



CPA FUNDED PROJECT STATUS REPORT

Town of Concord | Community Preservation Committee
141 Keyes Road, Concord, MA 01742
Telephone (978) 318-3290 | Fax (978) 318-3291

Project Name: Drinking Water Fountains for Six Concord Playing Fields Project Number: #3-15

1. **What percentage of the project has been completed?** 80%

2. **Describe work completed to date:**

Five out of the six water fountains are installed and operational.

3. **What key project milestones have been reached?**

Five out of the six water fountains are installed and operational.

4. **Expenditure Report:**

a. **What is the date your project began or will begin spending CPA funds?** \$23,948.98

b. **Briefly account for the amount of CPA funds expended to date:**

Fountain procurement and installation

5. **Describe remaining work and projected timeline:**

The wall mounted fountain originally purchased for Willard School could not be installed. A new location has been identified. Once the fountain is installed at the new location the town department will do an inter-fund transfer for the amount of the fountain and we will purchase a ground mounted fountain for Willard.

Proposed location of water fountain is the outside of the Concord Visitor Center during spring summer 2022 (see attached email). CPW is committed to installing all the proposed fountains. Thank you for your patience with this project.

6. **What is the expected project completion date?** Fall 2022

Name of person who completed this form: Melissa Simoncini, Concord Public Works Date: 8/11/2020

Contact Information /Email Address: msimoncini@concordma.gov

From: [Beth Williams](#)
To: [Melissa Simoncini](#); [Ryan Orr](#)
Subject: RE: CPC Project Status Update
Date: Wednesday, February 23, 2022 9:03:34 AM

I have this budgeted!

The bikes are coming April 1st so I'd love to have the fountain arrive then too.
I think I need to get HDC approval (Ryan?). Can you send me a jpeg of the actual unit and I'll file that paperwork along with the mailbox.

Beth

From: Melissa Simoncini <msimoncini@concordma.gov>
Sent: Wednesday, February 23, 2022 8:58 AM
To: Beth Williams <bwilliams@concordma.gov>; Ryan Orr <rorr@concordma.gov>
Subject: FW: CPC Project Status Update

Hi Folks,

It's been a while since we chatted about this ... any idea where we stand on wall mounted fountain installation at the visitor center?

Thanks!

Melissa

From: Heather Gill <hgill@concordma.gov>
Sent: Tuesday, February 22, 2022 12:42 PM
To: Melissa Simoncini <msimoncini@concordma.gov>
Subject: CPC Project Status Update

Good Afternoon,

The Community Preservation Committee has requested that CPA funding recipients provide an updated Project Status Report (form attached) for each open project receiving funding from CPA. Please use the attached form to draft a separate report for each open project.

Reports are due by April 20, 2022.

Our records indicate that the following projects are open:

1. #3-15 Drinking Fountains for Concord Playing Fields (2016)

Please note that projects in red were appropriated more than 30 months ago and a request to extend the project timeline should be included with your project status report. The extension request should include the reasons why an extension is needed and detailed project timeline.

Please also remember that when invoices are paid using these accounts, copies of the invoice and batch cover sheet showing payments should be sent to planning department staff for the file.

Please feel free to contact me should you have any questions.

Heather Gill
Senior Planner

Town of Concord
Department of Planning and Land Management
141 Keyes Road, Concord, MA 01742
(978)318-3290 - hgill@concordma.gov