

**TOWN OF CONCORD  
SELECT BOARD  
AGENDA  
December 30, 2019  
7:00 PM – REGULAR MEETING  
Select Board Room – Town House**

1.	Call to Order
2.	<p>Consent Agenda:</p> <ul style="list-style-type: none"> <li>• Town Accountant Warrants</li> <li>• Minutes to approve: November 25</li> <li>• Gift Acceptance <ul style="list-style-type: none"> <li>- MassTrails Conference Raffle \$1,155 Trails Committee Account</li> <li>- Alcott School Parent Teacher Group \$1,117.55 Recreation Scholarship Fund</li> </ul> </li> <li>• One Day Special Licenses <ul style="list-style-type: none"> <li>· Saltbox Catering 40 Westford Road 1/7/20 6-9pm Wines &amp; Malt Beverages Only</li> <li>· Saltbox Catering 40 Westford Road 1/13/20 4-7pm Wines &amp; Malt Beverages Only</li> <li>· Saltbox Catering 40 Westford Road 1/16/20 5:30-8:30pm Wines &amp; Malt Beverages Only</li> <li>· Saltbox Catering 40 Westford Road 1/21/20 5-9pm Wines &amp; Malt Beverages Only</li> <li>· The Nature Connection 54 Walden St 2/13/20 6-9pm Wines &amp; Malt Beverages Only</li> </ul> </li> </ul>
3.	Town Manager's Report
4.	Chair's Remarks
5.	7:05 PM Public Hearing: Change of Officers/Directors at Nashawtuc Country Club, located at 1861 Sudbury Road
6.	7:10 PM Public Hearing: Extension of Hours on December 31 <sup>st</sup> from 11:00pm until 12:00am at Adelita, located at 1200 Main Street
7.	7:15 PM Public Hearing: Extension of Hours on December 31 <sup>st</sup> from 11:00pm until 12:00am at Woods Hill Table, located at 24 Commonwealth Avenue
8.	2020 Seasonal Population Increase Estimate for Alcoholic Beverages Control Commission
9.	Review and approve 2020 Town Meeting Warrant Articles
10.	Discuss Parking Meter Management
11.	<p>Annual License Renewals</p> <p>Common Victualler Licensees:</p> <ul style="list-style-type: none"> <li>Comella's</li> <li>Main Street's Market &amp; Café</li> <li>80 Thoreau LLC</li> <li>99 Restaurant</li> <li>Walden Italian Kitchen</li> <li>Bedford Farms Ice Cream</li> <li>Reasons to be Cheerful</li> <li>Haute Coffee</li> <li>Rossini's Pizzeria and Restaurant</li> <li>Asian Gourmet</li> <li>Residence Inn by Marriott</li> <li>Concord Country Club</li> <li>Woods Hill Table</li> <li>Concord Teacakes</li> <li>Colonial Inn</li> <li>Dunkin Donuts (117 Thoreau Street)</li> <li>Dunkin Donuts (1643 Sudbury Road)</li> <li>Dunkin Donuts (1191 Main Street)</li> </ul>

Supporting materials for agenda items are available online at [www.concordma.gov/sbmtgdocs](http://www.concordma.gov/sbmtgdocs). Materials are uploaded on the Friday before a Select Board meeting.

	<p>Adelita  Debra's Natural Gourmet  Dino's Kouzina &amp; Pizzeria  Farfalle Italian Market  Karma  Fiorella's  Nashawtuc Country Club,  Nashoba Brook Bakery  New London Pizza  North Bridge Inn  Papa Razzi  Rapsallion Kitchen &amp; Bar  Saltbox Kitchen  Starbucks  Sorrento's Restaurant  Chang An  The Cheese Shop  Trail's End Café  Twin Seafood  Nine Acre Farm Convenience  Verrill Farm  Helen's Restaurant</p> <p>Class II Licensees:  Village European Sales  Bradford Auto Sales Service Inc.  Macone Truck Sales  Concord Gas  Kevin's Automotive  Swedish Motor Works and Repair  Bill's Auto Sales  Second Chance Auto  Nano's Auto Service Body</p> <p>Liquor Licensees:  Farfalle Italian Market</p> <p>Weekday Entertainment Licensees:  Woods Hill Table  Rapsallion Kitchen &amp; Bar</p>
12.	Committee Liaison Reports
13.	Miscellaneous/Correspondence
14.	Committee Nominations:
15.	Committee Appointments: Marcia Rasmussen (Planning representative, per committee charge), Jennifer Schunemann of 63 Cedar Way, and Jan Turnquist of 106 Kenny Lane to the Economic Vitality Committee for terms to expire April 30, 2022. Melinda Shumway of 365 Garfield Road, HDC Associate Member, to the Historic Districts Commission to serve the remainder of a full term set to expire January 1, 2021. Rebecca Lemaitre of 3 Abbott Lane to the Historical Commission to serve as an Associate member for a term to expire April 30, 2021. Geoffrey Walton of 42 Buckmaster Drive to the West Concord Advisory Committee for a term to expire April 30, 2022.
16.	Public Comments

Supporting materials for agenda items are available online at [www.concordma.gov/sbmtgdocs](http://www.concordma.gov/sbmtgdocs). Materials are uploaded on the Friday before a Select Board meeting.

17.	Adjourn
18.	Executive Session for the purpose of discussing complaints brought against an employee, pursuant to MGL Chapter 30A, Section 21(a)(1).

**PENDING**

Monday	January 13	7 pm	Select Board Meeting	Town House
Monday	January 27	7 pm	Select Board Meeting	Town House
Monday	February 10	7 pm	Select Board Meeting	Town House
Monday	February 24	7 pm	Select Board Meeting	Town House
Monday	March 9	7 pm	Select Board Meeting	Town House
Monday	March 23	7 pm	Select Board Meeting	Town House
Monday	April 6	7 pm	Select Board Meeting	Town House
Monday	April 20	7 pm	Select Board Meeting	Town House

Supporting materials for agenda items are available online at [www.concordma.gov/sbmtgdocs](http://www.concordma.gov/sbmtgdocs). Materials are uploaded on the Friday before a Select Board meeting.

Select Board  
Minutes  
November 25, 2019

Pursuant to notice duly filed with the Town Clerk, the Concord Select Board convened in the Select Board Room of the Town House on November 25, 2019 at 5PM.

Present were Michael Lawson, Chair; Linda Escobedo, Clerk; Terri Ackerman, Susan Bates, and Jane Hotchkiss. Also present was Stephen Crane; Town Manager, and Kaari Tari; Town Clerk.

**1. Call to Order**

Chair Michael Lawson called the meeting to Order and announced that it was being recorded for broadcast.

**2. Update list of committees designated as Special Municipal Employees for the purposes of the State Conflict of Interest Law G.L. c. 268A**

Mr. Lawson introduced Town Clerk, Kaari Tari. Ms. Tari stated that the conflict of interest law looks at how the public and private lives of municipal employees intersect in order to ensure ethical conduct by town business at all times. The conflict of interest law applies to all employees and members of boards and committees whether they are paid or unpaid. The Special Municipal Employee designation allows members of boards and committees to represent clients or themselves, conduct business, and enter contracts with public entities that have nothing to do with the committees on which they serve. Ms. Tari stated that there are several committees that have not received this designation since the last time the Select Board reviewed the list, and that new committees should receive this designation upon formation.

