



Concord Historical Commission

141 Keyes Road, Concord, MA 01742

Tel. (978) 318-3290 Fax (978) 318-3291

PRESERVATION AWARDS NOMINATION FORM

The Concord Historical Commission (CHC) invites nominations for the 2020 CHC Preservation Awards. This program is aimed at recognizing property owners, architects, contractors, local organizations, and individuals for their contributions to maintaining and enhancing the architectural, historical, and cultural heritage of the Town of Concord.

REQUIREMENTS

Each nomination packet must include the following:

- **Completed Nomination Form**
- **Project Narrative:** Provide details on the history and significance of the house or site, the project's goals, and a description of the work involved in the preservation effort. For the Life Achievement/Preservationist of the Year Award describe the work and achievements of the individual being nominated that have contributed to the historic preservation movement in Concord.
- **List of Contributors:** Provide the names and addresses of major contributors to the accomplishment of the project. This may include architects, contractors, craftspeople, consultants, and other professionals, as well as volunteers, nonprofit organizations, and municipal offices.
- **Photographs:** Include four or more photographs preferably showing the structure before, during, and after the project. Historical images will be appreciated. Note that photographs will not be returned.
- **Additional Information:** Include any additional materials and information of significance to the nomination.

DEADLINE FOR SUBMISSION

Please submit completed Nomination Form by March 31, 2020. Nominations can be submitted via email to: hgill@concordma.gov or delivered in hard copy form to:

Concord Historical Commission
c/o Concord Planning Division
141 Keyes Road
Concord, MA 01742

Projects must have been completed between 2017 and 2019. Only exterior projects will be considered. Property owners may nominate their own projects. Award recipients are notified in April, and awards are presented in May; National Preservation Month.



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GENERAL INFORMATION

Name: _____

(Person submitting the nomination)

Mailing Address: _____

Phone Number: _____

Email: _____

Project Contact: _____

(Person primarily responsible for nominated activity)

Title: _____

Organization: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Month and year in which nominated achievement completed: _____

CATEGORY

(Check appropriate category)

Sensitive Addition/Alteration: A project that successfully integrated an addition or alteration with the architectural style of a main house or building and complements the context and character of an historic district, neighborhood or specific area within the Town.

Adaptive Reuse: A project that creatively achieved the adaptive reuse of an existing structure originally used for another purpose. The project must have undertaken substantial rehabilitation.

Appropriate New Construction: A new house, building or structure that through its design and use of building materials enhances the quality of the built environment. The project must have a positive impact on its immediate surroundings, including historic district, neighborhood or a specific area within the Town.

Proper Rehabilitation/Restoration: A project that has closely followed the Secretary of the Interior's Standards for the Treatment of Historic Properties and its Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Buildings.

Landscape Preservation: Recognizes the preservation, restoration or maintenance of landscapes, gardens, streetscapes, or grounds related to historic structures or sites.

Life Achievement/Preservationist of the Year: This award is given to an individual who has demonstrated a sustained commitment to the preservation movement for the benefit of the Town of Concord. Companies, institutions, and neighborhood associations will also be considered.



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PROJECT DESCRIPTION: Describe briefly the project's scope of work and important features. Include with your nomination before and after photographs or digital pictures. Attach additional information on a separate sheet.

LIST OF CONTRIBUTORS: Provide the names and addresses of major contributors to the accomplishment of the project.

LIFE ACHIEVEMENT/PRESERVATIONIST OF THE YEAR DESCRIPTION: Describe or list the accomplishments, work, and achievements of the individual being nominated that have contributed to the historic preservation movement in Concord and the reasons why the nominee deserves this award. Attach additional information on a separate sheet.
