

**CMLP's Heat Pump Rebate Policies for Multi-Unit Properties**

Instructions: 1) Find your property type. 2) Read from left to right to narrow down the situation that applies to you, and to find your rebate cap. Information shaded in green applies to CMLP's Residential Heat Pump Rebate Policy. Information in blue applies to the Commercial Heat Pump Rebate Policy.

Property type	Use Code in "Land Use" section of Assessor's property record begins with:	Heat pump system being installed will serve:	Heating/Cooling System Owner	Does building or space served by heat pump have its own electric service address in CMLP's billing system? (If unsure, contact CMLP at 978-318-3101 or concordutilities@concordma.gov.)	Notes	Applicable CMLP rebate policy	Rebate is paid to	Eligible for Whole Home Rebate?	Rebate caps for air-source heat pumps (ASHPs) and ground-source heat pumps (GSHPs)
Single family home with informal apartment	101	Entire building or main home only or apartment only	Single family homeowner	Informal apartment may or may not have its own electric service address.		Residential	Building Owner	Yes, for heat pump sized to heat entire building.	≤ \$10,000 ASHP or \$15,000 GSHP / year. Rebate cap is the same regardless of whether informal apartment has its own electric service address. Heat pump installed is not eligible for a whole home rebate if sized to heat main home only or apartment only, but is eligible for the partial-home rebate amounts of \$1,250/ton of cooling capacity (ASHPs) or \$2,000/ton (GSHPs).
2- or 3-family home	104 or 105	1 living unit	Living unit owner	Living unit has its own electric service address			Unit Owner	Yes	≤ \$10,000 ASHP or \$15,000 GSHP / year / service address
		Multiple living units each served by a separate heating system or Multiple living units served by one heating system	Building owner	Each living unit has its own electric service address			Building Owner	Yes	≤ \$10,000 ASHP or \$15,000 GSHP / year / service address. Example: Because each living unit has its own electric service address, the building owner is eligible for \$30,000 in rebates in the same calendar year, if, for example, the building owner installs whole home air-source heat pumps in each of 3 living units in the building or one heat pump system providing whole home heating to all 3 units in that year
Multiple houses on one parcel	109	An individual house		Parcel owner	Living units share the same electric service address			Building Owner	Yes, over multiple years. See example in Rebate caps column.
			Each house has its own electric service address				Parcel Owner	Yes	≤ \$10,000 ASHP or \$15,000 GSHP / year / service address. Example: Because each house on the parcel has its own electric service address, the parcel owner is eligible for \$20,000 in rebates in the same calendar year, if, for example, the parcel owner installs whole home air-source heat pumps in each of two houses on the parcel in that year.
Outbuilding	101, 104, 105, 109	Outbuilding	Parcel owner	Multiple houses on parcel share the same electric service address			Parcel Owner	Yes, over multiple years. See example in Rebate caps column.	≤ \$10,000 ASHP or \$15,000 GSHP / year / service address. Because multiple houses on the parcel share the same electric service address, the parcel owner may receive a maximum of \$10,000 (ASHP) or \$15,000 (GSHP) in rebates in a given calendar year, regardless of how many houses are outfitted with heat pumps in that year. However, if, for example, the parcel owner installs whole home air-source heat pump systems in each of two houses on the parcel in sequential calendar years, the parcel owner would be eligible for \$20,000 in rebates over a period of 2 years.
Residential condominium	102	1 condominium unit	Condo unit owner	Outbuilding may or may not have its own electric service address	Bldg is shown in the "Outbuilding" section of Assessor's Property Record	Parcel Owner	No	≤ \$2,500 / year. Eligible for \$1,250/ton of cooling capacity (ASHPs). GSHP rebates not available for outbuildings. Rebate cap is the same regardless of whether or not outbuilding has its own electric service address. Parcel owner may install an ASHP in an outbuilding and an ASHP or GSHP in another building on the property in the same calendar year, but the maximum rebate amount the parcel owner can receive in a single calendar year is \$10,000 for ASHPs or \$15,000 for a combination of ASHPs and GSHPs.	
				Condo unit has its own electric service address	# of "Residential Units" in Building Attributes table in Assessor's property record is < 5	Condo Unit Owner	Yes	≤ \$10,000 ASHP or \$15,000 GSHP / year	
	Multiple condominium units		Condo association	Condo association has its own electric service address	Condo association may be classified as either a commercial or a residential customer in CMLP's billing system.		Condo Assoc.	Not applicable	≤ \$50,000 / 3 year period / customer. A "customer" is defined by a unique customer number in CMLP's billing system. In most cases, a customer with multiple accounts will have the same customer number assigned to them. However, if a business or property owner or manager has multiple customer numbers in CMLP's billing system, CMLP can, at its sole discretion, define them as a single customer.
Apartment building with 4 or more living units, or transient and non-transient group quarters	111, 112, 114, 121-125, 300-306	Multiple living units each served by a separate heating system or Multiple living units served by one heating system	Building owner	Building fully or partially used for non-residential purposes (e.g. clubhouse, management office)		Business	Building Owner	Not applicable	≤ \$50,000 / 3 year period / customer. A "customer" is defined by a unique customer number in CMLP's billing system. In most cases, a customer with multiple accounts will have the same customer number assigned to them. However, if a business or property owner or manager has multiple customer numbers in CMLP's billing system, CMLP can, at its sole discretion, define them as a single customer.
Multi-tenant non-residential commercial buildings	31-37	Commercial space	Commercial building owner	Commercial building has its own electric service address	Building may be classified as either a commercial or a residential customer in CMLP's billing system.		Building Owner	Not applicable	≤ \$50,000 / 3 year period / customer. A "customer" is defined by a unique customer number in CMLP's billing system. In most cases, a customer with multiple accounts will have the same customer number assigned to them. However, if a business or property owner or manager has multiple customer numbers in CMLP's billing system, CMLP can, at its sole discretion, define them as a single customer.
		Commercial space	Commercial tenant	Tenant may pay for electricity through rental fees, and therefore may or may not have an service address in CMLP's billing system	Lease agreement must document tenant's responsibility for replacing heating system	Tenant	Not applicable	≤ \$50,000 / 3 year period / tenant	