



Town of Concord
Finance Committee
22 Monument Square
Concord, Massachusetts 01742-0535

**Concord Finance Committee Agenda -
October 19, 2023, at 7:00PM**

**Hybrid Meeting:
Select Board Conference Room, Town House, 2nd Floor, 22 Monument Square, and
via Zoom:
Join Zoom Meeting**

<https://us02web.zoom.us/j/84691121888?pwd=L2tMMVhiTVZ0THFBMVNQZVlzL1ZhQT09>

Meeting ID: 846 9112 1888
Passcode: 622088

Agenda

1. Call to Order
2. Public Comment
3. Update on Follow Up Items
4. Update from liaisons
5. Increase FY2024 Regional Housing Services Office Revolving Fund
6. FY24 Revenue and Spend Estimates
7. FC Guidelines in the Context of a Single Warrant Article for CPS, CCRSD, and Town Operating Budgets
8. Approve Meeting Minutes (as may be available)
9. Public Comment
10. Correspondence
11. Review Follow Up Items
12. Adjourn

Reminders:

• **Next Meeting:**

October 26 (Thursday) 7:00pm – regular and guidelines meeting

Supporting materials for agenda items are available online at www.concordma.gov/fcmtgdocs . Materials are generally uploaded on the Tuesday prior to the Regular Meeting. If any member has materials they would like to present for discussion, please inform the chair in advance of the meeting.

Agenda Item 6:

FY23 Revenue and Expense Reports
FY24 Revenue and Spend Estimates

Town of Concord FY23 Revenue (Quarterly)

<u>Account and Description</u>	<u>Appropriation</u>	<u>7/1/22 - 9/30/22</u>	<u>10/1/22 - 12/31/22</u>	<u>1/1/23 - 3/31/23</u>	<u>4/1/23 - 6/30/23</u>	<u>FY24 Total</u>	<u>Variance</u>
000 NO DESCRIPTION	118,556,344.00	30,200,334.26	29,071,997.26	31,446,004.31	29,943,972.25	120,662,308.08	
_Total_000 *** NO DESCRIPTION	118,556,344.00	30,200,334.26	29,071,997.26	31,446,004.31	29,943,972.25	120,662,308.08	2,105,964.08
123 BOSMANAGERS OFFICE	0.00	9,444.67	86,670.67	101,599.20	9,278.08	206,992.62	
_Total_122 TOWN MANAGERS OFFICE	0.00	9,444.67	86,670.67	101,599.20	9,278.08	206,992.62	206,992.62
141 ASSESSORS	0.00	221.00	3,205.80			3,205.80	
145 TREASURER-COLLECTOR	0.00	120,047.11	285.00	152.00	321.00	979.00	
161 TOWN CLERK	0.00	22,389.00	166,986.79	35,381.61	63,315.53	385,731.04	
_Total_133 FINANCE	0.00	142,657.11	189,101.59	83,528.06	90,917.53	506,204.29	506,204.29
171 NATURAL RESOURCES	0.00	105.00	181.00	45.00	70.00	401.00	
175 PLANNING	0.00	1,350.00	100.00	703.00	2,137.00	4,290.00	
176 BOARD OF APPEALS	0.00	1,886.35	2,000.00	1,700.00	3,100.00	8,686.35	
177 HISTORIC DISTRICTS	0.00	475.00	325.00	325.00	400.00	1,525.00	
241 INSPECTIONS	0.00	343,663.70	308,804.89	245,374.19	682,540.81	1,580,383.59	
510 HEALTH	0.00	56,873.16	67,845.89	24,639.64	69,585.00	218,943.69	
_Total_180 PLANNING AND LAND MANAGEMENT	0.00	404,353.21	379,256.78	272,786.83	757,832.81	1,814,229.63	1,814,229.63
210 POLICE	0.00	17,113.88	13,881.34	5,126.09	7,252.15	43,373.46	
_Total_210 POLICE	0.00	17,113.88	13,881.34	5,126.09	7,252.15	43,373.46	43,373.46
220 FIRE	0.00	217,062.93	247,692.55	233,115.41	269,911.92	967,782.81	
_Total_220 FIRE	0.00	217,062.93	247,692.55	233,115.41	269,911.92	967,782.81	967,782.81
300 SCHOOL	0.00	0.00	15,000.00	40,782.36	10.04	55,792.40	
_Total_300 SCHOOL	0.00	0.00	15,000.00	40,782.36	10.04	55,792.40	55,792.40
410 PUBLIC WORKS ADMINISTRATION	0.00	3,596.33	1,232.62	2,138.29	2,457.68	9,424.92	
411 ENGINEERING	0.00	16,550.00	5,041.66	1,900.00	5,740.72	29,232.38	
_Total_410 PUBLIC WORKS	0.00	20,146.33	6,274.28	4,038.29	8,198.40	38,657.30	38,657.30
546 HARVEY WHEELER COMM. CENTER	0.00	5,645.00	5,054.00	5,774.00	6,936.00	23,409.00	
_Total_546 HARVEY WHEELER COMM. CENTER	0.00	5,645.00	5,054.00	5,774.00	6,936.00	23,409.00	23,409.00
610 LIBRARY	0.00	469.32	552.38	694.64	998.99	2,715.33	
_Total_610 LIBRARY	0.00	469.32	552.38	694.64	998.99	2,715.33	2,715.33
_Grand_Total_	118,556,344.00	31,017,226.71	30,015,480.85	32,193,449.19	31,095,308.17	124,321,464.92	5,765,120.92

