

Annual Statement

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· **OF THE FINANCIAL CONDITION**
· **OF THE CONCORD RETIREMENT BOARD**
· **TO THE PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION**
· **FOR THE YEAR ENDED 12/31/2018**
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Annual Statement for the Year Ended December 31, 2018 of the conditions and Affairs of the Concord Retirement Board.

Organized Under the Laws of the Commonwealth of Massachusetts to the Public Employee Retirement Administration Commission.

Date of Certificate 07/01/1941

Effective Date 07/01/1941

ADMINISTRATION OFFICE

55 Church Street
Street & Number

West Concord, MA 01742
City/Town, State and Zip Code

(978) 318-3066
Telephone Number

We, the undersigned, members of the Concord Retirement Board certify under penalties of perjury, that that we are the official board members of said retirement system, and that on the thirty-first date of December last, all of the herein-described assets were the absolute property of said retirement system, free and clear from any liens or claims thereon, except as stated, and the following statements, with the schedules and explanations therein contained, annexed, or referred to, are a full and correct exhibit of all of the assets, liabilities, income and disbursements, changes in fund balances, and the conditions and affairs of said retirement system on the said thirty-first date of December last, and for the year ended on that date, according to the best of our information, knowledge, and belief respectively.

Board Of Retirement

Ex-Officio Member

Mary M. Barrett, Ex Officio
(Name)

(Signature)

Appointed Member

Term Expires 05/31/2021

Kerry A. LaFleur
(Name)

(Signature)

Elected Member

Term Expires 10/29/2019

Peter J. Fulton (Chairperson)
(Name)

(Signature)

Elected Member

Term Expires 05/29/2020

Brian J. Whitney
(Name)

(Signature)

Member Appointed by Other Members

Term Expires 12/31/2018

Arnold D. Roth
(Name)

(Signature)

Investment Managers

Columbia Threadneedle Investments

NW #7702 PO Box 1450 Minneapolis, MN 55485

Russell Investment Group

1301 Second Avenue, 18th Floor, Seattle WA 02109

Pension Reserve Investment Trust

84 State Street, Suite 250 Boston, MA 02109

Investment Consultant

Fiduciary Investment Advisors

100 Northfield Dr. Windsor, CT 06095

Custodian

Comerica Bank

MC 3462 411 Lafayette Blvd. Detroit MI 48226

ANNUAL STATEMENT BALANCE TESTS

1. ASSET BALANCE

Assets Previous Year	166,415,841.09
Income Current Year	<u>2,704,529.27</u>
Disbursements Current Year	<u>11,547,567.09</u>
Assets Current Year	<u>157,572,803.27</u>

2. ASSET DIFFERENCE

Assets Current Year	157,572,803.27
Assets Previous Year	<u>166,415,841.09</u>
Difference	<u>-8,843,037.82</u>

3. INCOME DIFFERENCE

Income Current Year	2,704,529.27
Disbursements Current Year	<u>11,547,567.09</u>
Difference	<u>-8,843,037.82</u>

4. FUND CHANGE DIFFERENCE

Total Fund Change Credits Current Year	4,499,022.95
Total Fund Change Debits Current Year	<u>-13,342,060.77</u>
Difference	<u>-8,843,037.82</u>

Note: The difference as a result of tests 2, 3 and 4 should be the same.

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2018.

