



Public Hearing Feb 11, 2019

Article 6: FY20 Budget

Mr. Whelan moves: that the Town raise and appropriate amounts of money for each item # as shown in the column headed “Fiscal 2020 Proposal,” totaling \$49,052,504, and authorize the actions in the text following Item No. 39, as shown in Article 6, as printed in the Warrant for the necessary and expedient purposes of the Town for the fiscal year ending June 30, 2020, and that the same be expended only for such purposes under the direction of the Town Manager.



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- The proposed budget is in conformance with the FinCom Guideline



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- In prior years, funds to cover the cost of services provided by the General Fund to individual Enterprise Funds were made through non-appropriated inter-fund transfers
- Best practice suggests that these transfers be included as part of the requested budgetary appropriation
- For comparison purposes, the FY18 and FY19 appropriations shown under this article have been restated as if these appropriations had been made



Transfer/ credit summary

	Total	Light	Telecom	Water	Sewer	Solid Waste	Cemetery	Recreation	Other Credits	Total, Inter-fund Transfers & Credits	Appropriation
Personnel	\$ 21,833,686	\$ 471,005	\$ 32,931	\$ 573,080	\$ 207,644	\$ 126,191	\$ 63,408	\$ 171,966	\$ 969,482	\$ 2,615,707	\$ 19,217,979
Expense	\$ 4,702,962	\$ 74,572	\$ -	\$ 118,992	\$ 43,267	\$ 22,466	\$ 110,590	\$ 67,068	\$ 354,474	\$ 791,429	\$ 3,911,533
Capital	\$ 1,945,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,945,000
Reserve	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
	\$ 28,706,648	\$ 545,577	\$ 32,931	\$ 692,072	\$ 250,911	\$ 148,657	\$ 173,998	\$ 239,034	\$ 1,323,956	\$ 3,407,136	\$ 25,299,512



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Item	Amount	Comment
Salaries	\$ 900,000	union contracts and provide parity for non-union employees
Clerk, TM Office	\$ 26,000	Receptionist/ Clerk for Town Manager's Office
Sustainability Dire	\$ 41,000	General Fund portion of salary
Park Maintainer	\$ 50,000	for White Pond and Gerow Park
White Pond	\$ 20,000	start-up operations at White Pond
IT Technician	\$ 72,000	technical services for Library & Police Departments
4 Firefighters	\$ 90,000	4 Firefighters to staff West Concord Ambulance, 24-7
COA Staff	\$ 30,000	increased hours & wages to Senior Services staff
Miscellaneous	\$ 20,000	inflationary costs
total:	\$ 1,249,000	

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	FY19 Budgeted	FY20 Proposed	Change	Percent Change
Town Government				
Personnel	\$ 20,679,681	\$ 21,833,686	\$ 1,154,005	5.58%
Expense	\$ 4,418,259	\$ 4,702,962	\$ 284,703	6.44%
Capital	\$ 1,604,250	\$ 1,945,000	\$ 340,750	21.24%
Reserve	\$ 225,000	\$ 225,000	\$ -	0.00%
appropriation sub-total:	\$ 26,927,190	\$ 28,706,648	\$ 1,779,458	6.61%
Joint Accounts				
Group Insurance	\$ 5,526,100	\$ 5,966,069	\$ 439,969	7.96%
Other Post Employment Benefits (OPEB)	\$ 1,617,000	\$ 1,697,850	\$ 80,850	5.00%
Property & Liability Insurance	\$ 275,000	\$ 288,750	\$ 13,750	5.00%
Unemployment, Workers Comp & Payroll Taxes	\$ 1,024,713	\$ 1,010,000	\$ (14,713)	-1.44%
Retirement Assessment	\$ 3,777,010	\$ 3,965,861	\$ 188,851	5.00%
Debt Service, Non-Excluded	\$ 3,994,645	\$ 4,196,145	\$ 201,500	5.04%
Debt Service, Excluded	\$ 3,109,869	\$ 3,221,181	\$ 111,312	3.58%
appropriation sub-total:	\$ 19,324,337	\$ 20,345,856	\$ 1,021,519	5.29%
Total: Town Government + Joint Accounts	\$ 46,251,527	\$ 49,052,504	\$ 2,800,977	6.06%