**TOWN OF CONCORD
FY23 Year End Summary Report**

<u>Account Number</u>	<u>Description</u>	<u>Appropriations</u>	<u>Txfrs Supplem</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>In-Progress</u>	<u>Account Balance</u>	<u>Used</u>
000 NO DESCRIPTION		2,000,000.00	0.00	0.00	2,000,000.00	0.00	0.00	100.00
_Total_000 *** NO DESCRIPTION		2,000,000.00	0.00	0.00	2,000,000.00	0.00	0.00	100.00
113 TOWN MEETING REPORTS		117,919.00	0.00	2,000.00	126,847.00	0.00	-10,928.00	109.27
_Total_113 TOWN MEETING AND REPORTS		117,919.00	0.00	2,000.00	126,847.00	0.00	-10,928.00	109.27
123 BOSMANAGERS OFFICE		686,197.00	125,548.00	42,801.85	782,172.85	0.00	-13,229.70	101.63
127 TOWNWIDE BUILDING MAINTENANCE		1,026,590.00	21,494.00	41,156.29	998,946.49	0.00	7,981.22	99.24
128 RESOURCE SUSTAINABILITY		165,203.00	0.00	14,500.00	54,024.68	0.00	96,678.32	41.48
137 PARKS AND PLAYGROUNDS		215,776.00	7,453.00	4,740.50	95,941.99	0.00	122,546.51	45.10
152 HUMAN RESOURCES		595,606.00	15,662.00	44,264.92	680,927.56	0.00	-113,924.48	118.64
671 INFORMATION CENTER		37,970.00	0.00	169.82	17,751.75	0.00	20,048.43	47.20
_Total_122 TOWN MANAGERS OFFICE		2,727,342.00	170,157.00	147,633.38	2,629,765.32	0.00	120,100.30	95.86
133 FINANCE ADMINISTRATION		555,491.00	15,843.00	125.67	633,074.41	0.00	-61,866.08	110.83
135 TOWN ACCOUNTANT		340,945.00	16,111.00	10,000.00	334,073.73	0.00	12,982.27	96.36
141 ASSESSORS		444,387.00	12,543.00	0.00	392,490.73	0.00	64,439.27	85.90
145 TREASURER-COLLECTOR		505,631.00	17,392.00	7,333.77	410,446.11	0.00	105,243.12	79.88
161 TOWN CLERK		439,831.00	21,140.00	0.00	448,230.81	0.00	12,740.19	97.24
_Total_133 FINANCE		2,286,285.00	83,029.00	17,459.44	2,218,315.79	0.00	133,538.77	94.36
147 RESERVE FUND		225,000.00	0.00	0.00	0.00	0.00	225,000.00	0.00
_Total_147 RESERVE FUND		225,000.00	0.00	0.00	0.00	0.00	225,000.00	0.00
148 RESERVE FOR SALARY INCREASE		1,057,934.00	-1,022,066.00	0.00	35,868.00	0.00	0.00	100.00
_Total_148 RESERVE FOR SALARY INCREASE		1,057,934.00	-1,022,066.00	0.00	35,868.00	0.00	0.00	100.00
151 LEGAL SERVICES		450,000.00	0.00	45,000.00	363,838.43	0.00	41,161.57	90.85
_Total_151 LEGAL SERVICES		450,000.00	0.00	45,000.00	363,838.43	0.00	41,161.57	90.85
155 INFORMATION SYSTEMS		1,348,980.00	59,323.00	52,691.17	1,338,861.15	0.00	16,750.68	98.81
_Total_155 INFORMATION SYSTEMS		1,348,980.00	59,323.00	52,691.17	1,338,861.15	0.00	16,750.68	98.81
162 ELECTIONS		89,374.00	0.00	0.00	89,789.55	0.00	-415.55	100.47
163 REGISTRARS		10,452.00	0.00	0.00	11,018.26	0.00	-566.26	105.42
_Total_170 ELECTIONSREGISTRARS		99,826.00	0.00	0.00	100,807.81	0.00	-981.81	100.98
171 NATURAL RESOURCES		449,396.00	8,389.00	17,698.75	408,356.75	0.00	31,729.50	93.07
175 PLANNING		583,522.00	8,545.00	39,264.98	566,844.59	0.00	-14,042.57	102.37
241 INSPECTIONS		479,288.00	24,091.00	0.00	472,723.15	0.00	30,655.85	93.91
510 HEALTH		462,035.00	5,542.00	3,332.50	416,199.95	0.00	48,044.55	89.73
672 ECONOMIC VITALITY & TOURISM		190,735.00	3,264.00	11,169.81	183,019.68	0.00	-190.49	100.10
_Total_180 PLANNING AND LAND MANAGEMENT		2,164,976.00	49,831.00	71,466.04	2,047,144.12	0.00	96,196.84	95.66
188 LAND FUND		25,000.00	0.00	0.00	25,000.00	0.00	0.00	100.00
_Total_188 LAND FUND		25,000.00	0.00	0.00	25,000.00	0.00	0.00	100.00
197 141 KEYES ROAD		48,840.00	0.00	0.00	25,950.23	0.00	22,889.77	53.13
_Total_197 141 KEYES ROAD		48,840.00	0.00	0.00	25,950.23	0.00	22,889.77	53.13
210 POLICE		4,864,484.00	176,651.00	35,633.10	4,994,395.79	0.00	11,106.11	99.78
_Total_210 POLICE		4,864,484.00	176,651.00	35,633.10	4,994,395.79	0.00	11,106.11	99.78
215 POLICE FIRE STATION		278,317.00	0.00	15,698.03	242,130.75	0.00	20,488.22	92.64
_Total_215 POLICE FIRE STATION		278,317.00	0.00	15,698.03	242,130.75	0.00	20,488.22	92.64
220 FIRE		5,783,853.00	230,109.00	100.73	6,067,477.03	0.00	-53,615.76	100.89
_Total_220 FIRE		5,783,853.00	230,109.00	100.73	6,067,477.03	0.00	-53,615.76	100.89
225 WEST CONCORD FIRE STATION		21,309.00	0.00	0.00	18,401.09	0.00	2,907.91	86.35
_Total_225 WEST CONCORD FIRE STATION		21,309.00	0.00	0.00	18,401.09	0.00	2,907.91	86.35
291 EMERGENCY MANAGEMENT		16,000.00	0.00	0.00	2,115.01	0.00	13,884.99	13.22
_Total_291 EMERGENCY MANAGEMENT		16,000.00	0.00	0.00	2,115.01	0.00	13,884.99	13.22
292 ANIMAL CONTROL		28,500.00	0.00	4,572.40	27,597.07	0.00	-3,669.47	112.88
_Total_292 ANIMAL CONTROL		28,500.00	0.00	4,572.40	27,597.07	0.00	-3,669.47	112.88
300 SCHOOL		43,186,745.00	0.00	0.00	42,739,837.05	0.00	446,907.95	98.97