ASSETS & LIABILITIES

	2018	2017	2016
1. 1040 Cash	3,161,843.22	4,416,532.02	3,176,889.93
2. 1100 Short Term Investments	0.00	0.00	0.00
3. 1180 Fixed Income Securities	33,596,857.58	33,588,616.18	30,536,694.97
4. 1170 Equities	0.00	0.00	0.00
5. 1101 Pooled Short Term Funds	0.00	0.00	0.00
6. 1172 Pooled Domestic Equity Funds	47,669,612.15	52,239,715.62	46,201,416.22
7. 1173 Pooled International Equity Funds	2,075,558.39	4,339,963.23	3,553,660.71
8. 1174 Pooled Global Equity Funds	0.00	0.00	0.00
9. 1181 Pooled Domestic Fixed Income Funds	0.00	0.00	0.00
10. 1182 Pooled International Fixed Income Funds	0.00	0.00	0.00
11. 1183 Pooled Global Fixed Income Funds	0.00	0.00	0.00
12. 1193 Pooled Alternative Investments	2,089,087.24	1,724,973.97	1,628,673.78
13. 1194 Pooled Real Estate Funds	8,383,701.74	7,980,863.33	7,360,410.67
14. 1195 Pooled Domestic Balanced Funds	0.00	0.00	0.00
15. 1196 Pooled International Balanced Funds	0.00	0.00	0.00
16. 1197 Hedge Funds	0.00	0.00	0.00
17. 1198 PRIT Cash	0.00	0.00	0.68
18. 1199 PRIT Fund	60,393,600.12	61,954,860.19	52,640,545.92
19. 1550 Interest Due and Accrued	222,409.68	214,705.99	189,310.29
20. 1350 Prepaid Expenses	0.00	0.00	0.00
21. 1398 Accounts Receivable (A)	58,265.89	95,868.98	51,429.99
22. 1910 Land	0.00	0.00	0.00
23. 1920 Buildings	0.00	0.00	0.00
24. 1929 Accumulated Depreciation – Buildings	0.00	0.00	0.00
25. 2020 Accounts Payable (A)	(-78,132.74)	(-140,258.42)	(0.00)
TOTAL	<u>157,572,803.27</u>	<u>166,415,841.09</u>	<u>145,339,033.16</u>
FUNDS			
1. 3293 Annuity Savings Fund	33,128,746.72	31,799,996.33	30,799,252.52
2. 3294 Annuity Reserve Fund	8,324,504.02	7,959,818.31	7,105,162.98
3. 3295 Military Service Fund	4,497.13	4,492.64	4,488.15
4. 3296 Pension Fund	-719,370.93	770,832.88	1,178,366.70
5. 3298 Expense Fund	0.00	0.00	0.00
6. 3297 Pension Reserve Fund	116,834,426.33	125,880,700.93	106,251,762.81
TOTAL ASSETS AT MARKET VALUE	<u>157,572,803.27</u>	<u>166,415,841.09</u>	<u>145,339,033.16</u>

(A) Specific details for Accounts Receivable and Accounts Payable are to be disclosed on Schedule A

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2018.

	Balance Dec. 31 Prior year	Receipts	Interfund Transfers	Disbursements	Balance Dec.31 Current Year
Annuity Savings Fund	31,799,996.33	4,079,442.65	-1,642,412.53	-1,108,279.73	33,128,746.72
Annuity Reserve Fund	7,959,818.31	235,578.43	1,794,493.68	-1,665,386.40	8,324,504.02
Pension Fund	770,832.88	6,117,500.49	0.00	-7,607,704.30	-719,370.93
Military Service Fund	4,492.64	4.49	0.00	0.00	4,497.13
Expense Fund	0.00	1,166,196.66	0.00	-1,166,196.66	0.00
Pension Reserve Fund	125,880,700.93	-8,894,193.45	-152,081.15	0.00	116,834,426.33
Total All Funds	166,415,841.09	2,704,529.27	- 0 -	-11,547,567.09	157,572,803.27

List below all transfers:

Xfer from	Annuity Savings Fund	to	Annuity Reserve Fund	in the amt of	1,794,493.68	on acct of	Current year retirements
	Control Acct						
Xfer from	Pension Reserve Fund	to	Annuity Savings Fund	in the amt of	103,900.06	on acct of	Refund for 10yr inactives
	Control Acct		Control Acct				
Xfer from	Pension Reserve Fund	to	Annuity Savings Fund	in the amt of	48,181.09	on acct of	To correct 2017 ARF beginning balance
	Control Acct		Control Acct				
Xfer from		to		in the amt of		on acct of	
Xfer from		to		in the amt of		on acct of	
Xfer from		to		in the amt of		on acct of	

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2018.

