



TOWN OF CONCORD

Office of the Town Manager

Operational Status Reports & Departmental Updates

For the Week Ending August 12, 2022

Town Manager and General Government

The Classification and Compensation Study project has officially begun. The HR Team and Chair Bill Mrachek of the Personnel Board met remotely with consultant Joellen Cademartori from GovHR to discuss the project plan & schedule. A meeting of the Personnel Board is being scheduled to provide a project overview, key milestones and Q&A Session; a recording of the meeting will be available for viewing by officials, residents, and employees who want to learn more about the process. The project will begin with three Employee Kick-Off Meetings, during which GovHR will advise employees of the project schedule, employee interviews, and the process for reviewing job descriptions and completing a job analysis form. A letter to all Town Employees was emailed out this week to announce the project. Kellie Hebert will serve as the Project Manager, so if there are any questions or concerns, please contact Kellie at 978-318-3013 or khebert@concordma.gov.

Public Safety

Police Department

Activity Log July 28– Aug 3

Log items	822
Traffic Enforcement	52
Motor Vehicle Stops	128
Arrests	2

- **Emergency Notification:** The department encourages residents and businesses to sign up for CodeRed Emergency Notification System which also has a weather alert option. The severity of storms continues to be a concern with climate change and preparedness is encouraged.

About CodeRed Weather Alerts

- **Automated Weather Alerts**

Without any human intervention required, the CodeRED Weather Warning severe weather alert system delivers advanced warning of severe weather as soon as a bulletin is issued by the National Weather Service. The system delivers voice calls, text messages and emails to subscribed users within the direct path of the storm. Messages provide residents extra time to prepare that could save lives. Types of alerts include tornado warnings, severe thunderstorm warnings, flash flood warnings, tsunami warnings and winter storm warnings.

- **Polygon Methodology**



CodeRED Weather Warning interprets bulletins issued by the National Weather Service to determine the severity of the warning and the exact areas affected. The system then creates a calling database of all CodeRED Weather Warning subscribers within the projected path of severe weather. Instead of traditional county-based warnings, the system delivers targeted alerts to only those who may be affected, increasing relevance, and reducing false alarm.

- **Speed**

CodeRED Weather Warning is automated and requires no human intervention. Notifications are delivered so quickly they often arrive prior to any other public notifications, including television or weather radio broadcasts. CodeRED Weather Warning technology has been highlighted on national media outlets for its effectiveness in early alerting.

Enroll to receive Weather Alerts

The home page of the CodeRED Community Notification Enrollment page where you can register online is <https://public.coderedweb.com/cne/en-US/BFB7CC4C6C0A>,

If people cannot register online, they can call the Concord Police Department at 978-318-3400 and receive assistance with the registration.

- **School Safety:** The School Resource Officers are working with the Concord Public Schools and Concord-Carlisle School District to refresh ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training. Patrol Officers have been refamiliarizing themselves with the buildings which is done each summer.

Fire Department

- **Calls for service:** The fire department responded to 102 calls for service during the week. Among the responses was a mutual aid response to the Town of Lexington for a 3-alarm fire involving a large transformer in Lexington Center.



- **Personnel:** Firefighters Elsa Heil and Timothy Lilley graduated from the Massachusetts Firefighting Academy Recruit Program, Stow Campus, on Friday August 5, 2022. We are excited to have them back and on shift! Congratulations to Elsa and Tim!

- **Training:** Last year the department sponsored three members to become certified to teach a driving program that was provided by VFIS insurance. The train-the-trainer program prepared our staff to teach a driving program aimed at emergency vehicle safe operation. Over the last year the program has



been delivered to new hires during their orientation period. This past week the training expanded to the entire department; all members are attending classroom sessions delivered by Lieutenant Keith Cotoni, and next week they will be conducting practical training at the Knox trail school bus facility. The practical training involves a host of skills performed on a challenging DOT course.

- **Live production:** Mark Pauley continues to staff in video and audio flow to better handle live show issues. Upcoming live production of the State Representative Candidate Forum Tuesday, August 16th at 7:00 PM at Harvey Wheeler Community Center in West Concord. Gone are the days of bringing just a camera and mic. Current equipment includes systems for multiple wireless mics, multiple cameras, video and audio switching, and the ability to stream back to the station and go live to Cable. The photo shows the equipment that is prepared for the type of live productions MMN is now capable of doing.



- **Summer prep work:**
 - Moving video files to long term storage.
 - Cleaning out old in-process video files
 - Writing workflow documents for live production
 - Building macros for live shows
 - Testing remote video feeds from other locations in town. To build a list of tested/verified locations.