**TOWN OF CONCORD
FY23 Year End Summary Report**

<u>Account Number</u>	<u>Description</u>	<u>Appropriations</u>	<u>Txfrs</u>	<u>Supplem</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>In-Progress</u>	<u>Account Balance</u>	<u>Used</u>
_Total_300	SCHOOL	43,186,745.00		0.00	0.00	42,739,837.05	0.00	446,907.95	98.97
410	PUBLIC WORKS ADMINISTRATION	403,332.00		20,389.00	0.00	349,482.03	0.00	74,238.97	82.48
411	ENGINEERING	506,999.00		32,881.00	5,433.69	534,826.87	0.00	-380.56	100.07
422	HIGHWAY MAINTENANCE	1,638,237.00		55,622.00	126,269.73	1,641,476.98	0.00	-73,887.71	104.36
490	PARKS TREES	901,592.00		34,171.00	64,133.11	733,199.55	0.00	138,430.34	85.21
491	CEMETERY	312,235.00		5,097.00	99,377.44	160,333.87	0.00	57,620.69	81.84
_Total_410	PUBLIC WORKS	3,762,395.00		148,160.00	295,213.97	3,419,319.30	0.00	196,021.73	94.99
423	SNOW REMOVAL	650,000.00		0.00	0.00	650,000.00	0.00	0.00	100.00
_Total_423	SNOW REMOVAL	650,000.00		0.00	0.00	650,000.00	0.00	0.00	100.00
424	STREET LIGHTING	31,625.00		0.00	4,500.00	55,284.03	0.00	-28,159.03	189.04
_Total_424	STREET LIGHTING	31,625.00		0.00	4,500.00	55,284.03	0.00	-28,159.03	189.04
426	133135 KEYES ROAD	183,580.00		5,000.00	37,274.52	154,781.86	0.00	-3,476.38	101.84
_Total_426	133135 KEYES ROAD	183,580.00		5,000.00	37,274.52	154,781.86	0.00	-3,476.38	101.84
521	HUMAN SERVICES ADMINISTRATION	74,286.00		22,061.00	0.00	94,060.00	0.00	2,287.00	97.63
541	SENIOR SERVICES	630,527.00		20,437.00	1,251.49	558,486.54	0.00	91,225.97	85.99
630	RECREATION ADMINISTRATION	114,569.00		4,578.00	0.00	119,146.95	0.00	0.05	100.00
_Total_520	HUMAN SERVICES	819,382.00		47,076.00	1,251.49	771,693.49	0.00	93,513.02	89.21
544	VETERANS SERVICES	36,887.00		0.00	0.00	45,366.75	0.00	-8,479.75	122.99
545	VETERANS BENEFITS	41,847.00		0.00	0.00	49,214.48	0.00	-7,367.48	117.61
_Total_543	VETERANS SERVICES & BENEFITS	78,734.00		0.00	0.00	94,581.23	0.00	-15,847.23	120.13
546	HARVEY WHEELER COMM. CENTER	101,276.00		2,249.00	3,824.00	100,790.75	0.00	-1,089.75	101.05
_Total_546	HARVEY WHEELER COMM. CENTER	101,276.00		2,249.00	3,824.00	100,790.75	0.00	-1,089.75	101.05
610	LIBRARY	2,398,544.00		48,686.00	25,540.84	2,425,218.25	0.00	-3,529.09	100.14
_Total_610	LIBRARY	2,398,544.00		48,686.00	25,540.84	2,425,218.25	0.00	-3,529.09	100.14
631	HUNT RECREATION CENTER	93,375.00		1,795.00	0.00	102,353.34	0.00	-7,183.34	107.55
_Total_631	HUNT RECREATION CENTER	93,375.00		1,795.00	0.00	102,353.34	0.00	-7,183.34	107.55
692	CEREMONIES CELEBRATIONS	44,960.00		0.00	75,575.00	41,233.01	0.00	-71,848.01	259.80
_Total_692	CEREMONIES CELEBRATIONS	44,960.00		0.00	75,575.00	41,233.01	0.00	-71,848.01	259.80
700	DEBT SERVICE	8,084,999.00		0.00	0.00	8,044,156.96	0.00	40,842.04	99.50
_Total_700	DEBT SERVICE	8,084,999.00		0.00	0.00	8,044,156.96	0.00	40,842.04	99.50
800	SCHOOL ASSESSMENT	24,962,356.00		0.00	0.00	24,962,356.00	0.00	0.00	100.00
_Total_800	SCHOOL ASSESSMENT	24,962,356.00		0.00	0.00	24,962,356.00	0.00	0.00	100.00
810	MINUTEMAN VOTECH ASSESSMENT	1,508,544.00		0.00	0.00	1,508,544.00	0.00	0.00	100.00
_Total_810	MINUTEMAN	1,508,544.00		0.00	0.00	1,508,544.00	0.00	0.00	100.00
911	RETIREMENT	3,381,101.00		0.00	0.00	3,381,101.00	0.00	0.00	100.00
_Total_911	RETIREMENT	3,381,101.00		0.00	0.00	3,381,101.00	0.00	0.00	100.00
916	SOCIAL SECURITYMEDICARE	942,064.00		0.00	0.00	970,191.78	0.00	-28,127.78	102.99
_Total_916	SOCIAL SECURITYMEDICARE	942,064.00		0.00	0.00	970,191.78	0.00	-28,127.78	102.99
919	TOWN EMPLOYEE BENEFITS	26,609.00		0.00	26,609.00	0.00	0.00	0.00	100.00
_Total_919	TOWN EMPLOYEE BENEFITS	26,609.00		0.00	26,609.00	0.00	0.00	0.00	100.00
912	WORKERS COMPENSATION	142,450.00		0.00	0.00	142,450.00	0.00	0.00	100.00
913	UNEMPLOYMENT	120,000.00		0.00	15,910.84	104,089.16	0.00	0.00	100.00
_Total_930	UNEMPLOYMENT WORKERS COMP	262,450.00		0.00	15,910.84	246,539.16	0.00	0.00	100.00
193	PROPERTYLIABILITY	378,000.00		0.00	0.00	304,141.95	0.00	73,858.05	80.46
914	GROUP INSURANCE	7,468,322.00		0.00	0.00	6,357,430.10	0.00	1,110,891.90	85.13
915	OPEB	1,401,347.00		0.00	0.00	1,401,347.00	0.00	0.00	100.00
_Total_960	INSURANCE	9,247,669.00		0.00	0.00	8,062,919.05	0.00	1,184,749.95	87.19
996	INTERGOVERNMENTAL ASSESSMENTS	0.00		0.00	0.00	534,147.00	0.00	-534,147.00	0.00
_Total_996	INTERGOVERNMENTAL ASSESSMENTS	0.00		0.00	0.00	534,147.00	0.00	-534,147.00	0.00