Upon a motion duly made and seconded, it was UNANIMOUSLY:

**VOTED:** to approve the updated list of Designated Special Municipal Employees to delete the following dissolved committees:

East Middlesex Mosquito Control Commission  
HATS Environmental Review Committee

Upon a motion duly made and seconded, it was UNANIMOUSLY:

**VOTED:** to approve the updated list of Designated Special Municipal Employees to include the following committees:

Affordable Housing Trust Study Committee  
Climate Action Advisory Committee  
Concord Center Cultural District Committee  
Financial Audit Advisory Committee  
NMI Starmet Reuse Planning Committee  
PEG Access Advisory Committee  
Pollinator Health Advisory Committee  
West Concord Junction Cultural District Committee

Select Board  
Minutes  
November 25, 2019

**3. Adjourn**

Upon a motion duly made and seconded, it was UNANIMOUSLY:

**VOTED:** to adjourn meeting.

Respectfully Submitted,

Linda Escobedo, Clerk

Approved:

Minuteman Media Network Coverage:

<https://www.youtube.com/watch?v=ecZMDAlhitw&list=PL1TTzrWEKOOKHKXNLQprEz0f0ofHYKj8->

**Town of Concord**  
**Finance Department**  
*memorandum*

**TO:** Stephen Crane, Town Manager  
**FROM:** Kerry A. Lafleur, Finance Director  
**SUBJ:** Recreation Scholarship Gift  
**DATE:** December 23, 2019

The Alcott School Parent Teacher Group has chosen the Recreation Summer Programs Scholarship Fund as one of the recipients of the money raised from the their Annual "Turkey Trot" this fall.

Please place on the Select Board's agenda the following gift for the Recreation Scholarship fund:

Alcott School Parent Teacher Group  
7 Arrowhead Rd  
Concord, MA 01742

\$1,117.55

SUMSCHP 23-520-630-923-4850-0

Accepted: \_\_\_\_\_  
Clerk

Date: \_\_\_\_\_

**Town of Concord**  
**Finance Department**  
*Memorandum*

**TO:** Stephen Crane, Town Manager  
**FROM:** Kerry A. Lafleur, Finance Director  
**SUBJ:** Trails Committee Donation  
**DATE:** December 23, 2019

Please place on the Select Board's agenda acceptance of the following gift to the Trails Committee, funded by the Silent Auction held at the 2019 MassTrails Conference.

Delaney Meeting & Event Management  
MassTrails  
46B Main St.  
Winooski, VT 05404  
C/O Leslie Pelch, DMEM

\$1,155.00

Accepted: \_\_\_\_\_  
Clerk

Date: \_\_\_\_\_

**TOWN OF CONCORD**  
**APPLICATION FOR ONE DAY SPECIAL LICENSE**  
**FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES**

Fee: **\$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only** Amount Paid \$ \_\_\_\_\_

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print) Megan Hawkes  
COMPANY or organization: Saltbox Catering  
ADDRESS: Saltbox Kitchen, 84 Commonwealth Ave., Concord MA  
TELEPHONE: 978.610.6020  
DATE(S) APPLIED FOR: Tuesday, January 7, 2020  
EVENT: Private Event  
HOURS OF OPERATION: 6-9p  
PREMISES TO BE LICENSED: Saltbox Farm  
ADDRESS OF PREMISE LICENSED: 40 Westford Road, Concord MA

License is for the Sale of:

All Alcoholic Beverages	<input type="checkbox"/>
Wines & Malt Beverages Only	<input checked="" type="checkbox"/>
Wines Only	<input type="checkbox"/>
Malt Beverages Only	<input type="checkbox"/>

The Licensed Activity or Enterprise is:

For Profit	<input checked="" type="checkbox"/>
Non-Profit	<input type="checkbox"/>

Are the bartenders TIPS or equivalently trained? Yes  No

Will there be people in attendance that are under the age of 21? Yes  No

Is this the first one day special license secured by this organization? Yes  No

If no, number of consecutive years licensed? \_\_\_\_\_

Will there be more than 100 people in attendance? Yes  No

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary. The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant: Megan Hawkes Date: 12/20/19

**TOWN OF CONCORD**  
**APPLICATION FOR ONE DAY SPECIAL LICENSE**  
**FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES**

**Fee: \$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only**    **Amount Paid \$** \_\_\_\_\_

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print)           Marci Cornell-Feist            
 COMPANY or organization:           Board on Track            
 ADDRESS:           9 Pond Lane, Concord MA            
 TELEPHONE:           978-387-8249            
 DATE(S) APPLIED FOR:           Monday, January 13, 2020            
 EVENT:           Private Event            
 HOURS OF OPERATION:           4p-7p            
 PREMISES TO BE LICENSED:           Saltbox Farm            
 ADDRESS OF PREMISE LICENSED:           40 Westford Road, Concord MA          

License is for the Sale of:

All Alcoholic Beverages	<input type="checkbox"/>
Wines & Malt Beverages Only	<input checked="" type="checkbox"/>
Wines Only	<input type="checkbox"/>
Malt Beverages Only	<input type="checkbox"/>

The Licensed Activity or Enterprise is:

For Profit	<input checked="" type="checkbox"/>
Non-Profit	<input type="checkbox"/>

Are the bartenders TIPS or equivalently trained?      Yes       No

Will there be people in attendance that are under the age of 21?      Yes       No

Is this the first one day special license secured by this organization?      Yes       No   
 If no, number of consecutive years licensed? \_\_\_\_\_

Will there be more than 100 people in attendance?      Yes       No

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary. The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant:           *Marci Cornell-Feist*                Date:           12/21/19

**TOWN OF CONCORD**  
**APPLICATION FOR ONE DAY SPECIAL LICENSE**  
**FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES**

Fee: **\$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only** Amount Paid \$ \_\_\_\_\_

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print) Megan Hawkes  
COMPANY or organization: Saltbox Catering  
ADDRESS: Saltbox Kitchen, 84 Commonwealth Ave., Concord MA  
TELEPHONE: 978.610.6020  
DATE(S) APPLIED FOR: Thursday, January 16, 2020  
EVENT: Private Event  
HOURS OF OPERATION: 5:30 - 8:30 p  
PREMISES TO BE LICENSED: Saltbox Farm  
ADDRESS OF PREMISE LICENSED: 40 Westford Road, Concord MA

License is for the Sale of:

All Alcoholic Beverages	<input type="checkbox"/>
Wines & Malt Beverages Only	<input checked="" type="checkbox"/>
Wines Only	<input type="checkbox"/>
Malt Beverages Only	<input type="checkbox"/>

The Licensed Activity or Enterprise is:

For Profit	<input checked="" type="checkbox"/>
Non-Profit	<input type="checkbox"/>

Are the bartenders TIPS or equivalently trained? Yes  No

Will there be people in attendance that are under the age of 21? Yes  No

Is this the first one day special license secured by this organization? Yes  No

If no, number of consecutive years licensed? \_\_\_\_\_

Will there be more than 100 people in attendance? Yes  No

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary. The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant: Megan Hawkes Date: 12/18/19

**TOWN OF CONCORD**  
**APPLICATION FOR ONE DAY SPECIAL LICENSE**  
**FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES**

Fee: \$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only Amount Paid \$ \_\_\_\_\_

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print) Megan Hawkes  
COMPANY or organization: Saltbox Catering  
ADDRESS: Saltbox Kitchen, 84 Commonwealth Ave., Concord MA  
TELEPHONE: 978.610.6020  
DATE(S) APPLIED FOR: Tuesday, January 21, 2020  
EVENT: Private Event  
HOURS OF OPERATION: 5-9  
PREMISES TO BE LICENSED: Saltbox Farm  
ADDRESS OF PREMISE LICENSED: 40 Westford Road, Concord MA

License is for the Sale of:

All Alcoholic Beverages	<input type="checkbox"/>
Wines & Malt Beverages Only	<input checked="" type="checkbox"/>
Wines Only	<input type="checkbox"/>
Malt Beverages Only	<input type="checkbox"/>

The Licensed Activity or Enterprise is:

For Profit	<input checked="" type="checkbox"/>
Non-Profit	<input type="checkbox"/>

Are the bartenders TIPS or equivalently trained? Yes  No

Will there be people in attendance that are under the age of 21? Yes  No

Is this the first one day special license secured by this organization? Yes  No

If no, number of consecutive years licensed? \_\_\_\_\_

Will there be more than 100 people in attendance? Yes  No

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary. The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant: Megan Hawkes Date: 12/18

**TOWN OF CONCORD**  
**APPLICATION FOR ONE DAY SPECIAL LICENSE**  
**FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES**

Fee: **\$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only** Amount Paid \$ \_\_\_\_\_

