

## PLANNING DIVISION

Marcia Rasmussen, Director of Planning & Land Management  
Lara Kritzer, Senior Planner  
Julie Vaughan, Senior Planner  
Nancy Hausherr, Administrative Assistant  
McLinda Kuong, Administrative Assistant

The Planning Division continued to provide professional and administrative staff support to multiple standing boards and committees including: the Zoning Board of Appeals, Planning Board, Historic Districts Commission, Historical Commission and Community Preservation Committee. Planning Division staff coordinated the review of all development proposals that were submitted for regulatory approval to the Planning Board, Board of Appeals, Historic Districts Commission and Historical Commission. The Planning Division assisted the Community Preservation Committee with its plan updates, application process and funding distribution. This year the Division continued to provide staff support to the Bruce Freeman Rail Trail Advisory Committee, the newly formed West Concord Advisory Committee and to participate in the Concord Center Cultural District council. The Division's agenda includes initiatives in the area of open space protection, affordable housing production, traffic and transportation planning, economic development guidance, historic resources protection, public facilities planning, development regulation creation and sustainable practices.

Senior Planner Julie Vaughan provided professional staff support to the Planning Board and the Board of Appeals and, on a limited basis, to the Comprehensive Sustainable Energy Committee. Julie also worked with Director Marcia Rasmussen to assist the Chamber of Commerce in preparing an application to designate the Concord Cultural Center District and apply for a way-finding grant to promote the District, providing GIS maps and parcel information in addition to her planning expertise. Julie assisted the consultants hired to prepare a Parking Management Plan for Concord Center and West Concord environs, updating the Outdoor Lighting Policy and conducting a workshop on the redevelopment of the Millbrook Tarry with mapping, community outreach and survey distribution, and workshop planning efforts.

Senior Planner Lara Kritzer provided professional support to the Community Preservation Committee

(CPC), Historic Districts Commission and Historical Commission. After receiving funds from the CPC and the Massachusetts Historical Commission, Lara assisted the Historical Commission in preparing a Request for Proposals to hire an historic preservation consultant to develop a preliminary survey plan for the project and complete inventory forms for 110-125 properties in West Concord. In addition, Lara continued to work on housing-related issues, attending the HOME Consortium meetings, working with the Concord Housing Development Corporation to create a small grants program for income-qualified Concord residents, assisting a resident with the first application for the small grant program and working with the Regional Housing Services office to maintain housing information.

## COMMUNITY PRESERVATION ACT COMMITTEE



*Back row from left: Peter Hunter, Dean Banfield, Paul Mahoney, Chris Sgarzi. Front row from left: Nancy Crowley, Annette Bagley, Toby Kramer, Chair; Chris Toomey, Peggy Briggs*

In its seventh round of Community Preservation Act (CPA) funding since Concord's adoption of the CPA in 2004, the Community Preservation Committee (CPC) recommended that Town Meeting appropriate a total of \$1,265,226 for projects involving community housing, historic preservation, open space, and recreation. The CPC presented its proposed recommendations at the Annual Town Meeting which subsequently approved the following appropriations that address a variety of Town-wide priorities: