

Annual Statement

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· **OF THE FINANCIAL CONDITION**
· **OF THE CONCORD RETIREMENT BOARD**
· **TO THE PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION**
· **FOR THE YEAR ENDED 12/31/2017**
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Annual Statement for the Year Ended December 31, 2017 of the conditions and Affairs of the Concord Retirement Board.

Organized Under the Laws of the Commonwealth of Massachusetts to the Public Employee Retirement Administration Commission.

Date of Certificate 07/01/1971

Effective Date 07/01/1941

ADMINISTRATION OFFICE

55 Church Street
Street & Number

West Concord, MA 01742
City/Town, State and Zip Code

(978) 318-3066
Telephone Number

We, the undersigned, members of the Concord Retirement Board certify under penalties of perjury, that that we are the official board members of said retirement system, and that on the thirty-first date of December last, all of the herein-described assets were the absolute property of said retirement system, free and clear from any liens or claims thereon, except as stated, and the following statements, with the schedules and explanations therein contained, annexed, or referred to, are a full and correct exhibit of all of the assets, liabilities, income and disbursements, changes in fund balances, and the conditions and affairs of said retirement system on the said thirty-first date of December last, and for the year ended on that date, according to the best of our information, knowledge, and belief respectively.

Board Of Retirement

Ex-Officio Member

Mary M. Barrett, Ex Officio
(Name)

(Signature)

Appointed Member

Term Expires 05/31/2018

Kerry A. LaFleur
(Name)

(Signature)

Elected Member

Term Expires 10/29/2019

Peter J. Fulton (Chairperson)
(Name)

(Signature)

Elected Member

Term Expires 05/29/2020

Brian J. Whitney
(Name)

(Signature)

Member Appointed by Other Members

Term Expires 12/31/2018

Arnold D. Roth
(Name)

(Signature)

Investment Managers

Columbia Threadneedle Investments

NW #7702 PO Box 1450 Minneapolis, MN 55485

Russell Investment Group

1301 Second Avenue, 18th Floor, Seattle WA 02109

Pension Reserve Investment Trust

84 State Street, Suite 250 Boston, MA 02109

Investment Consultant

Custodian

Comerica Bank

MC 3462 411 Lafayette Blvd. Detroit MI 48226

ANNUAL STATEMENT BALANCE TESTS

1. ASSET BALANCE

Assets Previous Year	145,339,033.16
Income Current Year	<u>31,384,864.86</u>
Disbursements Current Year	<u>10,308,056.93</u>
Assets Current Year	<u>166,415,841.09</u>

2. ASSET DIFFERENCE

Assets Current Year	166,415,841.09
Assets Previous Year	<u>145,339,033.16</u>
Difference	<u>21,076,807.93</u>

3. INCOME DIFFERENCE

Income Current Year	31,384,864.86
Disbursements Current Year	<u>10,308,056.93</u>
Difference	<u>21,076,807.93</u>

4. FUND CHANGE DIFFERENCE

Total Fund Change Credits Current Year	34,388,961.97
Total Fund Change Debits Current Year	<u>-13,312,154.04</u>
Difference	<u>21,076,807.93</u>

Note: The difference as a result of tests 2, 3 and 4 should be the same.

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2017.