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print) Jennifer Albanese  
COMPANY or organization: The Nature Connection  
ADDRESS: 40 Stow Street, Concord, MA 01742  
TELEPHONE: 978-369-2585  
DATE(S) APPLIED FOR: 2/13/20  
EVENT: Nature Connection Stewardship Event  
HOURS OF OPERATION: 6:00 - 9:00 PM  
PREMISES TO BE LICENSED: Trinitarian Congregational Church  
ADDRESS OF PREMISE LICENSED: \_\_\_\_\_

License is for the Sale of:

All Alcoholic Beverages	<input type="checkbox"/>
Wines & Malt Beverages Only	<input checked="" type="checkbox"/>
Wines Only	<input type="checkbox"/>
Malt Beverages Only	<input type="checkbox"/>

The Licensed Activity or Enterprise is:

For Profit	<input type="checkbox"/>
Non-Profit	<input checked="" type="checkbox"/>

Are the bartenders TIPS or equivalently trained? Yes  No

Will there be people in attendance that are under the age of 21? Yes  No

Is this the first one day special license secured by this organization? Yes  No

If no, number of consecutive years licensed? 5

Will there be more than 100 people in attendance? Yes  No

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary. The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant: Jennifer Albanese Date: 12/23/19



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

November 4, 2019

Kerry A. LaFleur  
Finance Director  
Town of Concord  
22 Monument Square  
Concord, MA 01742

Dear Ms. LaFleur:

We are pleased to notify you that Town of Concord, Massachusetts, has received the Distinguished Budget Presentation Award for the current budget from Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. This has been presented to:

**Finance Department**

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program, and we sincerely hope that your example will encourage others to achieve and maintain excellence in governmental budgeting.

Sincerely,

Michele Mark Levine  
Director, Technical Services Center

Enclosure

*The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
www.mass.gov/abcc*

**APPLICATION FOR AMENDMENT**

**-Change of Officers, Stock or Ownership Interest**

**Change of Officers/ Directors/LLC Managers**     **Change of Stock Interest**

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Officer/Directors Application
- CORI Authorization
- Vote of the Entity
- Payment Receipt
- Business Structure Documents
  - If Sole Proprietor, **Business Certificate**
  - If partnership, **Partnership Agreement**
  - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

(e.g. New Stockholders or Transfer or Issuance of Stock)

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Stock Application
- CORI Authorization
- Financial Statement
- Vote of the Entity
- Purchase & Sale Agreement
- Supporting Financial Records
- Advertisement
- Payment Receipt
- Business Structure Documents
  - If Sole Proprietor, **Business Certificate**
  - If partnership, **Partnership Agreement**
  - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

**Change of Ownership Interest**

(e.g. LLC Members, LLP Partners, Trustees etc.)

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Stock Application
- CORI Authorization
- Financial Statement
- Vote of the Entity
- Purchase & Sale Agreement
- Supporting Financial Records
- Advertisement
- Payment Receipt
- Business Structure Documents
  - If Sole Proprietor, **Business Certificate**
  - If partnership, **Partnership Agreement**
  - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

**Non-Profit Club Change of Officers/ Directors**

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Officer/Directors Application
- Vote of the club signed by an approved officer
- Payment Receipt
- Business Structure Documents -**Articles of Organization** from the Secretary of the Commonwealth

**Management Agreement**

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Management Agreement
- Vote of Entity
- Payment Receipt

*\*If abutter notification and advertisement are required for transaction, please see the local licensing authority.*

**1. BUSINESS ENTITY INFORMATION**

Entity Name	Municipality	ABCC License Number
Nashawtuc Country Club	Concord, MA	

Please provide a narrative overview of the transaction(s) being applied for. Attach additional pages, if necessary.

Nashawtuc Country Club is updating the list of elected Officers for the Club.

**APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
R. Chris Carpenter	General Manager	ccarpenter@nashawtuc.com	(978) 610-2710

# APPLICATION FOR AMENDMENT-Change of Officers, Stock or Ownership Interest

## 2. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:  
**On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers** - At least 50% must be US citizens;  
**Off Premises(Liquor Store) Directors or LLC Managers** - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal

**Andrew Hajducky**

Title and or Position

President

Name of Principal

**Carol Goldman**

Title and or Position

Vice-President

Name of Principal

**Mark Baynes**

Title and or Position

Secretary

Name of Principal

**Edward Dubilo**

Title and or Position

Treasurer

Name of Principal

**Bruce Bowden**

Title and or Position

Assistant Treasurer

Name of Principal

Title and or Position

Additional pages attached?

### CRIMINAL HISTORY

Has any individual listed in question 2, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

Yes  No

### MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement?  
Please provide a copy of the management agreement.

Yes  No

**2. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST(Continued...)**

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Nashawtuc Country Club, Inc.

Percentage of Ownership in Entity being Licensed  
(Write "NA" if this is the entity being licensed)

Name of Principal

**Donny Wright**

Title and or Position

Director

Name of Principal

**Jeremy Meade**

Title and or Position

Director

Name of Principal

**Dean Caso**

Title and or Position

Director

Name of Principal

**Cheryl Kirkman**

Title and or Position

Director

Name of Principal

**Kevin McGrath**

Title and or Position

Director

Name of Principal

**Paul Kraemer**

Title and or Position

Director

Name of Principal

Title and or Position

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?  
If yes, attach an affidavit providing the details of any and all convictions.

Yes  No

**APPLICATION FOR AMENDMENT-Change of Officers, Stock or Ownership Interest**

**3. CURRENT OFFICERS, STOCK OR OWNERSHIP INTEREST**

List the individuals and entities of the current ownership. Attach additional pages if necessary utilizing the format below.

Name of Principal	Title/Position	Percentage of Ownership
Andrew Hajducky	President	N/A
Name of Principal	Title/Position	Percentage of Ownership
Carol Goldman	Vice-President	N/A
Name of Principal	Title/Position	Percentage of Ownership
Mark Baynes	Secretary	N/A
Name of Principal	Title/Position	Percentage of Ownership
Edward Dubilo	Treasurer	N/A
Name of Principal	Title/Position	Percentage of Ownership
Bruce Bowden	Assistant Treasurer	N/A
Name of Principal	Title/Position	Percentage of Ownership

**4. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE**

Does any individual or entity identified in question 2, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

**5. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE**

Has any individual or entity identified identified in question 2, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

**6. DISCLOSURE OF LICENSE DISCIPLINARY ACTION**

Have any of the disclosed licenses listed in question 4 or 5 ever been suspended, revoked or cancelled? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

**7. FINANCIAL DISCLOSURE**

Associated Cost(s): (E.g. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

Associated Cost(s): N/A

**SOURCE OF CASH CONTRIBUTION**

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total:	

**SOURCE OF FINANCING**

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

**FINANCIAL INFORMATION**

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

N/A

## APPLICANT'S STATEMENT

I, R Chris Carpenter the:  sole proprietor;  partner;  corporate principal;  LLC/LLP manager  
Authorized Signatory

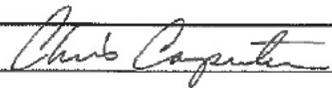
of Nashawtic Country Club, Inc.  
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