RECEIPTS

	2018	2017	2016
1. Annuity Savings Fund:			
(a) 4891 Members' Deductions	3,310,750.78	3,180,229.07	3,036,032.67
(b) 4892 Transfers from Other Systems	661,803.88	498,168.34	577,357.20
(c) 4893 Member Make Up Payments and Redeposits	60,596.97	63,432.29	18,636.83
(d) 4900 Member Payments from Rollovers	4,189.17	18,549.35	86,239.77
(e) Investment Income Credited to Members' Accounts	42,101.85	49,971.24	42,088.29
Subtotal	4,079,442.65	3,810,350.29	3,760,354.76
2. Annuity Reserve Fund:			
(a) 4750 Recovery of Annuity from Reinstatement	0.00	0.00	0.00
(b) Investment Income Credited to Annuity Reserve Fund	235,578.43	221,907.97	202,710.79
Subtotal	235,578.43	221,907.97	202,710.79
3. Pension Fund:			
(a) 4898 3(8)(c) Reimbursements from Other Systems	389,046.89	326,781.05	272,824.45
(b) 4899 Received from Commonwealth for COLA & Survivor Bft	60,551.60	22,854.49	76,877.83
(c) 4894 Pension Fund Appropriation	5,667,902.00	5,475,693.00	5,157,377.00
(d) 4840 Workers Compensation Settlement	0.00	0.00	0.00
(e) 4751 Recovery of Pension from Reinstatement	0.00	0.00	0.00
(f) 4841 Recovery of 91A Overearnings	0.00	0.00	0.00
Subtotal	6,117,500.49	5,825,328.54	5,507,079.28
4. Military Service Fund:			
(a) 4890 Contributions Received from Municipality	0.00	0.00	0.00
(b) Investment Income Credited	4.49	4.49	4.48
Subtotal	4.49	4.49	4.48
5. Expense Fund:			
(a) 4896 Expense Fund Appropriation	0.00	0.00	0.00
(b) Investment Income Credited to Expense Fund	1,166,196.66	967,639.24	897,861.71
Subtotal	1,166,196.66	967,639.24	897,861.71
6. Pension Reserve Fund:			
(a) 4897 Federal Grant Reimbursement	0.00	0.00	0.00
(b) 4895 Pension Reserve Appropriation	0.00	0.00	0.00
(c) 4822 Interest Not Refunded	10,838.73	5,539.33	4,901.01
(d) 4825 Miscellaneous Income	3,098.15	2,230.50	0.00
(e) Excess Investment Income	-8,908,130.33	20,551,864.50	10,267,331.88
Subtotal	-8,894,193.45	20,559,634.33	10,272,232.89
TOTAL RECEIPTS	2,704,529.27	31,384,864.86	20,640,243.91

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2018.

DISBURSEMENTS

	2018	2017	2016
1. Annuity Savings Fund:			
(a) 5757 Refunds to Members	165,746.52	217,651.20	137,541.59
(b) 5756 Transfers to Other Systems	942,533.21	518,554.38	390,204.45
Subtotal	<u>1,108,279.73</u>	<u>736,205.58</u>	<u>527,746.04</u>
2. Annuity Reserve Fund:			
(a) 5750 Annuities Paid	1,596,584.87	1,513,092.70	1,323,383.49
(b) 5759 Option B Refunds	68,801.53	57,315.05	65,254.10
Subtotal	<u>1,665,386.40</u>	<u>1,570,407.75</u>	<u>1,388,637.59</u>
3. Pension Fund:			
(a) 5751 Pensions Paid	6,711,874.01	6,493,890.05	5,917,600.37
Regular Pension Payments	5,845,294.14	5,601,219.75	5,041,499.84
Survivorship Payments	161,201.09	152,025.79	151,935.30
Ordinary Disability Payments	57,693.78	58,901.34	75,246.36
Accidental Disability Payments	477,000.24	513,218.41	482,554.11
Accidental Death Payments	170,684.76	168,524.76	152,658.58
Section 101 Benefits	0.00	0.00	13,706.18
(b) 5755 3(8)(c) Reimbursements To Other Systems	895,830.29	539,914.31	336,129.03
(c) 5752 COLAs Paid	0.00	0.00	0.00
(d) 5753 Chapter 389 Beneficiary Increase Paid	0.00	0.00	0.00
Subtotal	<u>7,607,704.30</u>	<u>7,033,804.36</u>	<u>6,253,729.40</u>
4. Military Service Fund:			
(a) 4890 Return to Municipality for Members who Withdrew Funds	0.00	0.00	0.00
Subtotal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
5. Expense Fund:			
(a) 5118 Board Member Stipend	0.00	0.00	0.00
(b) 5119 Salaries	96,963.79	86,976.18	83,527.54
(c) 5120 Benefits	0.00	0.00	0.00
(d) 5304 Management Fees	763,706.51	684,657.83	638,445.39
(e) 5305 Custodial Fees	21,195.97	20,401.93	19,218.67
(f) 5307 Investment Consultant Fees	65,000.00	0.00	0.00
(g) 5308 Legal Expenses	13,239.37	6,918.75	3,121.87
(h) 5309 Medical Expenses	0.00	0.00	0.00
(i) 5310 Fiduciary Insurance	4,340.00	3,930.00	4,228.00
(j) 5311 Service Contracts	39,648.00	23,440.00	22,525.00
(k) 5312 Rent Expense	0.00	0.00	0.00
(l) 5315 Professional Services	11,850.00	11,496.00	4,363.00
(m) 5316 Actuarial Services	25,225.00	20,000.00	19,635.00
(n) 5317 Accounting Services	0.00	0.00	0.00
(o) 5320 Education And Training	1,331.98	3,830.51	3,528.90
(p) 5589 Administrative Expenses	121,996.05	98,841.40	97,341.08
(q) 5599 Furniture and Equipment	1,379.99	7,146.64	0.00
(r) 5719 Travel	320.00	0.00	1,927.26
(s) 5829 Depreciation Expense: Building	0.00	0.00	0.00
Subtotal	<u>1,166,196.66</u>	<u>967,639.24</u>	<u>897,861.71</u>
TOTAL DISBURSEMENTS	<u>11,547,567.09</u>	<u>10,308,056.93</u>	<u>9,067,974.74</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2018.