**TOWN OF CONCORD
FY23 Year End Summary Report**

<u>Account Number</u>	<u>Description</u>	<u>Appropriations</u>	<u>Txfrs Supplem</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>In-Progress</u>	<u>Account Balance</u>	<u>Used</u>
Grand Total		123,310,973.00	0.00	877,953.95	120,529,561.85	0.00	1,903,457.20	98.46

**Town of Concord
FY24 Revenue
(7/1/23 - 9/30/23)**

<u>Account and Description</u>	<u>Appropriation</u>	<u>Activity</u>	<u>Ending Balance</u>	<u>%Recd</u>
000 NO DESCRIPTION	124,468,899.00	29,281,427.51	95,187,471.49	23.53%
_Total_000 *** NO DESCRIPTION	124,468,899.00	29,281,427.51	95,187,471.49	23.53%
123 BOSMANAGERS OFFICE	90,000.00	10,314.67	79,685.33	11.46%
_Total_122 TOWN MANAGERS OFFICE	90,000.00	10,314.67	79,685.33	11.46%
141 ASSESSORS	0.00	251.00	-251.00	
145 TREASURER-COLLECTOR	282,500.00	97,838.23	184,661.77	34.63%
161 TOWN CLERK	100,000.00	15,044.05	84,955.95	15.04%
_Total_133 FINANCE	382,500.00	113,133.28	269,366.72	29.58%
171 NATURAL RESOURCES	0.00	55.00	-55.00	
175 PLANNING	0.00	600.00	-600.00	
176 BOARD OF APPEALS	10,000.00	22,000.00	-12,000.00	220.00%
177 HISTORIC DISTRICTS	0.00	325.00	-325.00	
241 INSPECTIONS	0.00	247,342.77	-247,342.77	
510 HEALTH	50,000.00	47,003.14	2,996.86	94.01%
_Total_180 PLANNING AND LAND MANAGEMENT	60,000.00	317,325.91	-257,325.91	528.88%
210 POLICE	52,500.00	10,533.67	41,966.33	20.06%
_Total_210 POLICE	52,500.00	10,533.67	41,966.33	20.06%
220 FIRE	827,500.00	218,274.64	609,225.36	26.38%
_Total_220 FIRE	827,500.00	218,274.64	609,225.36	26.38%
300 SCHOOL	37,500.00	30,000.00	7,500.00	80.00%
_Total_300 SCHOOL	37,500.00	30,000.00	7,500.00	80.00%
410 PUBLIC WORKS ADMINISTRATION	0.00	1,244.98	-1,244.98	
411 ENGINEERING	0.00	3,750.00	-3,750.00	
_Total_410 PUBLIC WORKS	0.00	4,994.98	-4,994.98	
546 HARVEY WHEELER COMM. CENTER	35,000.00	3,460.00	31,540.00	9.89%
_Total_546 HARVEY WHEELER COMM. CENTER	35,000.00	3,460.00	31,540.00	9.89%
610 LIBRARY	25,000.00	1,644.19	23,355.81	6.58%
_Total_610 LIBRARY	25,000.00	1,644.19	23,355.81	6.58%
_Grand_Total_	125,978,899.00	29,991,108.85	95,987,790.15	23.81%