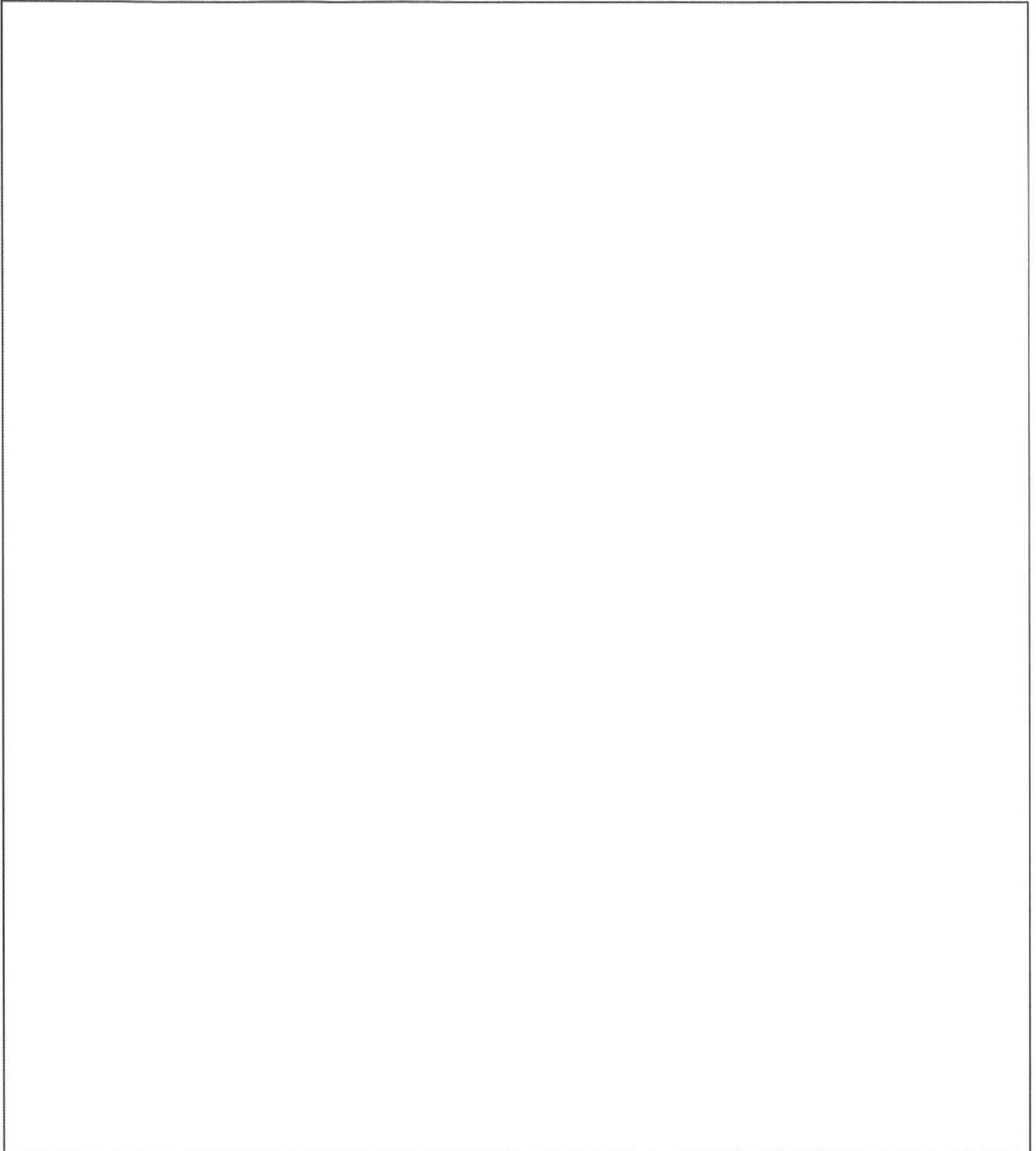
Date: 06/26/2019

Title:

General Manager

### **ADDITIONAL INFORMATION**

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

A large, empty rectangular box with a thin black border, occupying the majority of the page below the text. It is intended for the applicant to provide additional information or clarify previous answers.





COMMONWEALTH OF MASSACHUSETTS  
ALCOHOLIC BEVERAGES CONTROL  
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

**2020 Seasonal Population Increase Estimation Form**

City / Town:

Date:

Alcoholic Beverages Control Commission  
c/o Licensing Department  
95 Fourth Street, Suite 3  
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on , estimated that the temporary increased resident population

Date of Meeting

of , as of July 10, 2020 will be

City / Town Name

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,  
Local Licensing Authorities

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Town of Concord

## SELECT BOARD'S OFFICE

### Memorandum

The Select Board will consider adopting the following Warrant Articles for 2020 Town Meeting:

1. Stabilization Fund for the Middle School Project – **approved on 12/16**
2. Special Liquor Licenses – **approved on 12/16**
3. Means Tested Property Tax Exemption – **approved on 12/16**
4. Free Cash Allocation to the Affordable Housing Trust – **approved on 12/16**
5. Municipal Affordable Housing Trust Bylaw – **approved on 12/16**
6. Pollinator bill banning neonicotinoids on any new lease town land
7. Prohibition on Expansion of Fossil Fuel Infrastructure for New Construction and Significant Rehabilitation
8. Reaffirm Article 25 from 2019 Town Meeting
9. Reaffirm Article 26 from 2019 Town Meeting
10. Reaffirm Article 18 from 2018 Town Meeting
11. Affirm Senate Bill S.2317 – Building Permit Surcharge
12. Affirm Senate Bill S.2318 – Real Estate Transfer Fee
13. Affirm House Bill H.663 – Allowing 17 Year Olds to Vote
14. Tax Increment Financing (TIF) – Christopher Heights

## **Middle School Stabilization Fund**

To determine if the Town will vote to appropriate the sum of \$2,000,000, or any other sum from Free Cash to create a stabilization funds for the purpose of deferring future property tax increases in the Town subsequently approves a Middle School Building project. The funds will be held by the Town Manager. Disbursement of funds will require a vote at a future Town Meeting.

A PROPOSED HOME RULE PETITION TO GRANT  
ADDITIONAL LIQUOR LICENSES FOR THE SALE OF WINES  
AND MALT BEVERAGES TO BE DRUNK ON THE PREMISES

SECTION 1. (a) Notwithstanding sections 11 and 17 of chapter 138 of the General Laws, the licensing authority of the town of Concord may grant not more than six (6) general on-premises licenses for the sale of wines and malt beverages pursuant to section 12 of said chapter 138. The licenses shall be subject to prior approval of the Alcoholic Beverages Control Commission. The licenses shall be subject to all of said chapter 138, except said section 17.

(b) Notwithstanding any general or special law to the contrary, the licensing authority shall not approve the transfer of the licenses after they are granted to any other location but it may grant any of the licenses to a new applicant at the same location as the original license if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the applicant is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a license granted pursuant to this act is cancelled, revoked, or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges, and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant under the same conditions as specified in this act.

SECTION 2. This act shall take effect upon its passage.

# Home Rule Petition

## AN ACT ESTABLISHING A SENIOR MEANS-TESTED PROPERTY TAX EXEMPTION IN THE TOWN OF CONCORD

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. With respect to each qualifying parcel of real property classified as Class 1, residential, in the town of Concord there shall be an exemption from the property tax equal to the total amount of tax that would be assessed if no part of the tax were exempted (the "total tax") less 10 per cent of gross income, except that this exemption shall not be more than 50 per cent of the total tax, nor shall this exemption cause more than 90 per cent of the total tax to be exempted when combined with other exemptions. The percentage of total annual qualifying income may be raised by section 3. The exemption shall be applied to the domicile of the taxpayer only. For the purposes of this act, a "parcel" shall be a unit of real property as defined by the board of assessors under the deed for the property and shall include a condominium unit.

SECTION 2. The board of assessors may deny an application for the exemption in section 1 if the board finds that the applicant has excessive assets that place the applicant outside of the intended recipients of the senior exemption created by this act. Real property shall qualify for the exemption under section 1 if the following criteria are met:

(i) the qualifying real property is owned and occupied by a person whose prior year's gross income is no greater than the published income limit of the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws;

(ii) the qualifying real property is owned by a single applicant who is 65 years of age or older at the close of the previous year or owned jointly if 1 of the joint applicants is 65 years of age or older at the close of the previous year and the other joint applicant is 60 years of age or older;

(iii) the qualifying real property is owned and occupied by the applicant or joint applicants as their domicile;

(iv) the applicant or not less than 1 of the joint applicants has been domiciled in the town of Concord for not less than 10 consecutive years before filing an application for the exemption;

(v) the maximum assessed value of the domicile is not more than the town's median single-family residential assessed value of the prior fiscal year; and

(vi) the board of assessors has approved the application for the exemption.

