



Town of Concord  
Historic District Commission  
141 Keyes Road, Concord, MA 01742  
Tel: (978) 318-3299 Fax: (978) 318-3291  
Web Site: www.concordma.gov

## Application for a Certificate of Appropriateness

Application Fee - \$25.00

Date: Sept. 7, 2020

Property Address: 15 Monument Street Map#: \_\_\_\_\_ Parcel #: 1296

Historic District: North Bridge/Monument Square Year Built: 1780

Pursuant to Section 7 of Chapter 345 of the Acts of Massachusetts, 1960, this application is hereby made for the issuance of a Certificate of Appropriateness for all items checked and described below:

New Construction  Demolition  Painting  Re-roofing

Addition  Removal  Alteration  Re-siding

Sign (Note: Signs must also comply with the Concord Sign Bylaw)

Other, specify: \_\_\_\_\_

Description of proposed work: (attach additional pages if necessary)

- ① Repair chimneys in kind but make west facing chimney design the same as east so that we can restore fireplaces. ② Put small safety lights on new front ADA entrance. ③ Remove AC condenser on west side of building. ④ Install two small vents for kitchen stove hood. ⑤ Signs for building:
- Post sign
  - Lighting for post sign
  - Front of building sign.
  - Back of building sign.

I, the Applicant, certify that I have read the Application Documents and have consulted the Historic Districts Commission Design Guidelines and will conform to all applicable provisions and conditions.

Applicant: Patrice McWhinney Telephone: (617) 669-1138

Address: 25 Barnes Hill Rd Email: pmcwhinney@yahoo.com

Signature of Applicant: \_\_\_\_\_

Property Owner: Patrice McWhinney Telephone: (617) 669-1138

Address: 25 Barnes Hill Rd Email: pmcwhinney@yahoo.com

Signature of Property Owner: \_\_\_\_\_

Architect: Frank Shirley Telephone: (617) 547-3355

Contractor: Jim Foscaldio, FH Perry Telephone: (508) 380-5023

**Supporting Documents and Materials** (due at the time of application):

Two copies of the following information should be attached to the submitted application:

1. Project Narrative
2. Scaled drawings of exterior elevations of the existing and proposed conditions (showing all exterior features accurately and completely) – Plans larger than 11x17 should also be submitted digitally
3. Site Plan – Showing trees to be removed, if any
4. Photographs of existing conditions, as seen from a public way
5. List of exterior materials and colors
6. Manufacturer specifications for new materials (i.e. windows and doors)
7. Completed New Construction Checklist (if project consists of an addition or new construction)
8. Signed Responsibility for Payment form for Legal Notices posted in the Concord Journal

**Signs in the Historic District** (due at the time of application):

Two copies of the following information should be attached to the submitted application:

1. Scaled drawings of proposed sign(s) including thickness of sign, edge detail, specifications for materials, colors, and typeface to be used (1/2" = 1' minimum)
2. Actual samples of sign materials, with sample of paint color and proposed finishes
3. Photographs or elevation drawings of building which include a mockup of exact location and scale of proposed sign
4. Details and specifications for proposed brackets/hangers, colors, installation methods, light fixtures, etc.
5. Lighting Plan, if applicable

**For Town Use Only**

Date Received:

Received by:

Date of Public Hearing (s):

Commission Actions:

Approved

Disapproved

Certificate No:

Date of Certificate: