

grateful for the Concord and Carlisle communities' support, and we look forward to opening a new high school in Fall 2015.

The Districts also made significant progress in achieving the mission and district goals by increasing student learning, improving special education services, integrating technology into the classrooms, supporting faculty and staff, and developing responsive and responsible budgets. For more information, please visit the districts' website, www.concordpublicschools.net, and review the CPS & CCRSD 2011 Performance Report.

MINUTEMAN VOCATIONAL TECHNICAL SCHOOL DISTRICT

Dr. Edward Bouquillon, Supt./Director
James Laverty, Asst. Supt./Principal

ABOUT MINUTEMAN

Minuteman is a four-year public high school serving the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston. Minuteman combines rigorous academics in preparation for college with relevant career and technical programs.

Concord Enrollment

As of October 1, 2011, 15 high school students and 3 post graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of 18 students that reside in Concord.

Minuteman experienced a 7% increase in the Freshman Class resulting in the largest freshman class in 12 years. The "Benefits of Minuteman" are clear:

- Experience the Modern American High School. Minuteman offers a distinctly modern learning experience where students venture beyond a traditional high school curriculum to explore their interests and discover their passion, whether that's Bio-technology, Robotics, Environmental Technology, or something else entirely from among our twenty majors.
- Believe in Yourself. Students graduate from Minuteman with an enduring self-confidence that they can achieve anything they set out to do, no matter how high the hurdle, how long the road, how loud the skeptics.
- Prepare for College and Life. Minuteman equips students with the academic foundation and study skills to

succeed in college and the industry certifications and acumen to succeed in business, affording every student a unique flexibility upon graduation to pursue their dreams.

- Learn from Experts. Minuteman's teachers are demonstrated experts in their respective fields, injecting a depth of knowledge and experience into their classes that is rarely found in public or private schools.
- Be More Than Just Another Student. There is no such thing as "just another student" at Minuteman – instead, teachers and staff personally invest themselves in truly knowing each student and working closely with them to realize their full, individual potential.
- Make a Fresh Start. From their very first day of school, Minuteman students are given the opportunity to make a fresh start among new friends and new teachers who will see them as they are and not as who they once were.

CONCORD-CARLISLE REGIONAL HIGH SCHOOL AND MINUTEMAN HALF DAY PROGRAM

Minuteman offers a unique program allowing juniors and seniors, who have passed the MCAS, enrollment on a half day-every day basis in a career major. This allows a student to graduate from Concord-Carlisle Regional High School and receive a competency certificate from Minuteman. Currently, no Concord students participate.

Minuteman offers 'Post Graduate' programs to Concord residents of any age who are seeking to enhance their skill development. Post-Graduate Students are charged tuition to offset operating costs.

2011 CONCORD GRADUATES AND AWARDS

Carl Close, Metal Fabrication
Robert Drinkwater, Robotics
Nicole Drop, Graphic Communications
Sarah Engroff, Biotechnology
Aaron Hession-Kunz, Marketing
Jonathan King, Carpentry
Derick Lea, Environmental Science
Julie Palma, Early Education & Care
Christopher Snay, Electrical Wiring

At the 2011 graduation, Nicole Drop was awarded the Massachusetts Vocational Association Award, Carl Close the PFC Bryan C. Lounsbury Memorial Award, Christopher Snay the Friends of Minuteman Award,

Julie Palma the Department of the Army award and the Minuteman Alumni Association Award and Sarah Engroff the Friends of Minuteman Award.

SKILLSUSA AWARD – CONCORD

These awards are given to students of superior academic achievement and significant participation in school or community activities.

Dylan Hentchel 1st Place
Visualization & Animation

CLASS OF 2011 GRADUATE ACHIEVEMENT HIGHLIGHTS

- 73% college bound or advanced Technical Training, 12% career bound and 4% military. Overall, graduates achieved an 89% positive placement rate.
- 100% of Dental graduates passed the National Dental Board examination.
- 90% of Early Education and Care program completers were certified by the Massachusetts Department of Early Education and Care.
- 78% of Cosmetology graduates passed State Board examinations.
- Health Occupation graduates achieved 78% in college acceptance.
- 86% of Environmental Technology graduates earned the Massachusetts Grade II Municipal Wastewater Treatment Plant Operator License.
- Valedictorian Michael Breen, Biotechnology graduate from Bolton attending University of Rochester in Rochester, NY. Salutatorian Benjamin Basseches, Pre-Engineering graduate from Lexington attending Brown University in Providence, RI.

CAPITAL PROJECTS

- Lexington Water Department is requiring replacement of several major components of the school's water supply system. This work will be completed in December 2011; estimated total cost of \$120,000 is covered out of our FY12 budget.
- An emergency \$475,000 capital project was successfully completed. Lexington issued an order at the end of June 2011 in regards to the area of the school known as the Trades Hall. The order restricted access and occupancy to the Trades Hall immediately. Minuteman had to obtain a waiver from DCAM to hire a design architect, demolish the interior area and rebuild the area under current building codes in order to open school in the fall.
- MSBA Update: Minuteman is in the "pipeline" of the Vocational School Repair and Renew program

announced by the State Treasurer's office in 2010. The Feasibility Study financing was unanimously approved by all 16 member towns in 2010. The School Building Committee will review various models to accommodate member community enrollment, as well as various levels of non-member enrollment. A final project model is expected by 2014.

CURRICULUM AND INSTRUCTION

- Since 2008, all 9th grade students to have English and Math every day, rather than a "week-on-week-off" schedule, thus providing more consistent and concentrated instruction as well as project-based learning.
- The Educational Program planning process has identified several new programs that offer students increased choices in career majors, including Criminal Justice/ Bio-Security, Animal Science and the Technical Theater Arts. Two programs phased out in 2010 included Office Technology and Auto Body Repair. Drafting and Design Visual Communications will be phased out by 2014.

PROFESSIONAL DEVELOPMENT

- The Minuteman staff has created academic and Career and Technical Education (CTE) goals that emphasize formative assessment practices, teacher-to-teacher peer observations, Executive Function support, Reading Consultancies, and Academic-Career and Technical curriculum integration. The integration of technology to enhance student learning is an ongoing commitment.

STUDENT ACCESS, PARTICIPATION AND SUPPORT

- An Executive Function initiative was launched last year. Minuteman provides students with resources to enhance their planning and organization skills.
- Minuteman continues to support a full-time Reading Specialist. In addition to working with the students on his own caseload, he consults with academic and CTE teachers toward the development and application of a school-wide reading program.
- The Special Education department successfully implemented the Student Learning Center (SLC). The SLC allows students to understand their disability, develop skills, and techniques to minimize the impact of the student's disability, and to promote independence and personal responsibility. The SLC supports the transition to college.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Students have more than 20 clubs and activities.
- The Minuteman Parent Association (MPA) meets

monthly and supports all aspects of the Minuteman community. In addition, the Grant-a-Wish program supports numerous initiatives and incentives for student achievement.

ADULT & COMMUNITY EDUCATION

**ALL PROGRAM INFORMATION ON LINE AT
WWW.ACE.COLONIAL.NET**

Jennifer Albanese, Chair
Paul Anagnostopoulos
Susan Cannon
Susan Frey
Meg Gaudet
Estelle Keast
Michael Rudd

Courtland Booth, Director

Concord Carlisle Adult & Community Education (CCACE) provides opportunities for lifelong learning to the citizens of the School District and surrounding towns.

Collaborating with citizens and organizations, CCACE responds to community needs and interests with our communities' talents and resources, calling upon local people to develop and coordinate programs and services for children, adolescents and adults throughout the year.

Adult and Community Education makes schools available for extended-day educational use for citizens in Concord and Carlisle. We promote and support School and Town projects that cannot be funded or presented in traditional ways. CCACE is both a program of classes and educational events and a process that connects local citizens with each other and their public schools in ways that are creative, educational and cost effective.

FY 2011 Summary of Activities

- 2,207 enrollments in fee-based continuing education classes
- 274 on-ground courses with sufficient funding were conducted
- 52 on-line classes (new 6-week classes start each month)
- 374 students enrolled in instrumental music lessons (32-40 sessions each)
- 145 new students enrolled in driver education training
- 2,000+ participants in walk-in programs and events (no registration or fee required)

CCACE provided a comprehensive program of

non-credit, fee-based learning opportunities for local residents. Two hundred and thirty-two community educators contributed to the program during Fiscal Year (FY) 2011, teaching one or more courses.

The Department completed its seventh consecutive year of self-funded activity in FY2011, recovering 95% of the costs for teachers, administrative and management salaries, non-salary expenses and capital investments. Department costs were \$675,744, and revenues \$644,760. The deficit of \$30,984 was the result of capital investment that should be recovered in future years, and it reduced the revolving account balance to \$63,265 to begin FY 2012 programs and services. A grant from the Concord Carlisle Community Chest provided financial aid to more than 200 local families and individuals, and no one was turned away because of an inability to pay a course fee.

Children and adults of all ages participated in community education programs. Most of the K-12 participants enrolled in before-school, after-school and summer classes. Adults were active in daytime and evening classes. Instrumental music lessons were held throughout the year, helping young students enrich their school-day music education. CCHS driver education welcomed 145 new students for classroom learning, and provided on-road training for more than 300 throughout the year. The Village University, a program for mature citizens who seek advanced studies similar to a graduate seminar, conducted its eighth successful year of classes with its volunteer faculty.

The CCACE Advisory Committee worked with the staff, faculty and School Committee, representing the interests of both towns and advocating for community access to continuing education. Advisory Committee members are appointed by the Regional School Committee for three-year terms. They ensure that the department is sensitive to community needs and manages its limited resources to best advantage. Citizens are urged to contact Committee members, share ideas and volunteer, so that the Adult & Community Education program may respond to community needs, further enrich the towns, and achieve our shared educational goals.