SECTION 3. The exemption under section 1 shall be in addition to any other exemption allowable under the General Laws, except that there shall be a dollar cap on the total exemptions granted pursuant to this act equal to 0.5 per cent of the fiscal year's total residential property tax levy for the town of Concord, including the levy for the regional high school if not included in the town's tax levy at some subsequent date with the total exemption amount granted pursuant to this act allocated proportionally within the tax levy on all residential taxpayers. After the first year of the exemption, the total cap on the exemptions granted pursuant to this act shall be set annually by the select board within a range of 0.5 to 1 per cent of the residential property tax levy for the town. If benefits to the applicants may be limited because the percentage established annually by the select board would otherwise be exceeded, the benefits shall be allocated by raising the total annual qualifying income percentage as required in section 1 as necessary to not exceed the cap. If the cap exceeds the need for the exemption, the total cap on the exemptions granted pursuant to this act shall be reduced to meet the need.

SECTION 4. A person who seeks to qualify for the exemption under section 1 shall, before the deadline established by the board of assessors, file an application, on a form to be adopted by the board of assessors, with the supporting documentation of the applicant's income and assets as

described in the application. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. Acceptance of this act by the town of Concord shall be first by vote of approval at an annual town meeting, to be followed by an affirmative vote of a majority of the voters at any regular or special election at which the question of acceptance is placed on the ballot. Sections 1 to 4, inclusive, and sections 7 and 8 shall take effect 30 days after an affirmative vote by the town.

SECTION 6. This act may be revoked by an affirmative vote of a majority of the voters at any regular or special town election at which the question of revocation is placed on the ballot. Revocation of sections 1 to 4, inclusive, and sections 7 and 8 shall take effect 30 days after an affirmative vote of the town to revoke those sections.

SECTION 7. An exemption shall not be granted under this act until the department of revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy.

## **APPROPRIATE FUNDS FOR AFFORDABLE HOUSING DEVELOPMENT**

Mr. Lawson moves that the Town appropriate and transfer from the Certified Free Cash Balance of June 30, 2018 the sum of **\$500,000**, for the purpose of developing affordable housing within the Town, said funds to be expended under the direction of the Town Manager on such terms and conditions as the Select Board may determine.

WARRANT ARTICLE: To determine whether the Town will vote to adopt the Town of Concord Municipal Affordable Housing Trust Bylaw as follows or take any other action relative thereto.

Town of Concord  
Municipal Affordable Housing Trust Bylaw

Pursuant to a vote on Article 24 of the 2019 Annual Town Meeting, the Town accepted the provisions of Massachusetts General Laws c. 44, s. 55C and authorized the creation of a Municipal Affordable Housing Trust Fund to support the development of affordable housing in Concord.

**SECTION 1. MUNICIPAL AFFORDABLE HOUSING TRUST.**

There shall be in the Town of Concord an Affordable Housing Trust created pursuant to the authority set forth in G.L. c. 44, s. 55C.

**SECTION 2. NAME of the TRUST**

The Trust shall be called the "Concord Municipal Affordable Housing Trust", herein referred to as the "Trust".

**SECTION 3. PURPOSE**

The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Concord for the benefit of low and moderate income households and for the funding of community housing, as defined in and in accordance with the provisions of G.L. c. 44B (the "Community Preservation Act").

**SECTION 4. TRUSTEES**

There shall be a Board of Trustees, called the "Board", which shall include no less than 5 Trustees and no more than 7 Trustees, including one member of the Select Board, each of whom, who to the extent possible, shall have backgrounds or interests in affordable housing, and financial, legal, real estate or real estate development expertise.

Trustees shall be appointed by the Select Board.

Trustees shall serve for a term of two (2) years and may be reappointed for up to two (2) additional terms, except that three of the initial Trustee appointments shall be for a term of one year consistent with local policy and practice.

Nothing in this subsection shall prevent the Select Board from appointing the Town Manager as a member of the Board.

Only persons who are residents of Concord shall be appointed as a Trustee. Any Trustee who ceases

to be a resident of the Concord shall cease to be a Trustee hereunder and shall promptly provide a written notification of change in residence to the Board and to the Town Clerk. The Town Manager, if appointed as a Trustee, need not be a resident of Concord.

Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. Vacancies shall be filled by the Select Board for the remainder of the unexpired term.

If any Trustee is absent from five (5) consecutive regularly scheduled meetings of the Trust, except in the case of illness, such Trustee's position shall be deemed vacant and shall be filled with a new appointment as set forth above.

The Trustees shall elect officers annually consisting of a Chair, Vice Chair and Clerk. The Trustees may establish subcommittees and/or ad hoc related committees to carry out the purpose of the Trust.

A majority of Trustees then serving may exercise any or all of the powers of the Trustees hereunder and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate.

#### **SECTION 5. MEETINGS OF THE TRUST**

The Trust shall meet at least quarterly at such time and at such place as the Trustees shall determine.

The Trust is a governmental body for purposes of G.L. c. 30A, ss. 18 through 25 (the "Open Meeting Law"). Notice of all meetings of the Trust shall be given in accordance with the provisions of the Open Meeting Law, as may be amended from time to time including provisions regarding remote participation.

The Clerk shall prepare minutes of meetings of the Trust and shall maintain records thereof.

A quorum at any meeting shall be a simple majority of the Trustees then serving.

#### **SECTION 6. POWERS OF THE TRUSTEES.**

The powers of the Board, all of which shall be carried on in furtherance of the purposes set forth herein shall include the following powers.

1. to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with any bylaw or any general or special law or any other source, including money from G.L. c. 44B; provided, however, that any such money received from G.L. c. 44B shall be used exclusively for community housing and shall remain subject to all the rules, regulations and limitations of that chapter when expended by the Trust, and such funds shall be accounted for separately by the Trust; and provided further, that at the end of each fiscal year, the Trust shall ensure that all expenditures of funds received from said G.L. c. 44B are reported to the Community Preservation Committee for inclusion in the Community Preservation Initiatives Report, Form CP-3, to the Department of Revenue;
2. to purchase and retain real or personal property, including without restriction investments that

yield a high rate of income or no income;

3. to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board deems advisable notwithstanding the length of any such lease or contract;
4. to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;
5. to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary, notwithstanding administrative and technical support provided through Finance, Treasurer, and accounting departments and that which may be provided by Town staff in various departments, including but not limited to Planning, Inspection Services and Natural Resource Commission;
6. to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
7. to apportion receipts and charges between income and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
8. to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
9. to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;
10. to carry property for accounting purposes other than acquisition date values;
11. to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge Trust assets as collateral;
12. to make distributions or divisions of principal in kind;
13. to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the Board may deem appropriate;
14. to manage or improve real property; and to abandon any property which the Board determined not to be worth retaining;
15. to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate;
16. to extend the time for payment of any obligation to the Trust;

17. to make recommendations on proposals to Town Meeting when such proposals create or support affordable housing for low and moderate income households.
18. to develop policy goals and statements, consistent with the Town's adopted housing goals, and subject to approval by the Select Board, to serve as guidelines for the Trust; and
19. to exercise such additional powers consistent with the provisions of this bylaw and G.L. c. 44, s. 55C, as may be amended from time to time.

Notwithstanding anything to the contrary herein, Select Board approval shall be required for any of the following actions:

- a) to purchase or accept real or personal property;
- b) to sell, lease, exchange, transfer or convey any personal, mixed, or real property; and
- c) to borrow money, or to mortgage or pledge Trust assets as collateral to the extent of the Trust's assets.

Notwithstanding anything to the contrary herein, the Trustees may not borrow, mortgage or pledge greater than the current Trust assets unless approved by the Select Board and by a two-thirds vote at any Annual or Special Town Meeting.

Notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with any zoning bylaw, exaction fee, or private contributions shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property and to be expended these funds need not be further appropriated. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board within 1 year of the date they were appropriated into the trust, remain Trust property.

## **SECTION 7. TREASURER/COLLECTOR AS CUSTODIAN OF FUNDS**

The Town of Concord Treasurer/Collector shall be the custodian of the Trust's funds who shall maintain separate accounts and records for said funds.

The Treasurer/Collector shall invest the funds in the manner authorized by G.L. c. 44, Section 55 (Public Funds on Deposit; Limitations; Investments,) Section 55A, (Liability of Depositor for Losses Due to Bankruptcy), and Section 55B (Investment of Public Funds).

Any income or proceeds received from the investment of funds shall be credited to and become part of the Trust.

