

- Enrollment has increased in Art (50%) and Music (200%)!
- Enrollment in Honors courses has increased 24%.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Minuteman students have access to more than 20 clubs and activities.
- The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.

### RECOGNITION

- Environmental Technology teacher Emily Blume was awarded the 2010 Ocean Stewardship Teacher of the Year Award from the New England Aquarium.
- Social Studies teachers accepted an invitation to participate in a Teaching American History Grant, awarded by the U.S. Dept. of Education. Other members of the collaborative are Lexington, Woburn, Burlington, Bedford, and Somerville Public Schools.

### FINANCIAL AND ASSET MANAGEMENT EFFECTIVENESS AND EFFICIENCY

- Budgets continue to be aggressively managed as Minuteman seeks to 'right size' itself and reduce its per pupil expenditures.
- A new financial management software system was fully implemented to improve the efficiency in the Business Office. A new Director of Business and Operations position was hired and replaced two administrators. This position oversees all areas of non-instructional support services provided to the school and will continue to improve effectiveness and transparency in these areas.
- Capital funds were used for major energy systems repairs, implementing the Technology Plan, upgrading the main entrance mall area of the school, relocating some office areas, renovating and relocating the Early Education Child Care Center, renovating of hallway areas, various classrooms, cafeteria space, physical education classrooms, and a fitness room for students.

## ADULT & COMMUNITY EDUCATION

Jennifer Albanese  
 Paul Anagnostopoulos  
 Linda Booth Sweeney  
 Susan Cannon  
 Susan Frey  
 Meg Gaudet  
 Estelle Keast  
 Michael Rudd  
 Courtland Booth, Director

### LIFELONG LEARNING & COMMUNITY SERVICE

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The CCACE Advisory Committee works with staff, faculty and School Committee, representing the interests of both towns on community education matters. Appointed by the Regional School Committee, Advisory Committee members ensure that the department is sensitive to community needs and manages its resources to best advantage. Citizens are urged to contact Committee members, and to share ideas and volunteer, so that the Adult & Community Education program may respond to community needs, further enrich the towns, and achieve our shared educational goals.

Concord Carlisle Adult & Community Education (CCACE) provides opportunities for lifelong learning to the citizens of the school district and surrounding towns.

Collaborating with citizens and organizations, CCACE responds to community needs and interests with our communities' talents and resources, calling upon local people to develop and coordinate programs and services for children, adolescents and adults throughout the year.

We make schools available for extended-day educational use for citizens in Concord and Carlisle. We promote and support school and town projects that cannot be funded or presented in traditional ways. CCACE is both a program of classes and educational events and a process that connects local citizens with each other and their public schools in ways that are creative, educational and cost effective.

### FY 2010 SUMMARY OF ACTIVITIES

- 2,437 enrollments in fee-based community education classes
- 276 courses with sufficient funding to be conducted
- 70 online classes (new classes start each month)
- 386 students enrolled in instrumental music lessons (32-40 sessions each)
- 165 students started driver education training
- 2,000+ participants in walk-in programs and events (no registration or fee required)
- CCACE provided a comprehensive program of non-credit, fee-based learning opportunities for local residents. 237 community educators contributed to the program.



*Larry Zuk retired after teaching music for more than three decades with Concord Carlisle Adult & Community Education*

The Department achieved its cost recovery mandate, funding all of its services and related administrative and support salaries with fees. Department costs were \$729,186, and revenues \$758,577. The operating balance of \$29,390 for the year restored most of the deficit of the prior year. The department was aided by a \$12,000 grant from the Town of Concord for services it provides

without fee-based revenues, and a \$17,000 grant from the Community Chest for educational financial aid to persons and families in need.

The evening supervisory position was cut as a cost-saving measure, and the office at the Ripley School administration building was closed, allowing for consolidation of the office staff to CCHS.

Children and adults of all ages participated in community education programs. Most of the K-12 participants enrolled in before-school, after-school and summer classes. Adults were active in daytime and evening classes. The Instrumental Music School helped young students supplement their school music studies with individual instruction taught by a faculty of teacher-musicians. The first full year of driver education at CCHS, restored as a fee-based program by Community Education, saw 165 students begin their work to develop safe driving skills. The Village University, a program for mature citizens who seek advanced studies similar to a graduate seminar, conducted its seventh year of classes with its volunteer faculty.

CCACE kept the “schoolhouse doors” open for residents almost every day of the year, and provided continuing education and community outreach to anyone seeking a good, affordable learning experience in their school district.



*“GirlPower” is a new program at Concord-Carlisle Adult and Community Education, where the community is the classroom.*