



TOWN OF CONCORD

BUILDING INSPECTIONS DIVISION

APPLICATION SIGN-OFF SHEET



It is the applicant's responsibility to obtain departmental signatures. A member of the following departments must review and approve any proposed work for which a building permit is sought.

*****This completed form must accompany every building or demo permit application.*****

Project Address: _____

Property Owner(s): _____

Proposed Project: _____

Project includes demolition of a structure greater than 250 s.f. **OR** construction of a building or structure **OR** construction of an addition that increases the Gross Floor Area of a structure by 50% or greater? Yes No
 Are there protected trees within the required setback areas? Yes No

TAX COLLECTOR (Town House, 22 Monument Square, 978-318-3050):

Rev. 2/7/2020

**Valid for one month from the date of the Tax Collector's sign-off.*

Approved Denied Tax-exempt Comments: _____

Signature & Title: _____ Date: * _____

NATURAL RESOURCES (141 Keyes Road, 1st Floor, 978-318-3285):

Approved Denied N/A Comments: _____

Signature & Title: _____ Date: _____

PLANNING DIVISION (141 Keyes Road, 1st Floor, 978-318-3290):

Historical Commission: Was the building built before 1941? Yes No AYB: _____

Demolition Review Application required? Yes No Comments: _____

Historic Districts Commission: Needs HDC Review and Approval Approved (Cert. #: _____)

Replacement In-Kind Not Visible from Public Way Not located in a Local Historic District

Signature & Title: _____ Date: _____

Comments: _____

Planning Division review and certification of submitted plans required per COA? Yes No

Planning Division inspection and confirmation of completed work required per COA? Yes No

Tree Preservation Bylaw:

Bylaw Triggered: Yes No

If Yes: Approved Tree Permit attached and mitigation fee received if applicable. **OR** Absence of Protected Trees Affidavit attached

Approved Tree Permit issued with Demo Permit

Signature & Title: _____ Date: _____

Please note: Board of Health septic/sewer review required before application is made for any building permit – use Form C for septic, and Form S for sewer.



TOWN OF CONCORD

BUILDING DEPARTMENT AND ZONING ENFORCEMENT
141 KEYES ROAD
CONCORD, MASSACHUSETTS 01742
(978) 318-3280

COVID-19 CONSTRUCTION CERTIFICATION FORM

This completed form must accompany every Building or Demo permit application for 1 – 3 Family construction.

Company Name _____

Company Mailing Address _____

Company Email _____

Job Address _____

Phone # _____

By signing below I certify that I understand and will follow the requirements of the MA Covid-19 checklist for Construction. I have visited <https://www.mass.gov/covid-19-guidelines-and-procedures-for-all-construction-sites-and-workers-at-all-public-work> and <https://www.mass.gov/info-details/safety-standards-and-checklist-construction> and am familiar with all the requirements related to construction projects.

The COVID -19 officer shall certify that the contractor and all subcontractors are in full compliance with these guidelines.

Name of COVID -19 Officer _____

Any issuance of non-compliance with these guidelines shall be basis for the suspension of work. The contractor will be required to submit a corrective action plan detailing each issue of non-conformance and a plan to rectify the issue(s).

Signature: _____

Print Signature: _____

Date: _____