



Town of Concord
Historic District Commission
141 Keyes Road, Concord, MA 01742
Tel: (978) 318-3299 Fax: (978) 318-3291
Web Site: www.concordma.gov

RECEIVED

JUN 20 2023

PLANNING & LAND MGT
TOWN OF CONCORD, MA

Application for a Certificate of Appropriateness

Application Fee - \$25.00

Date: June 20, 2023

Property Address: 97 Lowell Road Map#: HO-8 Parcel #: 1683

Historic District: Main Street Year Built: 1981, w later changes

Pursuant to Section 7 of Chapter 345 of the Acts of Massachusetts, 1960, this application is hereby made for the issuance of a Certificate of Appropriateness for all items checked and described below:

- | | | | |
|--|--|--|-------------------------------------|
| <input checked="" type="checkbox"/> New Construction | <input checked="" type="checkbox"/> Demolition | <input checked="" type="checkbox"/> Painting | <input type="checkbox"/> Re-roofing |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Removal | <input checked="" type="checkbox"/> Alteration | <input type="checkbox"/> Re-siding |

Sign (Note: Signs must also comply with the Concord Sign Bylaw)

Other, specify: _____

Description of proposed work: (attach additional pages if necessary)

This project is to convert office space to apartments. The work will include expanding dormers, adding skylights, making needed roof penetrations, such as those for venting, plumbing, mechanical, electrical, etc. Submitted with this Application are: a) exterior plan, b) Velux skylight specifications (note: dimensions of installed skylights may differ from the dimensions shown on the plan), and c) photographs.

I, the Applicant, certify that I have read the Application Documents and have consulted the Historic Districts Commission Design Guidelines and will conform to all applicable provisions and conditions.

Property Owner/Applicant: Military Offices Registered LLP Telephone: 978-371-3344

Address: 175 Sudbury Road Concord MA 01742 Email: jimwhite@ejawcorporation.com

Signature of Property Owner: by ^{by Eject Corp. g.m} James B White, President

Owner's representative: _____ Telephone: _____

Address: _____ Email: _____

Signature of Representative: _____

Architect: <u>Ed Nunes</u>	Telephone: <u>617/828-7261</u>
Address: <u>Hudson, MA</u>	Email: _____
Contractor: <u>not yet selected</u>	Telephone: _____
Address: _____	Email: _____

Information to be submitted with Application:

Two copies of the following information should be attached to the submitted application:

- Project Narrative
- Scaled drawings of exterior elevations of the existing and proposed conditions (showing all exterior features accurately and completely)
- Site Plan – Showing trees to be removed, if any
- Photographs of existing conditions, as seen from a public way (printed on standard 8 ½ x 11 paper)
- List of exterior materials and colors
- Manufacturer specifications for new materials (i.e. windows and doors)
- Complete New Construction Checklist (if project consists of an addition or new construction)

Information to be submitted with Sign Applications:

Two copies of the following information should be attached to the submitted application:

- Scaled drawings of proposed sign(s) including thickness of sign, edge detail, specifications for materials, colors, and typeface to be used (1/2" = 1' minimum)
- Actual samples of sign materials, with sample of paint color and proposed finishes
- Photographs or elevation drawings of building which include a mockup of exact location and scale of proposed sign (printed on standard 8 ½ x 11 paper)
- Details and specifications for proposed brackets/hangers, colors, installation methods, light fixtures, etc.
- Lighting plan, if applicable

Additional materials to be submitted with all Applications:

- Signed Responsibility for Payment form for Legal Notices posted in the Concord Journal
- Electronic copy of Application and supporting documentation on a flash drive or emailed to Town Staff
- Application Fee: Cash or check payable to the Town of Concord

For Town Use Only

Date Received: _____	Received by: _____
Date of Public Hearing (s): _____	
Commission Actions: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
Certificate No: _____	Date of Certificate: _____

HISTORIC DISTRICTS COMMISSION: NEW CONSTRUCTION CHECKLIST

OWNER NAME: Milltarry Offices Registered LLP	DATE: June 20, 2023
ADDRESS: project: 97 Lowell Road	PROJECT:

Siting	Description	Approved	Disapproved
Size	NC		
Height	NC		
Massing(Relationship to Lot Size)	NC		
Volume calculation of existing and proposed construction (include outbuildings).	971 cf/dormer		
Grading Drainage	NC		
Relationship to Surroundings & Neighborhood	NC		

Architecture

Siding/Trim Shutters	MATCH EXISTING		
Windows/ True Divided Lite	MATCH EXISTING		
Doors/Storm Hardware	NC		
Chimneys Masonry	NC		
Porches/Entries Landings	NC		
Exterior Lighting Fixtures Wattage	NC		
Roof: Type:Color	MATCH EXISTING		
Gutters/ Downspouts	NC		
Paint-Sample	MATCH EXISTING		
Foundation Material/Exposure	NC		

Site Work

Structures (Includes lighting)	NC		
Driveway/Walks	NC		
Curbing	NC		
Fences/Walls Materials	NC		
Landscaping (Mark trees to be removed; show size & species. Describe grading plans.)	NC		