Expenditures by the Trust shall be processed through the warrant but shall be controlled by the provisions of G.L. c. 44, s. 55C. The yearly approved budget, and any approved budget revisions shall be submitted to the Select Board.

As custodian, the Treasurer/Collector shall issue checks as directed by the Trustees. In accordance with G.L. c. 44, s. 55C, the books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices for municipalities. Upon receipt of the audit by the Board, a copy shall be provided forthwith to the Select Board.

The Trustees shall keep a record of its activities and at the close of every fiscal year, shall make a report thereof to the Select Board. The report shall include a description and source of funds received and

expended and the type of affordable housing programs or properties assisted with the funding.

#### **SECTION 8. MISCELLANEOUS**

The Trust is a public employer and the members of the Board are public employees for purposes of G.L. c. 258 (Indemnification).

Trustees are designated as public agents for purposes of the constitution of the Commonwealth.

The Trust shall be considered a municipal agency and the Trustees shall be considered special municipal employees and shall be subject to the provisions of G.L. c. 268A (Conflict of Interest Law). The Trustees shall serve without compensation.

The Trust is exempt from G.L. c. 59 (tax assessment) and G.L. c. 62 (personal income tax), and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth or any political subdivision thereof.

The Trust is a Board of the Town for purposes procurement under G.. c. 30B and G.L. c. 40 s. 15A; but agreements and conveyances between the Trust and agencies, Boards, commissions, authorities, departments and public instrumentalities of the city or town shall be exempt from said G.L. c. 30B.

#### **SECTION 9. RECORDINGS; AMENDMENTS**

The Trustees are hereby authorized to record a Declaration of Trust and a Certificate of Trustees for the Trust with the Middlesex South District Registry of Deeds and the Registered Land Division of the Land Court Registration Office. The Declaration of Trust may be amended from time to time except as to those provisions specifically required under G.L. c. 44, s. 55C, by an instrument in writing signed by all of the Trustees then serving and approved at a meeting called for that purpose, and approved by the Select Board provided that in each case, a certificate of amendment shall be recorded with the Middlesex South District Registry of Deeds and the Registered Land Division of the Land Court.

#### **SECTION 10. DURATION OF THE TRUST**

This Trust shall continue so long as authorized under the Laws of the Commonwealth of Massachusetts. Notwithstanding the foregoing, The Trust may be terminated by a majority vote of the Town Meeting in accordance with G.L. c. 44, s. 55C, provided that an instrument of termination together with a certified copy of the Town Meeting vote are duly recorded with the Middlesex South District Registry of Deeds and the Registered Land Division of the Land Court.

Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the Town and held by the Select Board for affordable housing purposes. In making any such distribution, the Trustees may, subject to the approval of the Select Board, sell all or any portion of the Trust property and distribute the net proceeds thereof or they may distribute any of the assets in kind. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

#### **SECTION 11. RECORD TO BE CONCLUSIVE, CERTIFICATE AS TO FACTS**

Every contract, deed, mortgage, lease and other instrument executed by a majority of the Trustees then serving as appears from instruments or certificates recorded with the Registry of Deeds and Registered Land Division of the Land Court to be Trustees hereunder shall be conclusive evidence in favor of any person relying thereon or claiming thereunder, that at the time of the delivery thereof this Trust was in full force and effect and that the execution and delivery of such instrument was duly authorized by the Trustees except that instruments of amendment pursuant to Section 9 and an instrument of termination pursuant to Section 10 hereof shall be conclusive only if it appears that the delegations, amendments or termination have been executed by all of the Trustees then serving. Any person dealing with the Trust property or the Trustees may always rely on a certificate signed by any person appearing from instruments or certificates so recorded to be Trustee hereunder as to the identity of the then current serving Trustees or as to the existence or non-existence of any fact or facts which constitute conditions precedent to acts by the Trustees or in any other manner germane to the affairs of the Trust.

DRAFT

DRAFT ARTICLE

To determine whether the Town will vote to ensure that any new leases or license agreements allocated by the Town for agricultural or retail use will prohibit the use of neonicotinoids.

Additional context:

This article is a proposal recommended by the Pollinator Health Advisory Committee, which is concerned about the use of neonicotinoids in our community. Neonicotinoids, such as acetamiprid, clothianidin, dinotefuran, imidacloprid and thiamethoxam are systemic pesticides which are absorbed by plants by way of the vascular system and can end up in the soil and waterways, all to the detriment of the health of pollinators.

## **ARTICLE XX**

### **SUBMITTED BY: COMPREHENSIVE SUSTAINABILITY AND ENERGY COMMITTEE (CSEC)**

To see if the town will amend the General By-Laws by adopting a new article x.xx entitled:

**“Prohibition on Expansion of Fossil Fuel Infrastructure for New Construction and Significant Renovation”** as set forth below.

#### **x.xx.1 Purpose**

This By-Law is adopted by the Town of Concord, under the authority granted by Article 89, § 6, of the Amendments to the Massachusetts Constitution, and by Mass. Gen. Laws, ch. 40, § 21(1) and (18), § 21D, and ch 43B, § 13, to protect the health, safety and welfare of the inhabitants of the town from the effects of air pollution, including greenhouse gas emissions that are contributing to climate change, and from fuel leaks and explosions that threaten the Town and its inhabitants.

#### **x.xx.2 Limitation on the Issuance of Town Permits; Effective Date**

Effective mm/dd, 2020, no building permits shall be issued by the Town for the construction of New Buildings, or Significant Renovations that include the installation of On-Site Fossil Fuel Infrastructure, except as otherwise provided in section x.xx.3.

#### **x.xx.3 Definitions**

“On-Site Fossil Fuel Infrastructure” is defined as fuel gas or fuel oil piping that is in a building, in connection with a building, or otherwise within the property lines of premises, extending from a supply tank or from the point of delivery behind a gas meter.

“New Building” is defined as a new building or new accessory building (a building devoted exclusively to a use accessory to the principal use of the lot) that is associated with a valid building permit application on or after the effective date of this article.

“Significant Renovation” is defined as an addition or expansion that is 50% or greater of the gross floor area of the existing building and that is associated with a valid building permit application on or after the effective date of this article.

“Reviewing Agent” is an agent delegated in writing by the Town Manager to administer and implement the requirement that new construction be fossil fuel free.

#### **x.xx.4 Applicability and Exemptions**

- A. The requirements of this article shall apply to all permit applications for New Buildings and Significant Renovations proposed to be located in whole or in part within the Town.
- B. An exemption in part or whole may be granted by the Reviewing Agent for a project as listed below, or another project, that has demonstrated technical or economic hardship in meeting the intent of the bylaw.
  - i. The requirements of this article shall not apply to the development of new affordable housing, after demonstration to the Reviewing Agent that the project would be infeasible due to technical limitations or economic hardship.
  - ii. The requirements of this article shall not apply to cook stoves and ovens used in restaurants or commercial kitchens after demonstration to the Reviewing Agent that the project would be infeasible due to technical limitations or economic hardship.
- C. The requirements of this article shall not apply to fuel pipes whose exclusive purpose is to fuel backup electrical generators.
- D. The requirements of this article shall not apply to utility service pipe connecting the grid to a meter, or to a gas meter itself.
- E. The requirements of this article shall not apply to the use of portable propane appliances such as those used for outdoor cooking or heating.

#### **x.xx.5. Administration**

##### **x.xx.5.1 Enforcement:**

The Building Commissioner is hereby authorized to enforce all of the provisions of the requirement of this bylaw requiring that new construction be fossil fuel free per x.xx.3.

##### **x.xx.5.2 Appeals:**

Any person who has been aggrieved by refusal, order, or decision of the Reviewing Agent or Building Commissioner, may appeal to the person or entity established by the Town Manager to hear and resolve complaints of decisions made with regards to this bylaw within 20 days from the date of such refusal, order, or decision.

#### **x.xx.6 Severability**

Each provision of this by-law shall be construed as separate to the extent that if any section, sentence, clause or phrase is held to be invalid for any reason, the remainder of the by-law shall continue in full force and effect. Or act on anything relative thereto.

