

**135 Keyes Road  
Concord, MA 01742**



**DATE: June 25, 2020**

**MEMORANDUM**

**TO:** Elizabeth Hughes, Town Planner  
**VIA:** Alan Cathcart, Public Works Director  
**FROM:** Valerie Doerrer, Public Works Engineer-Water Systems  
**SUBJECT:** 35 Forest Ridge Road, Minuteman ARC - Site Plan Review,  
Special Permit

The Water/Sewer Division has reviewed the plans prepared by Meisner Brem Corporation which were submitted by Minuteman ARC for Human Services, Inc. with an application for a special permit at 35 Forest Ridge Road dated June 1, 2020 and offer the following comments:

1. The Water/Sewer Division does not object to the installation of the proposed sports court over the existing water easement as long as the Division retains access to the full extent of the easement in order to complete routine maintenance activities, and to perform emergency repairs in the event they are required.
  - a. The plans appear to show that the majority of the sports court will be surrounded by sport netting material that is 10'-0" high measured from the proposed finish grade of the sports court, and a small portion of the will have a short height retaining wall with the sport netting material installed above the wall. Submit additional information on the sport netting proposed for use to the Division for review. In initial discussions with the project team the Division noted an access gate be provided in the event vehicle/equipment access to the easement area within the proposed sports court was required, but if the sport netting is a material that can easily removed, or be pulled down (or cut) in an emergency response to allow the Division access to the water easement, it is possible a specific access "gate" will not be required.
2. The Division requests the property owner submit draft language for review stating that the owner acknowledges the sports court is being installed over an existing water main easement, an easement that the Town requires access to for routine maintenance, inspection, and to complete repairs as required. In the event that the Town must respond to complete a routine or emergency repair, the Owner acknowledges that if the Town must excavate to complete repairs within the proposed sports court area or paved walkway, the Town will backfill and provide asphalt paving to match the existing to extent it can, but will not be responsible for restoration of specialty court materials, pavement markings, fencing, retaining walls, or other special features that may be damaged as a result of the response by the Town to complete said repairs.