**TOWN OF CONCORD
FY24 1st Qtr Expense Report**

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
113 TOWN MEETING REPORTS	95,400.00	0.00	0.00	0.00	95,400.00	0.00
Total 113 TOWN MEETING AND REPORTS	95,400.00	0.00	0.00	0.00	95,400.00	0.00
123 BOSMANAGERS OFFICE	730,350.00	0.00	0.00	228,137.97	502,212.03	31.24
126 TOWN GOVERNMENT BUDGET ADJ	-515,402.00	0.00	0.00	0.00	-515,402.00	0.00
127 TOWNWIDE BUILDING MAINTENANCE	1,930,088.00	0.00	133,448.00	300,235.78	1,496,404.22	22.47
128 RESOURCE SUSTAINABILITY	125,000.00	0.00	0.00	29,952.00	95,048.00	23.96
137 PARKS AND PLAYGROUNDS	216,727.00	0.00	0.00	23,116.38	193,610.62	10.67
152 HUMAN RESOURCES	573,682.00	0.00	1,422.45	126,505.60	445,753.95	22.30
671 INFORMATION CENTER	0.00	0.00	0.00	255.46	-255.46	0.00
Total 122 TOWN MANAGERS OFFICE	3,060,445.00	0.00	134,870.45	708,203.19	2,217,371.36	27.55
133 FINANCE ADMINISTRATION	647,927.00	0.00	10,080.00	148,368.88	489,478.12	24.46
135 TOWN ACCOUNTANT	367,594.00	0.00	0.00	50,391.79	317,202.21	13.71
141 ASSESSORS	434,957.00	0.00	4,500.00	93,938.99	336,518.01	22.63
145 TREASURER-COLLECTOR	466,957.00	0.00	2,985.93	96,489.97	367,481.10	21.30
161 TOWN CLERK	464,499.00	0.00	0.00	102,444.15	362,054.85	22.06
Total 133 FINANCE	2,381,934.00	0.00	17,565.93	491,633.78	1,872,734.29	21.38
147 RESERVE FUND	200,000.00	0.00	0.00	0.00	200,000.00	0.00
Total 147 RESERVE FUND	200,000.00	0.00	0.00	0.00	200,000.00	0.00
148 RESERVE FOR SALARY INCREASE	755,000.00	0.00	0.00	0.00	755,000.00	0.00
Total 148 RESERVE FOR SALARY INCREASE	755,000.00	0.00	0.00	0.00	755,000.00	0.00
151 LEGAL SERVICES	450,000.00	0.00	4,750.00	27,156.49	418,093.51	7.09
Total 151 LEGAL SERVICES	450,000.00	0.00	4,750.00	27,156.49	418,093.51	7.09
155 INFORMATION SYSTEMS	1,757,756.00	0.00	46,900.65	444,412.64	1,266,442.71	27.95
Total 155 INFORMATION SYSTEMS	1,757,756.00	0.00	46,900.65	444,412.64	1,266,442.71	27.95
162 ELECTIONS	80,714.00	0.00	0.00	1,727.78	78,986.22	2.14
163 REGISTRARS	11,165.00	0.00	0.00	0.00	11,165.00	0.00
Total 170 ELECTIONSREGISTRARS	91,879.00	0.00	0.00	1,727.78	90,151.22	1.88
171 NATURAL RESOURCES	449,610.00	0.00	9,780.00	103,908.72	335,921.28	25.29
175 PLANNING	661,933.00	0.00	0.00	93,626.64	568,306.36	14.14
241 INSPECTIONS	593,097.00	0.00	0.00	117,704.13	475,392.87	19.85
