



Town of Concord | Community Preservation Committee  
141 Keyes Road, Concord, MA 01742  
Telephone (978) 318-3290 | Fax (978) 318-3291

### CPA FUNDED PROJECT STATUS REPORT

Project Name: Housing Production Plan Project Number: # 5-20

1. What percentage of the project has been completed? 5%
2. Describe work completed to date:  
Contract with JM Goldson entered in the amount of \$25,000  
Meeting with housing advocates took place in March 2022.  
Community survey is now available to provide input.  
Focus groups are being scheduled.  
Additional \$5,000 will go to RHSO for ~~the~~ needs assessment.
3. What key project milestones have been reached? Project is underway;  
completion anticipated in December 2022.
4. Expenditure Report:
  - a. What is the date your project began or will begin spending CPA funds? April 2022
  - b. Briefly account for the amount of CPA funds expended to date:  
Consulting services - attend initial check-in mtg./  
revise project schedule/prep and attend Housing  
Roundtable/assist in scheduling focus groups/  
draft questionnaire-survey/prep marketing communication.
5. Describe remaining work and projected timeline:  
Focus group meetings / compile survey responses/  
conduct 2 public forum / prepare needs assessment/  
draft and finalize report.
6. What is the expected project completion date? December 2022

Name of person who completed this form: Marcia Rasmussen Date: 4/22/2022

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