ASSETS & LIABILITIES

	<u>2017</u>	<u>2016</u>	<u>2015</u>
1. 1040 Cash	4,416,532.02	3,176,889.93	1,163,426.21
2. 1100 Short Term Investments	0.00	0.00	0.00
3. 1180 Fixed Income Securities	33,588,616.18	30,536,694.97	27,988,260.73
4. 1170 Equities	0.00	0.00	0.00
5. 1101 Pooled Short Term Funds	0.00	0.00	0.00
6. 1172 Pooled Domestic Equity Funds	52,239,715.62	46,201,416.22	40,030,307.15
7. 1173 Pooled International Equity Funds	4,339,963.23	3,553,660.71	7,101,500.71
8. 1174 Pooled Global Equity Funds	0.00	0.00	0.00
9. 1181 Pooled Domestic Fixed Income Funds	0.00	0.00	0.00
10. 1182 Pooled International Fixed Income Funds	0.00	0.00	0.00
11. 1183 Pooled Global Fixed Income Funds	0.00	0.00	0.00
12. 1193 Pooled Alternative Investments	1,724,973.97	1,628,673.78	1,811,599.02
13. 1194 Pooled Real Estate Funds	7,980,863.33	7,360,410.67	6,863,070.58
14. 1195 Pooled Domestic Balanced Funds	0.00	0.00	0.00
15. 1196 Pooled International Balanced Funds	0.00	0.00	0.00
16. 1197 Hedge Funds	0.00	0.00	0.00
17. 1198 PRIT Cash	0.00	0.68	0.00
18. 1199 PRIT Fund	61,954,860.19	52,640,545.92	48,611,393.80
19. 1550 Interest Due and Accrued	214,705.99	189,310.29	195,027.82
20. 1350 Prepaid Expenses	0.00	0.00	0.00
21. 1398 Accounts Receivable (A)	95,868.98	51,429.99	2,177.97
22. 1910 Land	0.00	0.00	0.00
23. 1920 Buildings	0.00	0.00	0.00
24. 1929 Accumulated Depreciation – Buildings	0.00	0.00	0.00
25. 2020 Accounts Payable (A)	(-140,258.42)	(0.00)	(0.00)
TOTAL	<u>166,415,841.09</u>	<u>145,339,033.16</u>	<u>133,766,763.99</u>
FUNDS			
1. 3293 Annuity Savings Fund	31,799,996.33	30,799,252.52	29,242,180.00
2. 3294 Annuity Reserve Fund	7,959,818.31	7,105,162.98	6,615,553.58
3. 3295 Military Service Fund	4,492.64	4,488.15	4,483.67
4. 3296 Pension Fund	770,832.88	1,178,366.70	1,393,240.82
5. 3298 Expense Fund	0.00	0.00	0.00
6. 3297 Pension Reserve Fund	125,880,700.93	106,251,762.81	96,511,305.92
TOTAL ASSETS AT MARKET VALUE	<u>166,415,841.09</u>	<u>145,339,033.16</u>	<u>133,766,763.99</u>

(A) Specific details for Accounts Receivable and Accounts Payable are to be disclosed on Schedule A

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2017.

RECEIPTS

	2017	2016	2015
1. Annuity Savings Fund:			
(a) 4891 Members' Deductions	3,180,229.07	3,036,032.67	2,842,351.10
(b) 4892 Transfers from Other Systems	498,168.34	577,357.20	481,204.01
(c) 4893 Member Make Up Payments and Redeposits	63,432.29	18,636.83	22,795.54
(d) 4900 Member Payments from Rollovers	18,549.35	86,239.77	0.00
(e) Investment Income Credited to Members' Accounts	49,971.24	42,088.29	42,315.87
Subtotal	3,810,350.29	3,760,354.76	3,388,666.52
2. Annuity Reserve Fund:			
(a) 4750 Recovery of Annuity from Reinstatement	0.00	0.00	0.00
(b) Investment Income Credited to Annuity Reserve Fund	221,907.97	202,710.79	190,498.35
Subtotal	221,907.97	202,710.79	190,498.35
3. Pension Fund:			
(a) 4898 3(8)(c) Reimbursements from Other Systems	326,781.05	272,824.45	240,949.40
(b) 4899 Received from Commonwealth for COLA & Survivor Bft	22,854.49	76,877.83	32,617.27
(c) 4894 Pension Fund Appropriation	5,475,693.00	5,157,377.00	4,537,799.00
(d) 4840 Workers Compensation Settlement	0.00	0.00	8,000.00
(e) 4751 Recovery of Pension from Reinstatement	0.00	0.00	0.00
(f) 4841 Recovery of 91A Overearnings	0.00	0.00	0.00
Subtotal	5,825,328.54	5,507,079.28	4,819,365.67
4. Military Service Fund:			
(a) 4890 Contributions Received from Municipality	0.00	0.00	0.00
(b) Investment Income Credited	4.49	4.48	4.48
Subtotal	4.49	4.48	4.48
5. Expense Fund:			
(a) 4896 Expense Fund Appropriation	0.00	0.00	0.00
(b) Investment Income Credited to Expense Fund	967,639.24	897,861.71	846,924.16
Subtotal	967,639.24	897,861.71	846,924.16
6. Pension Reserve Fund:			
(a) 4897 Federal Grant Reimbursement	0.00	0.00	0.00
(b) 4895 Pension Reserve Appropriation	0.00	0.00	0.00
(c) 4822 Interest Not Refunded	5,539.33	4,901.01	5,866.22
(d) 4825 Miscellaneous Income	2,230.50	0.00	12.48
(e) Excess Investment Income	20,551,864.50	10,267,331.88	-5,848.06
Subtotal	20,559,634.33	10,272,232.89	30.64
TOTAL RECEIPTS	31,384,864.86	20,640,243.91	9,245,489.82

