

from Nashoba Brooks School by the Highway Division and Jim Macone, the Town's Construction Specialist, with help for trucking from Macone Brothers. It was erected near the renovated office to provide storage of cemetery equipment, thus providing a single location for all Cemetery functions, both administrative and operational.

The renovation of the building opposite New Hill Gate is almost complete and will be used for Town offices. Once complete it will no longer be used by the Cemetery Division.

Most sales of burial plots now take place in The Knoll section of Sleepy Hollow. Surveys laying out new burial plots were completed so as to ensure that lot sales would continue uninterrupted.

*Statistics*

There were 94 interments at Sleepy Hollow; 31 were full burials and 63 were cremations. Of the interments, 43 were Concord residents. Lot sales for the year totaled 61 with 8 of these being sold to eligible former Town residents.

*Friends of Sleepy Hollow*

The Friends of Sleepy Hollow is a private, non-profit organization whose purpose is promoting the preservation, beautification and appreciation of the historic burial grounds in Concord. Additional information can be found at [www.friendsofsleepyhollow.org](http://www.friendsofsleepyhollow.org).

The Friends' map of Sleepy Hollow, now in its second printing, highlights areas of historical interest and continues to be a valuable asset to the hundreds of visitors who tour the grounds each year.

The Friends, in partnership with the Concord Garden Club, designed, planted and maintained a new garden around the flagpole at the Prichard Gate. The Friends initiated and are supporting a complete refurbishment of a pre-Civil War cannon located in Sleepy Hollow. Another successful community education breakfast was hosted and featured the Director of Chesterwood,

the country home of Daniel Chester French. She spoke about all of French's works including the Melvin Memorial in Sleepy Hollow.

**CONCORD PUBLIC WORKS  
ADMINISTRATION**

Richard Reine,  
Director

The Concord Public Works Team continues to focus on its principal mission to enhance the quality of life for those living, working or visiting the Town of Concord, and through sound management, innovation, teamwork and vision provide dependable, high quality, responsive public works and utility services, consistent with community values and at reasonable costs to Concord's stakeholders.



*Nashoba Brooks School donated a garage which Jim Macone, with assistance of CPW team and prisoners from MCI, disassembled and reassembled at the Knoll for use of cemetery division activities.*

*Protecting the Town's  
Infrastructure/Providing  
Essential Services*

Concord Public Works (CPW) is comprised of four Divisions. These include two staff Divisions, Administration (including Recycling and Solid Waste Management) and Engineering and two line Divisions, Highway & Grounds (including Cemetery) and Water & Sewer. The Department is responsible for planning and managing a large segment of the Town's

infrastructure.

Delivering key services including water service; sewer service; recycling, curbside trash collection and disposal service; yard waste disposal; and winter snow and ice management along with other storm and safety services is also a core responsibility of Concord Public Works.

*CPW Team, Programs & Organization*

The Four CPW divisions manage eight programs—Administration, Engineering, Highway, Grounds (Parks and Trees), Cemetery, Recycling and Waste Management, Water, and Sewer. Two of the programs—Water and Sewer are totally supported by user fees while two

other programs— Recycling and Waste Management, and Cemetery, are primarily funded from fees.

### *Infrastructure Improvements and Initiatives*

The Divisional Reports that follow summarize a series of initiatives and accomplishments in 2009. Notable accomplishments include:

- The continued targeted roadway and sidewalk maintenance and management program resulted in the completion of approximately 3.68 miles of roadway and 1.98 miles of sidewalk improvements.
- CPW's Engineering Division continued to conduct weekly construction coordination meetings for the State's Route 62 Footprints Roadway Reconstruction Project, to ensure that the Town has input on field changes and plan modifications required during construction.
- The retaining wall at Main St. and Old Stow Rd., was reconstructed, including sewer service and widening of the sidewalk to Damon Mill.
- The Sudbury Rd./Thoreau St. intersection was reconstructed, including replacement of signalization equipment, widening of the road, and the addition of turning lanes. Installation of the vehicle detection system, pavement milling and markings will be completed in the spring.
- The Mill Brook Culvert Project was completed.
- Construction was completed on the Pine St., Nashawtuc, and Flint Bridges.
- Engineering technical support was provided for both the Crosby's Corner and Route 2/Concord Rotary projects. CPW and MADOT began discussions related to required

improvements to Cambridge Turnpike and funding needs to mitigate storm water impacts resulting from the Crosby's Corner Project.