510 HEALTH	561,895.00	0.00	21,527.51	96,880.54	443,486.95	21.07
672 ECONOMIC VITALITY & TOURISM	235,721.00	0.00	0.00	44,271.08	191,449.92	18.78
Total 180 PLANNING AND LAND MANAGEMENT	2,502,256.00	0.00	31,307.51	456,391.11	2,014,557.38	19.49

**TOWN OF CONCORD
FY24 1st Qtr Expense Report**

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197 141 KEYES ROAD	3,600.00	0.00	0.00	263.18	3,336.82	7.31
Total 197 141 KEYES ROAD	3,600.00	0.00	0.00	263.18	3,336.82	7.31
210 POLICE	5,219,135.00	0.00	15,181.91	1,200,157.03	4,003,796.06	23.29
Total 210 POLICE	5,219,135.00	0.00	15,181.91	1,200,157.03	4,003,796.06	23.29
215 POLICE FIRE STATION	52,918.00	0.00	0.00	7,598.83	45,319.17	14.36
Total 215 POLICE FIRE STATION	52,918.00	0.00	0.00	7,598.83	45,319.17	14.36
220 FIRE	6,611,011.00	0.00	7,456.50	1,478,377.24	5,125,177.26	22.48
Total 220 FIRE	6,611,011.00	0.00	7,456.50	1,478,377.24	5,125,177.26	22.48
225 WEST CONCORD FIRE STATION	1,563.00	0.00	0.00	0.00	1,563.00	0.00
Total 225 WEST CONCORD FIRE STATION	1,563.00	0.00	0.00	0.00	1,563.00	0.00
291 EMERGENCY MANAGEMENT	14,550.00	0.00	0.00	0.00	14,550.00	0.00
Total 291 EMERGENCY MANAGEMENT	14,550.00	0.00	0.00	0.00	14,550.00	0.00
292 ANIMAL CONTROL	29,260.00	0.00	25,902.69	2,354.79	1,002.52	96.57
Total 292 ANIMAL CONTROL	29,260.00	0.00	25,902.69	2,354.79	1,002.52	96.57
300 SCHOOL	45,047,176.00	0.00	0.00	7,207,794.90	37,839,381.10	16.00
Total 300 SCHOOL	45,047,176.00	0.00	0.00	7,207,794.90	37,839,381.10	16.00
410 PUBLIC WORKS ADMINISTRATION	422,120.00	0.00	0.00	83,029.63	339,090.37	19.67
411 ENGINEERING	701,634.00	0.00	0.00	134,067.93	567,566.07	19.11
422 HIGHWAY MAINTENANCE	1,805,133.00	0.00	21,658.54	380,936.28	1,402,538.18	22.30
490 PARKS TREES	992,220.00	0.00	94,914.25	165,764.47	731,541.28	26.27
491 CEMETERY	273,790.00	0.00	3,857.22	56,001.54	213,931.24	21.86
Total 410 PUBLIC WORKS	4,194,897.00	0.00	120,430.01	819,799.85	3,254,667.14	22.41
423 SNOW REMOVAL	655,500.00	0.00	10,482.04	-1,269.92	646,287.88	1.41
Total 423 SNOW REMOVAL	655,500.00	0.00	10,482.04	-1,269.92	646,287.88	1.41
424 STREET LIGHTING	40,310.00	0.00	0.00	7,559.21	32,750.79	18.75
Total 424 STREET LIGHTING	40,310.00	0.00	0.00	7,559.21	32,750.79	18.75
426 133135 KEYES ROAD	68,088.00	0.00	0.00	2,405.98	65,682.02	3.53
Total 426 133135 KEYES ROAD	68,088.00	0.00	0.00	2,405.98	65,682.02	3.53