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2017.

DISBURSEMENTS

	2017	2016	2015
1. Annuity Savings Fund:			
(a) 5757 Refunds to Members	217,651.20	137,541.59	160,794.35
(b) 5756 Transfers to Other Systems	518,554.38	390,204.45	347,765.78
Subtotal	<u>736,205.58</u>	<u>527,746.04</u>	<u>508,560.13</u>
2. Annuity Reserve Fund:			
(a) 5750 Annuities Paid	1,513,092.70	1,323,383.49	1,210,815.97
(b) 5759 Option B Refunds	57,315.05	65,254.10	20,153.17
Subtotal	<u>1,570,407.75</u>	<u>1,388,637.59</u>	<u>1,230,969.14</u>
3. Pension Fund:			
(a) 5751 Pensions Paid	6,493,890.05	5,917,600.37	5,599,755.03
Regular Pension Payments	5,601,219.75	5,041,499.84	4,711,853.82
Survivorship Payments	152,025.79	151,935.30	138,373.43
Ordinary Disability Payments	58,901.34	75,246.36	81,363.14
Accidental Disability Payments	513,218.41	482,554.11	496,132.08
Accidental Death Payments	168,524.76	152,658.58	148,767.68
Section 101 Benefits	0.00	13,706.18	23,264.88
(b) 5755 3(8)(c) Reimbursements To Other Systems	539,914.31	336,129.03	366,746.45
(c) 5752 COLAs Paid	0.00	0.00	0.00
(d) 5753 Chapter 389 Beneficiary Increase Paid	0.00	0.00	0.00
Subtotal	<u>7,033,804.36</u>	<u>6,253,729.40</u>	<u>5,966,501.48</u>
4. Military Service Fund:			
(a) 4890 Return to Municipality for Members who Withdrew Funds	0.00	0.00	0.00
Subtotal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
5. Expense Fund:			
(a) 5118 Board Member Stipend	0.00	0.00	0.00
(b) 5119 Salaries	86,976.18	83,527.54	77,409.83
(c) 5304 Management Fees	684,657.83	638,445.39	614,624.64
(d) 5305 Custodial Fees	20,401.93	19,218.67	16,052.90
(e) 5307 Investment Consultant Fees	0.00	0.00	0.00
(f) 5308 Legal Expenses	6,918.75	3,121.87	0.00
(g) 5309 Medical Expenses	0.00	0.00	45.33
(h) 5310 Fiduciary Insurance	3,930.00	4,228.00	4,067.00
(i) 5311 Service Contracts	23,440.00	22,525.00	19,425.00
(j) 5312 Rent Expense	0.00	0.00	0.00
(k) 5315 Professional Services	11,496.00	4,363.00	3,210.00
(l) 5316 Actuarial Services	20,000.00	19,635.00	17,525.00
(k) 5317 Accounting Services	0.00	0.00	0.00
(n) 5320 Education And Training	3,830.51	3,528.90	1,620.00
(o) 5589 Administrative Expenses	98,841.40	97,341.08	89,677.07
(p) 5599 Furniture and Equipment	7,146.64	0.00	0.00
(q) 5719 Travel	0.00	1,927.26	3,267.39
(r) 5829 Depreciation Expense: Building	0.00	0.00	0.00
Subtotal	<u>967,639.24</u>	<u>897,861.71</u>	<u>846,924.16</u>
TOTAL DISBURSEMENTS	<u>10,308,056.93</u>	<u>9,067,974.74</u>	<u>8,552,954.91</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2017.

