



Town of Concord  
Historic District Commission  
141 Keyes Road, Concord, MA 01742  
Tel: (978) 318-3299 Fax: (978) 318-3291  
Web Site: www.concordma.gov

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JUN - 9 2020

PLANNING & LAND  
TOWN OF CONCORD

## Application for a Certificate of Appropriateness

Application Fee - \$25.00

Date: June 7, 2020

Property Address: 375 Lexington Road Map#: 91 Parcel #: 4122

Historic District: American Mile Year Built: 1983

Pursuant to Section 7 of Chapter 345 of the Acts of Massachusetts, 1960, this application is hereby made for the issuance of a Certificate of Appropriateness for all items checked and described below:

New Construction  Demolition  Painting  Re-roofing

Addition  Removal  Alteration  Re-siding

Sign (Note: Signs must also comply with the Concord Sign Bylaw)

Other, specify: Driveway Replacement

Description of proposed work: (attach additional pages if necessary)

This application seeks permission to replace the current deteriorated driveway at 375 Lexington Road with an all asphalt driveway. This replacement will require removal of concrete pavers near the bottom of the driveway, which have been sliding and crumbling due to the slope of the driveway.

I, the Applicant, certify that I have read the Application Documents and have consulted the Historic Districts Commission Design Guidelines and will conform to all applicable provisions and conditions.

Applicant: Jan Turnquist Telephone: 978.369.4118 x102  
Orchard House Executive Director

Address: PO Box 343 Concord, MA 01742-0343 Email: jturnquist@louisamayalcott.org

Signature of Applicant: Jan Turnquist

Property Owner: Louisa May Alcott's Orchard House Inc Telephone: 978.369.4118  
A 501(c)(3) Non-Profit Corporation

Address: Same as above Email: Same as above

Signature of Property Owner: Jan Turnquist  
on behalf of Louisa May Alcott's Orchard House Inc

**DRAWING & PHOTOGRAPHS OF EXISTING DRIVEWAY ON PAGES FOLLOWING**

**Architect:** \_\_\_\_\_ N/A \_\_\_\_\_ **Telephone:** \_\_\_\_\_ N/A \_\_\_\_\_  
**Contractor:** \_\_\_\_\_ Old Village Landscape \_\_\_\_\_ **Telephone:** \_\_\_\_\_ 978.263.5770 \_\_\_\_\_

**Supporting Documents and Materials** (due at the time of application):

Two copies of the following information should be attached to the submitted application:

1. Project Narrative
2. Scaled drawings of exterior elevations of the existing and proposed conditions (showing all exterior features accurately and completely) – Plans larger than 11x17 should also be submitted digitally
3. Site Plan – Showing trees to be removed, if any
4. Photographs of existing conditions, as seen from a public way
5. List of exterior materials and colors
6. Manufacturer specifications for new materials (i.e. windows and doors)
7. Completed New Construction Checklist (if project consists of an addition or new construction)
8. Signed Responsibility for Payment form for Legal Notices posted in the Concord Journal

**Signs in the Historic District** (due at the time of application):

Two copies of the following information should be attached to the submitted application:

1. Scaled drawings of proposed sign(s) including thickness of sign, edge detail, specifications for materials, colors, and typeface to be used (1/2" = 1' minimum)
2. Actual samples of sign materials, with sample of paint color and proposed finishes
3. Photographs or elevation drawings of building which include a mockup of exact location and scale of proposed sign
4. Details and specifications for proposed brackets/hangers, colors, installation methods, light fixtures, etc.
5. Lighting Plan, if applicable

**For Town Use Only**

<b>Date Received:</b> 6/9	<b>Received by:</b> JLC
<b>Date of Public Hearing (s):</b> 7/2	
<b>Commission Actions:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
<b>Certificate No:</b>	<b>Date of Certificate:</b>