**TOWN OF CONCORD
FY24 1st Qtr Expense Report**

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521 HUMAN SERVICES ADMINISTRATION	96,350.00	0.00	0.00	22,548.00	73,802.00	23.40
541 SENIOR SERVICES	652,076.00	0.00	19,246.50	147,935.23	484,894.27	25.64
Total 520 HUMAN SERVICES	748,426.00	0.00	19,246.50	170,483.23	558,696.27	25.35
544 VETERANS SERVICES	36,511.00	0.00	0.00	7,025.47	29,485.53	19.24
545 VETERANS BENEFITS	50,136.00	0.00	0.00	6,717.31	43,418.69	13.40
Total 543 VETERANS SERVICES & BENEFITS	86,647.00	0.00	0.00	13,742.78	72,904.22	15.86
546 HARVEY WHEELER COMM. CENTER	65,342.00	0.00	0.00	13,687.11	51,654.89	20.95
Total 546 HARVEY WHEELER COMM. CENTER	65,342.00	0.00	0.00	13,687.11	51,654.89	20.95
610 LIBRARY	2,490,316.00	0.00	0.00	600,184.51	1,890,131.49	24.10
Total 610 LIBRARY	2,490,316.00	0.00	0.00	600,184.51	1,890,131.49	24.10
692 CEREMONIES CELEBRATIONS	60,600.00	0.00	0.00	0.00	60,600.00	0.00
Total 692 CEREMONIES CELEBRATIONS	60,600.00	0.00	0.00	0.00	60,600.00	0.00
700 DEBT SERVICE	8,437,464.00	0.00	0.00	2,045,554.48	6,391,909.52	24.24
Total 700 DEBT SERVICE	8,437,464.00	0.00	0.00	2,045,554.48	6,391,909.52	24.24
800 SCHOOL ASSESSMENT	25,357,846.00	0.00	0.00	8,452,615.29	16,905,230.71	33.33
Total 800 SCHOOL ASSESSMENT	25,357,846.00	0.00	0.00	8,452,615.29	16,905,230.71	33.33
810 MINUTEMAN VOTECH ASSESSMENT	1,641,695.00	0.00	0.00	601,955.00	1,039,740.00	36.67
Total 810 MINUTEMAN	1,641,695.00	0.00	0.00	601,955.00	1,039,740.00	36.67
911 RETIREMENT	3,399,675.00	0.00	0.00	3,399,675.00	0.00	100.00
Total 911 RETIREMENT	3,399,675.00	0.00	0.00	3,399,675.00	0.00	100.00
916 SOCIAL SECURITYMEDICARE	989,168.00	0.00	0.00	297,065.12	692,102.88	30.03
Total 916 SOCIAL SECURITYMEDICARE	989,168.00	0.00	0.00	297,065.12	692,102.88	30.03
919 TOWN EMPLOYEE BENEFITS	75,000.00	0.00	0.00	22,097.43	52,902.57	29.46
Total 919 TOWN EMPLOYEE BENEFITS	75,000.00	0.00	0.00	22,097.43	52,902.57	29.46
912 WORKERS COMPENSATION	163,818.00	0.00	4,578.00	112,677.17	46,562.83	71.58
913 UNEMPLOYMENT	138,000.00	0.00	0.00	35,150.72	102,849.28	25.47
Total 930 UNEMPLOYMENT WORKERS COMP	301,818.00	0.00	4,578.00	147,827.89	149,412.11	50.50

