

hearing was held to discuss the proposed intersection improvements.

- Hosted a forum for residents who have petitioned the Town for installation of a sidewalk on Lowell Road beginning at Hugh Cargill Road and extending beyond Middlesex School.
- Staff provided a Route 2 Rotary Reconstruction Project update for analysis by the Commission.
- Wastewater Planning Task Force updates were provided to the Commission and discussed.
- An annual public hearing and Commission approval to revise curbside collection and disposal rates took place.
- A Roads/Sidewalk Program review, followed by a formal public hearing discussing the 2009 Roads and Sidewalk Plan was held.
- A public hearing occurred in which the Commission voted to amend the Public Storm Drainage Connection Policy to add the Illicit Discharge and Elimination section 6.3.
- A public hearing and approval of the new water/sewer rates took place.
- A public hearing and vote to waive the requirement that 63B Cambridge Turnpike create frontage to a publically owned water main in order to be eligible to take water from the municipal system.
- The Wheeler Road Water Main Extension Request was approved.
- There was discussion of possible CPA projects including the Pail Factory Pocket Park, Spencer Brook Culvert historic rehabilitation and Mill Brook Footbridge.
- A water service abatement appeal for 178 Great Road in Acton was denied.
- Discussions of sidewalk extensions and sidewalk construction criteria took place prior to development of a sidewalk extension plan.
- A Water Conservation Challenge check was presented to the San Marcos Sister City project for construction of a well in El Uval, Nigaragua.
- There was a vote to accept and execute a sidewalk easement on Academy Lane.
- The Commission participated in the working group to draft Wetlands Bylaw regulations.
- The Commission continued to review the activities of Concord Public Works through monthly Director's reports and set aside time for public comment during each meeting.

CEMETERY COMMITTEE



Deborah B. Stoessel, Ruth E. Armknecht, Carole A. Cushing, Vice Chair, Kathleen C. Winslow, Frederick E. Macdonald, Chair

Concord cemeteries are an important asset to the Town. Visitors, historians and residents use them as a window to the past, pleasant places for solitude and contemplation, as well as a final resting place.

Concord cemeteries, including Old Hill, South Burying Ground, and Sleepy Hollow total about 55 acres. Maintaining these grounds in top condition requires the continued efforts of the Cemetery Division staff as well as other Public Works employees. The efforts of all are greatly appreciated.

The annual Memorial Day and Veterans Day ceremonies were held at Sleepy Hollow. These events were well attended.

On-going maintenance/upgrade programs continued to be carried out at Sleepy Hollow. Roads were re-paved; the tree management program continued to ensure the health, safety and aesthetics of the hundreds of trees within the grounds; new plantings were made; flag pole lights at the Knoll were fixed; the Melvin Memorial monument was steam-cleaned for the first time in many years.

Headstones for Sophia and Una Hawthorne were put in place by Hawthorne decedents. An inscription was added to their existing stones to read "re-interred here June 2006".

The building at the Knoll has been renovated to enable the Cemetery Division to operate from one location. The Cemetery office will be located there following additional renovations so that staff can meet with customers and vendors at this location as well as store records and other cemetery items. A donated garage was moved

from Nashoba Brooks School by the Highway Division and Jim Macone, the Town's Construction Specialist, with help for trucking from Macone Brothers. It was erected near the renovated office to provide storage of cemetery equipment, thus providing a single location for all Cemetery functions, both administrative and operational.

The renovation of the building opposite New Hill Gate is almost complete and will be used for Town offices. Once complete it will no longer be used by the Cemetery Division.

Most sales of burial plots now take place in The Knoll section of Sleepy Hollow. Surveys laying out new burial plots were completed so as to ensure that lot sales would continue uninterrupted.

Statistics

There were 94 interments at Sleepy Hollow; 31 were full burials and 63 were cremations. Of the interments, 43 were Concord residents. Lot sales for the year totaled 61 with 8 of these being sold to eligible former Town residents.

Friends of Sleepy Hollow

The Friends of Sleepy Hollow is a private, non-profit organization whose purpose is promoting the preservation, beautification and appreciation of the historic burial grounds in Concord. Additional information can be found at www.friendsofsleepyhollow.org.

The Friends' map of Sleepy Hollow, now in its second printing, highlights areas of historical interest and continues to be a valuable asset to the hundreds of visitors who tour the grounds each year.

The Friends, in partnership with the Concord Garden Club, designed, planted and maintained a new garden around the flagpole at the Prichard Gate. The Friends initiated and are supporting a complete refurbishment of a pre-Civil War cannon located in Sleepy Hollow. Another successful community education breakfast was hosted and featured the Director of Chesterwood,

the country home of Daniel Chester French. She spoke about all of French's works including the Melvin Memorial in Sleepy Hollow.

CONCORD PUBLIC WORKS ADMINISTRATION

Richard Reine,
Director

The Concord Public Works Team continues to focus on its principal mission to enhance the quality of life for those living, working or visiting the Town of Concord, and through sound management, innovation, teamwork and vision provide dependable, high quality, responsive public works and utility services, consistent with community values and at reasonable costs to Concord's stakeholders.



Nashoba Brooks School donated a garage which Jim Macone, with assistance of CPW team and prisoners from MCI, disassembled and reassembled at the Knoll for use of cemetery division activities.

Protecting the Town's Infrastructure/Providing Essential Services

Concord Public Works (CPW) is comprised of four Divisions. These include two staff Divisions, Administration (including Recycling and Solid Waste Management) and Engineering and two line Divisions, Highway & Grounds (including Cemetery) and Water & Sewer. The Department is responsible for planning and managing a large segment of the Town's

infrastructure.

Delivering key services including water service; sewer service; recycling, curbside trash collection and disposal service; yard waste disposal; and winter snow and ice management along with other storm and safety services is also a core responsibility of Concord Public Works.

CPW Team, Programs & Organization

The Four CPW divisions manage eight programs—Administration, Engineering, Highway, Grounds (Parks and Trees), Cemetery, Recycling and Waste Management, Water, and Sewer. Two of the programs—Water and Sewer are totally supported by user fees while two