- Four major drainage projects were completed on Wheeler Rd., Edgewood Rd., Wilson Rd., and Old Marlboro Rd, in addition to numerous drainage structure repairs and replacements at other locations.
- Over 1,300 catch basins were cleaned as required by the NPDES MS4 Storm Water Permit.
- The GIS program is becoming more integrated into daily CPW operations through the inclusion of field laptops provided to Water and Sewer personnel.
- The "Ask Concord" system was implemented with project coordination provided by CPW staff.
- Park and Tree Staff under the direction of the Tree Warden planted over 70 public shade and park trees as well as streetscape trees. Over 137 trees were removed because of their hazardous condition. CPW worked with the Town Manager to design and implement a memorial tree program which provides the opportunity to receive donations for public shade trees planted on Town property. Donors are recognized on the Town's GIS system in the newly created memorial tree layer.
- Planning layout and survey work was completed at the Knoll where 35 lots were sold.
- Town staff and contractors worked on the historical restoration of the Sleepy Hollow Administration building that will be used for Town offices. Preparations for movement of Cemetery operations to the Sleepy Hollow Knoll took place with the reassembly of the maintenance garage donated to the Town from the Nashoba Brook School.



*Concord Public Works Team*



*Concord Middle School 8th Graders enjoyed Public Works Week Activities*

- Unwanted medication and SHARPS collection was included in the October 17 DropOff Day. This event was extremely successful and plans are being made to include it in future events as funding allows.
- The Phase I Nagog Dam Assessment Report was completed and submitted to the Department of Conservation and Recreation Office of Dam Safety.
- A detailed assessment of the Nagog Pond ozone treatment facility and related pump station was performed.
- A contract was issued for the rehabilitation of the Laurel St. and Pilgrim Rd. sewer ejector stations.
- The equipment contained within the clarifier and a concrete grit detritor were disassembled, sandblasted, painted and reassembled at the Wastewater Treatment Plant.
- The Wastewater Planning Task Force, of which Concord Public Works is a part, presented the “Wastewater Planning Capacity Study” at Annual Town Meeting and continues to participate in this important process for future wastewater needs.

*CPW Leadership and Innovation*

- Mike Maglio, Public Works Engineer, was appointed to the Battle Road Scenic Byway Working Group.
- Rod Robison, Environmental Services Program Administrator, served as Chairman of the Minute Man Hazardous Products Facility in Lexington. Concord is one of eight communities that manage hazardous waste collection events at this site.
- Water and Sewer Superintendent, Alan Cathcart was appointed to the newly created Sustainable Water Resources Advisory Committee, which will provide guidance to the

Executive Office of Energy and Environmental Affairs (EEA), and to the Departments of Environmental Protection, Fish and Game, and Conservation and Recreation, on how to ensure that the Commonwealth’s abundant water resources are protected and sustainably managed for habitat protection and economic development.

- Water and Sewer Division hosted a tour of the Wastewater Treatment Facility, including the CoMag treatment system, in conjunction with the New England Water Environment Association’s (NEWEA) annual conference.

*Public Works Week – Middle School Event*

Concord Public Works celebrated “Public Works Week” on May 22. This year’s theme was “Revitalize, Reinvest and Renew”. This third annual “open house” celebration with the entire Middle School 8<sup>th</sup> grade involved the entire CPW team, coordinated by Anna Trout, along with Doug Shattuck and staff members from the Middle School. The students were provided with tours of the Wastewater Treatment Plant, visited Warner’s Pond Dam where they were divided into groups to learn about surveying, storm water and the dam project; the High School’s Playing Fields were visited where the artificial turf was explained and the Tree Warden provided information on keeping the Town’s trees healthy. Two events were also held at 133 Keyes Road including a “Catch Basin Cleaning” demonstration and a recycling relay race. The entire group enjoyed lunch at riverfront park where closing festivities were held.