**TOWN OF CONCORD
FY24 1st Qtr Expense Report**

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193 PROPERTYLIABILITY	406,350.00	0.00	0.00	351,070.31	55,279.69	86.40
914 GROUP INSURANCE	8,140,471.00	0.00	0.00	2,872,795.90	5,267,675.10	35.29
_Total_960 INSURANCE	8,546,821.00	0.00	0.00	3,223,866.21	5,322,954.79	37.72
996 INTERGOVERNMENTAL ASSESSMENTS	0.00	0.00	0.00	100,531.00	-100,531.00	0.00
_Total_996 INTERGOVERNMENTAL ASSESSMENTS	0.00	0.00	0.00	100,531.00	-100,531.00	0.00
Total	125,433,496.00	0.00	438,672.19	31,943,851.13	93,050,972.68	25.82

Agenda Item 10:

Correspondence



Regional Housing Services Office

Serving Acton, Bedford, Concord, Lexington, Lincoln, Maynard, Natick, Sudbury, Wayland, and Weston

Office Address: 37 Knox Trail, Acton, MA 01720
Phone: (978) 287-1092

Website: WWW.RHSOhousing.org
Email: INFO@RHSOhousing.org

October 3, 2023

To: Kerry Lafleur
From: Liz Rust
CC: Megan Zammuto
RE: Increase RHSO FY24 Revolving Fund total expenditure

Dear Kerry,

I am writing to request a FY24 budget adjustment of the RHSO Revolving Fund of \$50,000, from \$375,000 to \$425,000 to accommodate and increase in contracted services, which is fully offset by fees collected for those services.

The 2023 Annual Town Meeting under Article 44 approved a spending limit of \$375,000 for the RHSO Revolving Fund.

While the limit was set allowing for some headroom at the time of the warrant, the RHSO planned expenditures are now \$401,513 with the additional of Natick joining the RHSO and the addition of creating a Housing Production Plan for Sudbury.

Increasing the spending limit to \$425,000 gives us additional headroom for the balance of the year.

Increasing the spending limit mid-year is allowed with Select Board and Finance Commitment. Under MGL Chapter 44, Section 53E 1/2, "*... the limit on the amount that may be spent from a revolving fund may be increased with the approval of .. the board of selectmen and finance committee in a town.*". This has been done in years past (FY20, FY21 and FY22).

I am glad to request this individually to the Select Board and Finance Committee, and support this request at scheduled upcoming meetings.

Sincerely,
Elizabeth Rust

Finance Committee Members

8/1/2023

Bhatia, Suresh	2025 Term 1		sbhatia@aconstructioninc.com
Briggs, Margaret	2024 Term 1		peg.briggs@gmail.com
Cuocolo, Kathy	2026 Term 2		kcc.fincom@gmail.com
Dahlberg, Eric	2024 Term 1	Vice Chair	ericdahlberg@gmail.com
Garofalo, Jon	2025 Term 1		johnagarofalo@yahoo.com
Guarriello, Greg	2025 Term 2		gregguar@gmail.com
Kumar, Amrith	2024 Term 1		concord.amrith@gmail.com
Kupka, Don	2026 Term 1 - first full term	Vice Clerk	concordmarin@gmail.com
Lis, Lyndsey	2025 Term 1	Guidelines Vice Chair	lyndseylis@gmail.com
Ortner, Dee	2025 Term 2	Clerk	daortner@gmail.com
Patel, Parashar	2024 Term 1	Chair	ponfincom@gmail.com
Reed, Karlen	2026 Term 1		karlen.reed@gmail.com
Reynolds, Christine	2024 Term 2		FinComCR@gmail.com
Sadruzzaman, Quazi	2026 Term 1		sadruzzaman@hotmail.com
Wasoff, Lois	2026 Term 2	Guidelines Chair	lwasoff.fincom@icloud.com

Mary Hartman	Select Board Observer	
Alexa Anderson	School Committee Observer	
Kerry Lafleur	Town Manager	klafleur@concordma.gov
Dr. Laurie Hunter	School Superintendent	lhunter@concordps.org
Anthony M. Ansaldi, Jr.	Chief Financial Officer/Treasurer	aansaldi@concordma.gov
Bob Conry	Ass't Superintendent Finance & Operations	rconry@concordps.org

Committee Assignments FY24

Board/Committee	Primary	Secondary
Select Board	Parashar Patel	Eric Dahlberg
Schools (CPS)	Dee Ortner	Don Kupka
Schools (CCRHS)	Dee Ortner	Don Kupka
Middle School Building Committee	Suresh Bhatia	Chris Reynolds
Minuteman Vocational Tech	Don Kupka	Dee Ortner
Planning Board	Lyndsey Lis	Eric Dahlberg
Community Preservation Committee	Peggy Briggs	
Public Works Commission	Eric Dahlberg	
Concord Housing Development	Kathy Cuocolo	
Concord Municipal Affordable Housing Trust	Kathy Cuocolo	
Concord Housing Authority	Kathy Cuocolo	
Economic Vitality Committee	Quazi Sadruzzaman	Peggy Briggs
Recreation Commission	Karlen Reed	