INVESTMENT INCOME

Investment Income received from:	<u>2018</u>	<u>2017</u>	<u>2016</u>
(a) Cash (from Schedule 1)	67,828.81	43,054.34	19,191.94
(b) Short Term Investments (from Schedule 2)	0.00	0.00	0.00
(c) Fixed Income Securities (from Schedules 3A and 3C)	1,079,005.26	1,059,018.57	985,374.79
(d) Equities (from Schedules 4A and 4C)	0.00	0.00	0.00
(e) Pooled Funds (from Schedule 5)	2,873,845.85	6,147,734.67	2,547,866.68
(f) Commission Recapture	0.00	0.00	0.00
4821 TOTAL INVESTMENT INCOME	<u>4,020,679.92</u>	<u>7,249,807.58</u>	<u>3,552,433.41</u>
Plus:			
4884 Realized Gains (Profits)	3,423,323.69	4,155,300.69	33,329,047.82
4886 Unrealized Gains (Increase in Market Value)	13,312,559.00	15,514,743.78	15,018,480.92
1550 Interest Due & Accrued on Fixed Income Securities at End Of Current Year	<u>222,409.68</u>	<u>214,705.99</u>	<u>189,310.29</u>
Less:			
4823 Paid Accrued Interest on Fixed Income Securities	86,615.98	135,830.95	97,651.71
4885 Realized Losses	4,510,213.08	427,094.91	27,986,996.78
4887 Unrealized Losses (Decrease in Market Value)	23,631,686.14	4,590,934.45	12,399,598.98
1550 Interest Due and Accrued on Fixed Income Securities Prior Year	<u>214,705.99</u>	<u>189,310.29</u>	<u>195,027.82</u>
Additional Adjustments:			
4701 Carried Interest Expense	0.00	0.00	0.00
4702 Equalization Expense	0.00	0.00	0.00
4703 Miscellaneous Investment Expenses	0.00	0.00	0.00
NET INVESTMENT INCOME	<u>-7,464,248.90</u>	<u>21,791,387.44</u>	<u>11,409,997.15</u>
Income required:			
Annuity Savings Fund (from Supplementary Schedule)	42,101.85	49,971.24	42,088.29
Annuity Reserve Fund	235,578.43	221,907.97	202,710.79
Expense Fund	1,166,196.66	967,639.24	897,861.71
Military Service Fund	4.49	4.49	4.48
TOTAL INCOME REQUIRED	<u>1,443,881.43</u>	<u>1,239,522.94</u>	<u>1,142,665.27</u>
Net Investment Income	-7,464,248.90	21,791,387.44	11,409,997.15
Less Income Required	<u>1,443,881.43</u>	<u>1,239,522.94</u>	<u>1,142,665.27</u>
EXCESS INCOME TO PENSION RESERVE FUND	<u>-8,908,130.33</u>	<u>20,551,864.50</u>	<u>10,267,331.88</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2018.

