



TOWN OF CONCORD
ZONING BOARD OF APPEALS
141 KEYES ROAD, CONCORD, MASSACHUSETTS 01742
TEL. (978) 318-3295 FAX (978)318-3291

February 7, 2020

Concord Country Club
Greg Cincotta
246 Old Road to Nine Acre Corner
Concord, MA 01742.

RE: Concord Country Club Earth Removal Special Permit Application (Parcel #3079)

Dear Mr. Cincotta,

This letter is to inform you that the application filed with the Zoning Board of Appeals on February 3, 2020 for an Earth Removal Special Permit Application has been found incomplete.

Pursuant to Zoning Bylaw Section 7.5.4.1:

Any person who desires to remove in excess of one thousand (1,000) cubic yards of earth shall submit a written application for a special permit to the Board. Each such application shall be accompanied by plans and specifications prepared by a registered professional engineer or registered land surveyor as follows:

- (a) A plan of the area from which removal is proposed and a strip one hundred (100) feet wide surrounding said area, showing all manmade features, lot lines, zoning boundaries, vegetative cover, soil characteristics and existing topography;
- (b) A plan of the area showing the finished grade and treatment of the site after the proposed completion of the excavation;
- (c) The estimated quantity of materials to be removed and topsoil to be stripped and replaced, together with a detailed statement of the hours and days of operation, the trucking route and type of vehicle to be used on any street for the removal of earth, the treatment of the site during operations to reduce dust and mud and, where appropriate, the proposed form of bond; and
- (d) Such additional information as the Board may determine.

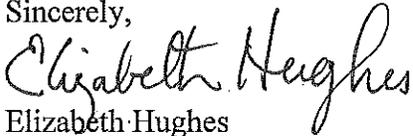
The following information was not provided with the application:

1. A plan of the area from which removal is proposed and a strip one hundred (100) feet wide surrounding said area, showing all manmade features, lot lines, zoning boundaries, vegetative cover, soil characteristics and existing topography;
2. A plan of the area showing the treatment of the site after the proposed completion of the excavation
3. a detailed statement of the hours and days of operation, the trucking route and type of vehicle to be used on any street for the removal of earth, the treatment of the site during operations to reduce dust and mud

Please provide 5 full copies of this information and full size plans as soon as possible so that it can be distributed to Town staff for review and comment. Any delay in providing this information will likely require rescheduling the public hearing with the Zoning Board of Appeals.

Please let me know if you have any questions or need clarification on what is required.

Sincerely,



Elizabeth Hughes
Town Planner

cc: Ray Matte, Building Commissioner
Ron Holsinger, Community Safety Officer
Steve Dookran, Town Engineer
Delia Kaye, Natural Resources Director
Valerie Doerrer, Water/Sewer Engineer
Stamski & McNary, Inc., 1000 Main St., Acton, MA 01720
File copy