# ARTICLE 25

## AUTHORIZE SPECIAL LEGISLATION – REAL ESTATE TRANSFER TAX FOR AFFORDABLE HOUSING

Mr. Lawson moves: that the Town authorize the Select Board to petition the General Court for special legislation substantially in the form below that that would impose a real estate transfer fee to be used by the Town for the purposes of acquiring, creating, preserving, rehabilitating, restoring and supporting affordable housing in the Town:

**“An act establishing a real estate transfer fee upon the transfer of property in the Town of Concord.”**

SECTION 1. There is hereby imposed a real estate transfer fee, hereafter “the fee,” equal to 1 per cent of the portion of the purchase price exceeding \$600,000 upon the transfer of (i) any real property interest in any residential property situated in the Town of Concord, or (ii) a controlling interest in a trust, limited liability company, or other entity that directly or indirectly holds an interest in any class of residential real property situated in the Town of Concord. The fee shall be the liability of the purchaser of such property interest, and any agreement between the purchaser and the seller or any other person with reference to the allocation of the liability for the fee shall not affect such liability of the purchaser to the Town. The Town may define by bylaw what constitutes a controlling interest and the calculation of the fee.

SECTION 2. The following transfers of real property interests shall be exempt from the fee established in Section 1:

- (i) transfers to the federal government, the Commonwealth, the Town, and any of their instrumentalities, agencies or subdivisions, including the Concord Housing Authority;
- (ii) transfers to the Concord Housing Development Corporation;
- (iii) transfers of real property subject to an affordable housing restriction;
- (iv) transfers made without additional consideration to confirm, correct, modify or supplement a transfer previously made;
- (v) transfers with consideration under \$100.00;
- (vi) transfers to a charitable organization, as defined in clause Third of section 5 of chapter 59 of the General Laws, or a religious organization, provided, however, that the real property interests so transferred will be held solely for public charitable or religious purposes; and
- (vii) transfers between family members, including spouses, parents and children, grandparents and grandchildren, step-parents and step-children, siblings or step-siblings.

SECTION 3. The fee shall be paid to the Town. The Town shall have such remedies to collect the fee as provided by law with respect to the collection of real property taxes. The Town may, by bylaw, adopt additional requirements, exemptions, and regulations to implement or enforce said fee, consistent with this act. The Town may not, by bylaw or otherwise, eliminate or reduce any exemption set forth in this act.

SECTION 4. All fees received pursuant to this act shall be deposited in the Concord Affordable Housing Trust Fund established pursuant to section 55C of chapter 44 of the General Laws.

SECTION 5. A copy of the deed or other instrument evidencing such transfer shall be provided to the Town and shall be accompanied by (i) an affidavit signed under oath or under the pains and penalties of perjury by the purchaser and seller attesting to the purchase price; (ii) the applicable fee owed or, if applicable, an affidavit of intent to seek one of the permissible exemptions, as described in Section 2, for that property by the purchaser; and (iii) the basis, if any, upon which the transfer is claimed to be exempt in whole or in part from said fee. Upon receipt of the transfer fee or satisfactory evidence of exemption, the Town or its designee shall promptly thereafter issue a certificate indicating that the fee has been paid or that the transfer is exempt from the fee. The Middlesex South Registrar of Deeds shall not record or register a deed unless the deed is accompanied by such certificate.

SECTION 6. The Town shall prepare and issue an annual report to that (i) identifies fee receipts; (ii) quantifies affordable housing programs funded, including type and purpose; and (iii) evaluates the impact of said affordable housing programs, including but not limited to, to the extent reasonably possible and permitted by applicable law, the number and demographics of individuals and families served as well as measures of housing stability and wealth generation in the community.

SECTION 7. Acceptance of this act by the Town of Concord shall be first by vote of approval at an annual Town Meeting, to be followed by an affirmative vote of a majority of the voters at any regular or special election at which the question of acceptance is placed on the ballot. Sections 1 to 6, inclusive shall take effect 30 days after such acceptance by the Town.

# ARTICLE 26

## AUTHORIZE SPECIAL LEGISLATION – BUILDING PERMIT FEE SURCHARGE FOR AFFORDABLE HOUSING

Mr. Lawson moves that the Town authorize the Select Board to petition the General Court for special legislation substantially in the form below that permits the Town to enact a bylaw charging a building permit surcharge to be used by the Town for the purposes of acquiring, creating, preserving, rehabilitating, restoring and supporting affordable housing in the Town:

**“An act establishing a building permit surcharge in the Town of Concord.”**

SECTION 1. The Town of Concord, hereafter referred to as “the Town,” may, by bylaw, require the payment of an affordable housing surcharge for any construction that (i) requires a building permit and (ii) exceeds a minimum construction value to be determined by the Select Board of the Town. The bylaw shall specify the amount of said affordable housing surcharge, the method by which the surcharge may be increased from time to time, and any types of construction or uses to which the affordable housing surcharge shall not apply.

SECTION 2. All fees received pursuant to this act shall be deposited in the Concord Affordable Housing Trust Fund established pursuant to section 55C of Chapter 44 of the General laws.

SECTION 3. For the purposes of this act, “affordable housing” shall mean as defined under section 1 of chapter 60 of the General Laws.

SECTION 4. Acceptance of this act by the Town of Concord shall be first by vote of approval at an annual Town Meeting, to be followed by an affirmative vote of a majority of the voters at any regular or special election at which the question of acceptance is placed on the ballot. Sections 1 to 3, inclusive shall take effect 30 days after such acceptance by the Town.

## ALLOWING 17 YEAR OLDS TO VOTE IN TOWN ELECTIONS & TOWN MEETINGS

To see if the Town will petition the Massachusetts General Court for permission to adopt a Town Bylaw to define a “qualified voter” as follows, or take any action thereon: Any citizen seventeen years of age or older, so long as they are a resident of Concord at the time they register to vote and are otherwise eligible under all provisions beside age set for voters in M.G.L. Chapter 51, Section 1, is a qualified voter of the town and is entitled to vote in all Town elections, participate and vote in all Town Meetings, participate in Town Caucus and sign all nominating, warrant and other petitions authorized by Town bylaws. Persons wishing to serve in elected positions must be registered voters of at least 18 years of age; or act in relation thereto.

## Bill S.2317

SECTION 1. The Town of Concord, hereafter referred to as "the Town," may, by bylaw, require the payment of an affordable housing surcharge for any construction that: (i) requires a building permit; and (ii) exceeds a minimum construction value to be determined by the Select Board of the Town. The bylaw shall specify the amount of said affordable housing surcharge, the method by which the surcharge may be increased from time to time, and any types of construction or uses to which the affordable housing surcharge shall not apply.

SECTION 2. All fees received pursuant to this act shall be dedicated to the Concord Housing Development Corporation established by the Town or deposited in the Concord Affordable Housing Trust Fund established pursuant to section 55C of Chapter 44 of the General Laws.

SECTION 3. For the purposes of this act, "affordable housing" shall mean as defined under section 1 of chapter 60 of the General Laws.

SECTION 4. Acceptance of this act by the Town of Concord shall be first by vote of approval at an annual Town Meeting, to be followed by an affirmative vote of a majority of the voters at any regular or special election at which the question of acceptance is placed on the ballot. Sections 1 to 3, inclusive shall take effect 30 days after such acceptance by the Town.

## Bill S.2318

SECTION 1. There is hereby imposed a real estate transfer fee, hereafter "the fee," equal to 1 per cent of the portion of the purchase price exceeding \$600,000 upon the transfer of: (i) any real property interest in any residential property situated in the Town of Concord; or (ii) a controlling interest in a trust, limited liability company, or other entity that directly or indirectly holds an interest in any class of residential real property situated in the town of Concord. The fee shall be the liability of the purchaser of such property interest, and any agreement between the purchaser and the seller or any other person with reference to the allocation of the liability for the fee shall not affect such liability of the purchaser to the Town. The Town may define by bylaw what constitutes a controlling interest and the calculation of the fee.