MEMBERSHIP FOR CURRENT YEAR

ACTIVE MEMBERS	Group 1	Group 2 & 4	TOTAL
Active Membership, Dec. 31st, Previous Year	438	87	525
Inactive Membership, Dec. 31st, Previous Year	161	9	170
Enrolled During Current Year	61	5	66
Transfers Between Groups	0	0	0
Reinstatements of Disabled Members	0	0	0
SUBTOTAL	61	5	66
Deduct:			
Death	0	0	0
Withdrawals	39	3	42
Retirements	16	3	19
SUBTOTAL	55	6	61
Active Membership, Dec. 31st, Current Year	446	85	531
Inactive Membership, Dec. 31st, Current Year	159	10	169

RETIRED MEMBERS, BENEFICIARIES & SURVIVORS

Retired, Beneficiary and Survivor Membership, Dec. 31st, Previous Year	232	65	297
Retirements During the Year			
Superannuation	15	3	18
Ordinary Disability	0	0	0
Accidental Disability	0	0	0
Termination Retirement Allowance	0	0	0
Beneficiary of Deceased Retiree	0	1	1
Survivor Benefits from Active Membership	0	0	0
SUBTOTAL	15	4	19
Deduct:			
Deaths of Retired Members	9	3	12
Termination of Survivor Benefits	1	0	1
Reinstatements of Disabled Pensions	0	0	0
SUBTOTAL	10	3	13
Retired Membership, Dec. 31st, Current Year			
Superannuation	214	47	261
Ordinary Disability	2	2	4
Accidental Disability	7	8	15
Termination	0	0	0
Beneficiaries from Accidental Deaths	0	6	6
Beneficiaries from Section 100	0	0	0
Beneficiaries from Section 101	0	0	0
Beneficiaries under Option C	6	2	8
Option (D) Survivor Allowance	8	1	9
Section 12B Survivor Allowance	0	0	0
Total Retired, Beneficiary and Survivor Membership, Dec. 31st, Current Year	237	66	303
TOTAL MEMBERSHIP			
Active, Inactive, Retired, Beneficiary and Survivor, Dec. 31st, Current Year	842	161	1,003

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2018.

Schedule A: Detail of Accounts Receivable and Accounts Payable

Accounts Receivable	Amount	Original Date
4751 Recovery of Pension from Reinstatement	0.00	
4840 Workers Compensation Settlements	0.00	
4841 Recovery of 91A Overearnings	0.00	
4891 Members Deductions	19,705.51	12/31/2018
4892 Transfers From Other Systems	19,368.71	12/31/2018
4893 Member Make Up Payments and Redeposits	0.00	
4900 Member Payments from Rollovers	0.00	
4898 3(8)(c) Reimbursements from Other Systems	18,461.34	12/31/2018
4899 Received from Commonwealth for COLA and Survivor Benefits	0.00	
4884 Realized Gain on Sale of Investments	0.00	
4894 Pension Fund Appropriation (Current Fiscal Year)	0.00	
4894 Pension Fund Appropriation (Previous Fiscal Year)	0.00	
4890 Contributions Received from Municipality on Account of Military Service	0.00	
4897 Federal Grant Reimbursement	0.00	
4895 Pension Reserve Appropriation	0.00	
Investments Sold But Funds Not Received (list individually)		
Insurance/tax overpaid to town	730.33	12/31/2018
	0.00	
	0.00	
	0.00	
TOTAL RECEIVABLES	58,265.89	
Accounts Payable		
5316 Actuarial Services	-5,000.00	12/31/2018
5317 Accounting Services	0.00	
5320 Education and Training	0.00	
5757 Refunds to Members	0.00	
5756 Transfers to Other Systems	0.00	
5750 Annuities Paid	0.00	
5759 Option B Refund	0.00	
5751 Pensions Paid	0.00	
5755 3(8)(c) Reimbursements to Other Systems	0.00	
5752 COLAs Paid	0.00	
5753 Chapter 389 Beneficiary Increase Paid	0.00	
4885 Realized Loss on Sale of Investments	0.00	
4890 Return to Municipality for Members Who Withdrew Their Funds	0.00	
5118 Board Members' Stipend	0.00	
5119 Salaries	-28,730.43	12/31/2018
5304 Management Fees	0.00	
5305 Custodial Fees	0.00	
5307 Investment Consultant Fees	-16,250.00	12/31/2018
5308 Legal Expenses	-4,396.87	12/31/2018
5309 Medical Expenses	0.00	
5310 Fiduciary Insurance	0.00	
5311 Service Contracts	0.00	
5312 Rent Expense	0.00	
5315 Professional Services Expense	0.00	
5589 Administrative Expenses	-23,755.44	12/31/2018
5599 Furniture and Equipment	0.00	
5719 Travel	0.00	
Investments Purchased But Not Paid For (list individually)		
	0.00	
	0.00	
	0.00	
TOTAL PAYABLES	-78,132.74	