INVESTMENT INCOME

Investment Income received from:	<u>2017</u>	<u>2016</u>	<u>2015</u>
(a) Cash (from Schedule 1)	43,054.34	19,191.94	6,448.15
(b) Short Term Investments (from Schedule 2)	0.00	0.00	0.00
(c) Fixed Income Securities (from Schedules 3A and 3C)	1,059,018.57	985,374.79	878,698.97
(d) Equities (from Schedules 4A and 4C)	0.00	0.00	0.00
(e) Pooled Funds (from Schedule 5)	6,147,734.67	2,547,866.68	2,241,995.95
(f) Commission Recapture	0.00	0.00	0.00
4821 TOTAL INVESTMENT INCOME	<u>7,249,807.58</u>	<u>3,552,433.41</u>	<u>3,127,143.07</u>
Plus:			
4884 Realized Gains (Profits)	4,155,300.69	33,329,047.82	2,909,188.39
4886 Unrealized Gains (Increase in Market Value)	15,514,743.78	15,018,480.92	12,431,307.71
1550 Interest Due & Accrued on Fixed Income Securities at End Of Current Year	<u>214,705.99</u>	<u>189,310.29</u>	<u>195,027.82</u>
Less:			
4823 Paid Accrued Interest on Fixed Income Securities	135,830.95	97,651.71	83,332.89
4885 Realized Losses	427,094.91	27,986,996.78	747,824.37
4887 Unrealized Losses (Decrease in Market Value)	4,590,934.45	12,399,598.98	16,567,229.03
1550 Interest Due and Accrued on Fixed Income Securities Prior Year	<u>189,310.29</u>	<u>195,027.82</u>	<u>190,385.90</u>
NET INVESTMENT INCOME	<u>21,791,387.44</u>	<u>11,409,997.15</u>	<u>1,073,894.80</u>
Income required:			
Annuity Savings Fund (from Supplementary Schedule)	49,971.24	42,088.29	42,315.87
Annuity Reserve Fund	221,907.97	202,710.79	190,498.35
Expense Fund	967,639.24	897,861.71	846,924.16
Military Service Fund	4.49	4.48	4.48
TOTAL INCOME REQUIRED	<u>1,239,522.94</u>	<u>1,142,665.27</u>	<u>1,079,742.86</u>
Net Investment Income	<u>21,791,387.44</u>	<u>11,409,997.15</u>	<u>1,073,894.80</u>
Less Income Required	<u>1,239,522.94</u>	<u>1,142,665.27</u>	<u>1,079,742.86</u>
EXCESS INCOME TO PENSION RESERVE FUND	<u>20,551,864.50</u>	<u>10,267,331.88</u>	<u>-5,848.06</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2017.

MEMBERSHIP FOR CURRENT YEAR

ACTIVE MEMBERS	Group 1	Group 2 & 4	TOTAL
Active Membership, Dec. 31st, Previous Year	441	90	531
Inactive Membership, Dec. 31st, Previous Year	143	5	148
Enrolled During Current Year	56	6	62
Transfers Between Groups	0	0	0
Reinstatements of Disabled Members	0	0	0
SUBTOTAL	56	6	62
Deduct:			
Death	0	0	0
Withdrawals	32	2	34
Retirements	14	3	17
SUBTOTAL	46	5	51
Active Membership, Dec. 31st, Current Year	439	87	526
Inactive Membership, Dec. 31st, Current Year	155	9	164

