



Town of Concord  
 Historic District Commission  
 141 Keyes Road, Concord, MA 01742  
 Tel: (978) 318-3299 Fax: (978) 318-3291  
 Web Site: www.concordma.gov

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DEC 15 2020

PLANNING & LAND MGT  
 TOWN OF CONCORD, MA

## Application for a Certificate of Appropriateness

Application Fee - \$25.00

Date: 11/23/20

Property Address: 53 Cambridge Turnpike Map#: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Historic District: American Mile Year Built: \_\_\_\_\_

Pursuant to Section 7 of Chapter 345 of the Acts of Massachusetts, 1960, this application is hereby made for the issuance of a Certificate of Appropriateness for all items checked and described below:

New Construction     Demolition     Painting     Re-roofing

Addition     Removal     Alteration     Re-siding

Sign (Note: Signs must also comply with the Concord Sign Bylaw)

Other, specify: Installation of a mail box

Description of proposed work: (attach additional pages if necessary)

Installation of 6x6 "New Hampshire Grey" granite post & mail box with a hand crafted custom AZEK bracket.

mailboxesbymark.com/granitemailboxposts

I, the Applicant, certify that I have read the Application Documents and have consulted the Historic Districts Commission Design Guidelines and will conform to all applicable provisions and conditions.

Applicant: Concord Museum Telephone: 978-369-9763  
 Address: 53 Cambridge Turnpike Email: mmassicotte@concordmuseum.org

Signature of Applicant: [Signature]

Property Owner: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Property Owner: [Signature]

Architect: \_\_\_\_\_ Telephone: \_\_\_\_\_

Contractor: Mailboxes by Mark Telephone: 978-398-2545

**Supporting Documents and Materials** (due at the time of application):

Two copies of the following information should be attached to the submitted application:

1. Project Narrative
2. Scaled drawings of exterior elevations of the existing and proposed conditions (showing all exterior features accurately and completely) – Plans larger than 11x17 should also be submitted digitally
3. Site Plan – Showing trees to be removed, if any
4. Photographs of existing conditions, as seen from a public way
5. List of exterior materials and colors
6. Manufacturer specifications for new materials (i.e. windows and doors)
7. Completed New Construction Checklist (if project consists of an addition or new construction)
8. Signed Responsibility for Payment form for Legal Notices posted in the Concord Journal

**Signs in the Historic District** (due at the time of application):

Two copies of the following information should be attached to the submitted application:

1. Scaled drawings of proposed sign(s) including thickness of sign, edge detail, specifications for materials, colors, and typeface to be used (1/2" = 1' minimum)
2. Actual samples of sign materials, with sample of paint color and proposed finishes
3. Photographs or elevation drawings of building which include a mockup of exact location and scale of proposed sign
4. Details and specifications for proposed brackets/hangers, colors, installation methods, light fixtures, etc.
5. Lighting Plan, if applicable

**For Town Use Only**

Date Received:

Received by:

Date of Public Hearing (s):

Commission Actions:

■ Approved

■ Disapproved

Certificate No:

Date of Certificate:



## Mike Massicotte

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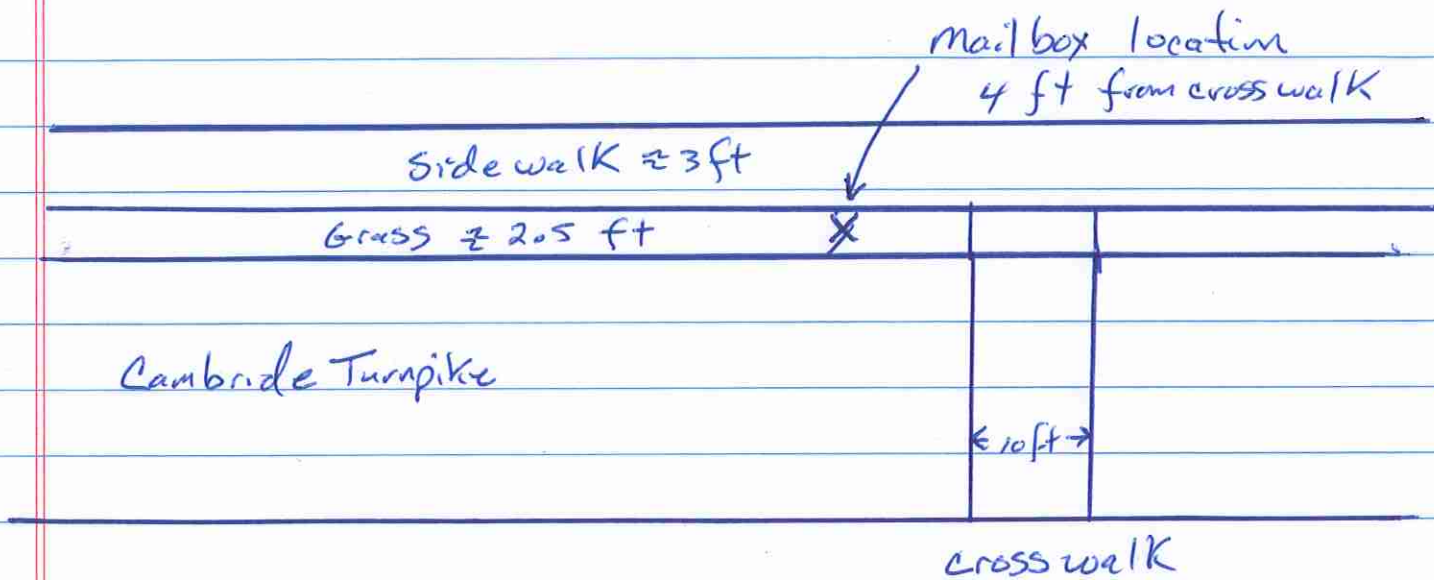
**From:** Michael Massicotte <mikemassicotte@comcast.net>  
**Sent:** Monday, November 23, 2020 3:51 PM  
**To:** Mike Massicotte  
**Subject:** Post



Our plan is to place the mailbox near the crosswalk because the mailbox must be on the other side of the road. (per USPS)

Concord Museum  
Application For Mailbox  
Site Plan

53 Cambridge Turnpike  
Concord, MA 01742



### Project Narrative

The Concord Museum will have Mailboxes by Mark install a colonial style mailbox with a 6x6 granite post. The mail box will be located across the street from the main entrance to the museum per USPS requirements.