will be 7 days 10-4, offering family friendly tours.

The Concord Bike share wrapped up its 2023 Season on Monday 11.27. Final ridership reports will be available shortly. An RFP will be going out for 2024 bike share, with new possible regional partners.

Beth Williams and Mimi Graney are submitting a MassDOT grant for innovation for a micro-transit program that could launch in the fall of 2024 and be added needed infrastructure for Concord250. Micro transit is an all-electric fleet of vehicles that can run both on demand and on a fixed route, is easily

modified to address changes in need/demand. The grant requires no match. We are in consultation with our partners in the IMA and the NPS about this project and will be needing letters of support soon. **This program would not replace the need for regional transit needs and those conservations are continuing with our partners.**

Recreation

The winter programming registration has opened for members of Beede and residents of Concord. We currently have 296 participants registered for our youth basketball league so far, 192 registered for both ski programs (elementary grades 2-5 and Middle School grades 6-8). Musical Theater will be presenting Rumpelstiltskin and has both casts at capacity. Registration is open for non-residents and non-members of Beede next Wednesday, December 6. They are in the final stages of the interviewing process for a new Recreation Supervisor and a Beede Center General Manager.

Economic Vitality:

The Making It Public Call for Art was issued with two virtual info sessions and two in-person site visits for prospective artists. With funding from the New England Foundation for the Arts and Metropolitan Area Planning Council, the project, entitled Fight for Freedom, will bring a temporary art installation to Concord Center for the autumn of 2024.

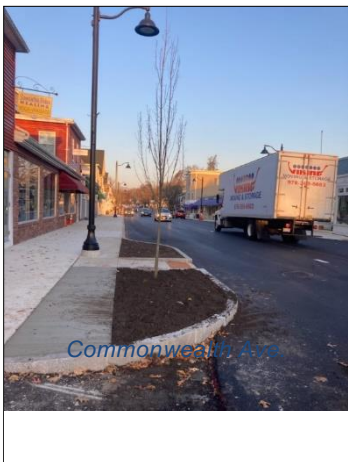
Public Works:

Commonwealth Ave Improvements – Sidewalk reconstruction and paving of the Commonwealth Ave between Church St and Laws Brook Rd are complete. Trees were planted in the curb bump-outs. Pavement markings and the paving of driveway aprons are being scheduled at which point the project will be considered complete.

Street Paving-Recently paving was completed on Old Pickard Rd, Old Marlborough Rd, Butternut Cir, Mallard Dr, Black Duck Rd, Fox Ln, Minot Rd, Bradford St, and Winthrop St. Paving of the remaining streets under contract will resume in the spring.

Gerow Recreation Area – Installation of the pavilion roof continues. Final paving of the parking, driveway and certain walkways has been completed.

Personnel News In October, the Engineering Division welcomed Nexwan Norelus to their team as their newest Public Works Engineer. He joined the division after he spent fifteen years at the Massachusetts Department of Transportation performing roadway design, drainage design and construction inspections as well as preparing specifications and cost estimates. We look forward to



working with him.

Town Clerk's Office

2024 Annual Dog License

All dogs ages 6 months and older are required to be vaccinated against rabies and must be licensed where the dog resides.

Dog license applications are being mailed with the annual census, but if you want a low tag number license your dog early!

You may license your dog(s) in person, online, or by mail beginning Monday, December 4 at 8:30 am.

- In person: 22 Monument Square, Mon – Thu: 8:30 am – 4:30 pm | Fri: 8:30 am – 12:30 pm
- Online (beginning December 4th):
 - Online dog licensing information: <https://concordma.gov/543/Dog-Licenses>
- By mail: 22 Monument Square, Concord, MA 01742



What you need:

- Rabies vaccination certificate – must be current (may be on file at Town Clerk's Office, if renewing or using a local veterinarian; email us if you are unsure)
- Owner information: Name, address, phone#, and email
- Dog name, breed, and date of birth
- Payment: \$15 (\$20 if not spayed / neutered) cash or check (payable to "Town of Concord"). Online payments require credit or debit card payments.
- Kennel licensing fees vary if you have more than 3 dogs.
- Kennel/Boarding location inspection is required prior to issuance of any kennel licenses.
- Self-addressed, stamped envelope (2 forever stamps for up to three dog tags)

Important deadlines

- March 31, 2024: Grace period for dog licensing ends
- April 1, 2024: \$25 late fee applies along with possible fines

For further information, contact:

Town Clerk's Office
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