RETIRED MEMBERS, BENEFICIARIES & SURVIVORS

Retired, Beneficiary and Survivor Membership, Dec. 31st, Previous Year	221	63	284
Retirements During the Year			
Superannuation	14	3	17
Ordinary Disability	0	0	0
Accidental Disability	0	0	0
Termination Retirement Allowance	0	0	0
Beneficiary of Deceased Retiree	1	0	1
Survivor Benefits from Active Membership	0	0	0
SUBTOTAL	15	3	18
Deduct:			
Deaths of Retired Members	8	2	10
Termination of Survivor Benefits	0	0	0
Reinstatements of Disabled Pensions	0	0	0
SUBTOTAL	8	2	10
Retired Membership, Dec. 31st, Current Year			
Superannuation	205	46	251
Ordinary Disability	2	2	4
Accidental Disability	7	8	15
Termination	0	0	0
Beneficiaries from Accidental Deaths	0	6	6
Beneficiaries from Section 100	0	0	0
Beneficiaries from Section 101	0	0	0
Beneficiaries under Option C	6	1	7
Option (D) Survivor Allowance	8	1	9
Section 12B Survivor Allowance	0	0	0
Total Retired, Beneficiary and Survivor Membership, Dec. 31st, Current Year	228	64	292
TOTAL MEMBERSHIP			
Active, Inactive, Retired, Beneficiary and Survivor, Dec. 31st, Current Year	822	160	982

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2017.

Schedule A: Detail of Accounts Receivable and Accounts Payable

Accounts Receivable	Amount	Original Date
4751 Recovery of Pension from Reinstatement	0.00	
4840 Workers Compensation Settlements	0.00	
4841 Recovery of 91A Overearnings	0.00	
4891 Members Deductions	20,106.58	12/31/2017
4892 Transfers From Other Systems	65,810.67	12/31/2017
4893 Member Make Up Payments and Redeposits	2,831.85	12/31/2017
4900 Member Payments from Rollovers	0.00	
4898 3(8)(c) Reimbursements from Other Systems	0.00	
4899 Received from Commonwealth for COLA and Survivor Benefits	0.00	
4884 Realized Gain on Sale of Investments	0.00	
4894 Pension Fund Appropriation (Current Fiscal Year)	0.00	
4894 Pension Fund Appropriation (Previous Fiscal Year)	0.00	
4890 Contributions Received from Municipality on Account of Military Service	0.00	
4897 Federal Grant Reimbursement	0.00	
4895 Pension Reserve Appropriation	0.00	
Investments Sold But Funds Not Received (list individually)		
Misc. accounts receivable	7,119.88	12/31/2017
	0.00	
	0.00	
	0.00	
TOTAL RECEIVABLES	95,868.98	
Accounts Payable		
5316 Actuarial Services	0.00	
5317 Accounting Services	0.00	
5320 Education and Training	0.00	
5757 Refunds to Members	0.00	
5756 Transfers to Other Systems	0.00	
5750 Annuities Paid	682.65	12/31/2017
5759 Option B Refund	0.00	
5751 Pensions Paid	2,585.35	12/31/2017
5755 3(8)(c) Reimbursements to Other Systems	0.00	
5752 COLAs Paid	0.00	
5753 Chapter 389 Beneficiary Increase Paid	0.00	
4885 Realized Loss on Sale of Investments	0.00	
4890 Return to Municipality for Members Who Withdrew Their Funds	0.00	
5118 Board Members' Stipend	0.00	
5119 Salaries	0.00	
5304 Management Fees	8,627.92	12/31/2017
5305 Custodial Fees	0.00	
5307 Investment Consultant Fees	0.00	
5308 Legal Expenses	0.00	
5309 Medical Expenses	0.00	
5310 Fiduciary Insurance	0.00	
5311 Service Contracts	0.00	
5312 Rent Expense	0.00	
5315 Professional Services Expense	8,250.00	12/31/2017
5589 Administrative Expenses	0.00	
5599 Furniture and Equipment	0.00	
5719 Travel	0.00	
Investments Purchased But Not Paid For (list individually)		
Comerica Bank Fixed Income account	120,112.50	12/31/2017
	0.00	
	0.00	
	0.00	
TOTAL PAYABLES	140,258.42	