SECTION 2. The following transfers of real property interests shall be exempt from the fee established in Section 1: (i) transfers to the federal government, the Commonwealth, the Town, and any of their instrumentalities, agencies or subdivisions, including the Concord Housing Authority; (ii) transfers to the Concord Housing Development Corporation; (iii) transfers of real property subject to an affordable housing restriction; (iv) transfers made without additional consideration to confirm, correct, modify or supplement a transfer previously made; (v) transfers with consideration under \$100,000; (vi) transfers to a charitable organization, as defined in clause Third of section 5 of chapter 59 of the General Laws, or a religious organization, provided, however, that the real property interests so transferred will be held solely for public charitable or religious purposes; and (vii) transfers between family members, including spouses, parents and children, grandparents and grandchildren, step-parents and step-children, siblings or step-siblings.

SECTION 3. The fee shall be paid to the Town. The Town shall have such remedies to collect the fee as provided by law with respect to the collection of real property taxes. The Town may, by bylaw, adopt additional requirements, exemptions, and regulations to implement or enforce said fee, consistent with this act. The Town may not, by bylaw or otherwise, eliminate or reduce any exemption set forth in this act.

SECTION 4. All fees received pursuant to this act shall be deposited in the Concord Affordable Housing Trust Fund established pursuant to section 55C of chapter 44 of the General Laws.

SECTION 5. A copy of the deed or other instrument evidencing such transfer shall be provided to the Town and shall be accompanied by: (i) an affidavit signed under oath or under the pains and penalties of perjury by the purchaser and seller attesting to the purchase price; (ii) the applicable fee owed or, if applicable, an affidavit of intent to seek one of the permissible exemptions, as described in section 2, for that property by the purchaser; and (iii) the basis, if any, upon which the transfer is claimed to be exempt in whole or in part from said fee. Upon receipt of the transfer fee or satisfactory evidence of exemption, the Town or its designee shall promptly thereafter issue a certificate indicating that the fee has been paid or that the transfer is exempt from the fee. The Middlesex South Registrar of Deeds shall not record or register a deed unless the deed is accompanied by such certificate.

SECTION 6. The Town shall prepare and issue an annual report that: (i) identifies fee receipts; (ii) quantifies affordable housing programs funded, including type and purpose; and (iii) evaluates the impact of said affordable housing programs, including but not limited to, to the extent reasonably possible and permitted by applicable law, the number and demographics of individuals and families served as well as measures of housing stability and wealth generation in the community.

SECTION 7. Acceptance of this act by the Town of Concord shall be first by vote of approval at an annual Town Meeting, to be followed by an affirmative vote of a majority of the voters at any regular or special election at which the question of acceptance is placed on the ballot. Sections 1 to 6, inclusive shall take effect 30 days after such acceptance by the Town.

## Bill H.663

Notwithstanding section 1 of chapter 51 of the General Laws or any other general or special law to the contrary, any citizen who; (i) is 17 years of age or older, (ii) meets the qualifications to be registered as a voter pursuant to section 1 of chapter 51 of the General Laws except that of age, and (iii) is a resident of the town of Concord at the time they register or pre-register to vote pursuant to said chapter 51 may vote therein in all town elections, participate and vote in all town meetings, participate and vote in town caucus and sign all nominating, warrant and other petitions authorized by town bylaws. A person shall be a registered voter of at least 18 years of age to be eligible to serve in elected town offices or positions.

Draft Town Meeting Warrant Article:

ARTICLE XX: Approval of Tax Increment Financing Agreement – <i>Sponsor Select Board</i> Concord Heights ALF, Limited Partnership
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To see if the Town will vote, pursuant to Chapter 40, Section 59 and Chapter 23A of the *Massachusetts General Laws*, and the applicable regulations thereunder, to:

1. Approve a Tax Increment Financing Agreement between the Town and Concord Heights ALF, Limited Partnership, substantially in the form as is on file with the Town Clerk (entitled “The Junction Village Affordable Housing TIF Agreement” or as used herein the “TIF Agreement” ), for property located at 6X Winthrop Street, (Assessor Parcel ID# 102672), which TIF Agreement provides for real estate tax exemptions and personal property tax exemptions at the exemption rate schedule set forth therein;
2. Approve an Economic Development Incentive Program (“EDIP”) Local Incentive-Only Application submission to the Massachusetts Economic Assistances Coordinating Council (the “EACC”), substantially in the form as is on file with the Town Clerk, for the same property as described in The Junction Village Affordable Housing TIF Agreement;
3. Authorize the Select Board to execute the TIF Agreement, and any documents related thereto, and to approve submission of the TIF Agreement and the EDIP Local Incentive-Only Application, and any associated documents, to the EACC, all relating to the project as described in the TIF Agreement, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and the EDIP Local Incentive-Only Application, implement those documents, and carry out the purposes of this Article.

Pass any vote or take any act relative thereto.

**Town of Concord**

**SELECT BOARD'S OFFICE**

**Memorandum**

**DATE:** December 27, 2019  
**TO:** Michael Lawson, Chair of the Select Board  
**FROM:** Jeremy Romanul, Senior Administrative Assistant  
**SUBJECT:** Annual License Renewals for calendar year 2020

In advance of the calendar year-end, the Select Board's Office has initiated the annual license renewal process for the following three categories: 1) liquor licenses, 2) weekday entertainment licenses, 3) class II licenses, and 4) common victualler licenses. The license requirements are listed as follows:

1. Liquor License renewal:
  - a. Renewal application,
  - b. Attestation to the Massachusetts Department of Revenue,
  - c. Payment of license fee,
  - d. Workers' compensation insurance affidavit,
  - e. Liquor license insurance affidavit, and
  - f. Copy of regulations regarding serving alcoholic beverages.
  
2. Weekday entertainment license renewal:
  - a. Renewal application,
  - b. Attestation to the Massachusetts Department of Revenue,
  - c. Payment of license fee, and
  - d. Workers' compensation insurance affidavit.
  
3. Class II license renewal:
  - a. Renewal Application,
  - b. Attestation to the Massachusetts Department of Revenue,
  - c. Payment of license fee,
  - d. Workers' compensation insurance affidavit, and
  - e. A copy of the \$25,000 bond showing that it is currently in force.
  
4. Common Victualler license renewal
  - a. Renewal application,
  - b. Attestation to the Massachusetts Department of Revenue,
  - c. Payment of license fee, and
  - d. Workers' compensation insurance affidavit,

Please see attached list of licensee renewal applicants.

Each license has fulfilled the listed requirements. There are no new licensees. I am not aware of any information that would impact the Select Board's review and/or approval of each licensee's renewal application. I recommend the Select Board approve each licensee listed in the attachments for renewal for 2020.

### **Liquor License Renewals**

Farfalle Italian Market

### **Weekday Entertainment License**

Woods Hill Table  
Rapscaillon Kitchen & Bar

### **Class II License Renewal**

Village European Sales  
Bradford Auto Sales Service Inc.  
Macone Truck Sales  
Concord Gas  
Kevin's Automotive  
Swedish Motor Works and Repair  
Bill's Auto Sales  
Second Chance Auto  
Nano's Auto Service Body,

### **Victualler License Renewal**

Comella's  
Main Street's Market & Café  
80 Thoreau LLC  
99 Restaurant  
Walden Italian Kitchen  
Bedford Farms Ice Cream  
Reasons to be Cheerful  
Haute Coffee  
Rossini's Pizzeria and Restaurant  
Asian Gourmet  
Residence Inn by Marriott  
Concord Country Club  
Woods Hill Table

Concord Teacakes  
Colonial Inn  
Dunkin Donuts (117 Thoreau Street)  
Adelita  
Debra's Natural Gourmet  
Dino's Kouzina & Pizzeria  
Farfalle Italian Market  
Karma  
Fiorella's  
Dunkin Donuts (1643 Sudbury Road)  
Dunkin Donuts (1191 Main Street)  
Nashawtuc Country Club,  
Nashoba Brook Bakery  
New London Pizza  
North Bridge Inn  
Papa Razzi  
Rapsallion Kitchen & Bar  
Saltbox Kitchen  
Starbucks  
Sorrento's Restaurant  
Chang An  
The Cheese Shop  
Trail's End Café  
Twin Seafood  
Nine Acre Farm Convenience  
Verrill Farm  
Helen's Restaurant