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Line Item	Description	FY19 Budget	FY20 Budget	Difference
1A	Town Manager	\$ 415,513	\$ 419,955	\$ 4,442
1B	Human Resources	\$ 287,694	\$ 298,026	\$ 10,332
1C	Facilities Management	\$ 30,205	\$ 68,454	\$ 38,249
1D	Resource Sustainability	\$ 37,025	\$ 84,388	\$ 47,363
1E	Visitors' Center	\$ 16,792	\$ 23,879	\$ 7,087
1F	37 Knox Trail	\$ 8,943	\$ 4,870	\$ (4,073)
1G	55 Church Street	\$ 37,546	\$ 22,003	\$ (15,543)
1H	Parks & Playgrounds	\$ -	\$ 56,412	\$ 56,412
		\$ 833,718	\$ 977,987	\$ 144,269

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Line Item	Description	FY19 Budget	FY20 Budget	Difference
2	Legal Services	\$ 250,000	\$ 250,000	\$ -
3A	Elections	\$ 48,412	\$ 42,653	\$ (5,759)
3B	Registrars	\$ 8,666	\$ 4,619	\$ (4,047)
4	Town Meeting	\$ 100,250	\$ 100,250	\$ -
5A	Planning	\$ 397,546	\$ 419,139	\$ 21,593
5B	Natural Resources	\$ 224,931	\$ 230,753	\$ 5,822
5C	Inspections	\$ 483,683	\$ 487,309	\$ 3,626
5D	Health	\$ 342,706	\$ 339,269	\$ (3,437)
6	141 Keyes Road	\$ 62,994	\$ 67,119	\$ 4,125
		\$ 1,511,860	\$ 1,543,589	\$ 31,729
	General Government Sub-total:	\$ 2,752,906	\$ 2,919,098	\$ 166,192

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Line Item	Description	FY19 Budget	FY20 Budget	Difference
7	Finance Committee	\$ 3,410	\$ 3,410	\$ -
8A	Finance Administration	\$ 348,167	\$ 345,331	\$ (2,836)
8B	Treasurer-Collector	\$ 295,530	\$ 290,317	\$ (5,213)
8C	Town Accountant	\$ 168,310	\$ 169,055	\$ 745
8D	Assessors	\$ 431,786	\$ 438,001	\$ 6,215
8E	Town Clerk	\$ 253,004	\$ 263,738	\$ 10,734
		\$ 1,500,207	\$ 1,509,852	\$ 9,645
9	Information Systems	\$ 792,184	\$ 835,228	\$ 43,044
10	Town House	\$ 110,468	\$ 118,386	\$ 7,918
	Finance Sub-total:	\$ 2,402,859	\$ 2,463,466	\$ 60,607

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Line Item	Description	FY19 Budget	FY20 Budget	Difference
11	Police Department	\$ 4,611,913	\$ 4,593,053	\$ (18,860)
12	Fire Department	\$ 4,808,241	\$ 4,914,816	\$ 106,575
13	West Concord Station	\$ 26,323	\$ 25,898	\$ (425)
14	Police/ Fire Station	\$ 264,816	\$ 248,974	\$ (15,842)
15	EMS	\$ 16,937	\$ 16,060	\$ (877)
16	Animal Control	\$ 26,000	\$ 27,236	\$ 1,236
	Public Safety Sub-total:	\$ 9,754,230	\$ 9,826,037	\$ 71,807

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Line Item	Description	FY19 Budget	FY20 Budget	Difference
17A	CPW Administration	\$ 206,292	\$ 206,540	\$ 248
17B	Engineering	\$ 333,729	\$ 317,151	\$ (16,578)
17C	Highway	\$ 1,502,759	\$ 1,543,652	\$ 40,893
17D	Parks & Trees	\$ 682,241	\$ 704,341	\$ 22,100
17E	Cemetery	\$ 83,044	\$ 83,227	\$ 183
18	Snow Removal	\$ 610,001	\$ 625,000	\$ 14,999
19	Street Lighting	\$ 56,863	\$ 56,863	\$ -
20	CPW Equipment			\$ -
21	Drainage			\$ -
22	Sidewalks			\$ -
23	Road Improvements			\$ -
24	133/135 Keyes Road	\$ 73,107	\$ 70,527	\$ (2,580)
	CPW Sub-total:	\$ 3,548,036	\$ 3,607,301	\$ 59,265

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Line Item	Description	FY19 Budget	FY20 Budget	Difference
25	Library	\$ 2,250,820	\$ 2,315,798	\$ 64,978
26A	Human Services	\$ 56,562	\$ 47,178	\$ (9,384)
26B	Senior Services	\$ 431,789	\$ 479,687	\$ 47,898
26C	Recreation Services	\$ 108,376	\$ 108,376	\$ -
27	HWCC	\$ 110,905	\$ 101,917	\$ (8,988)
28	Hunt Gym	\$ 100,636	\$ 95,930	\$ (4,706)
29	Veterans	\$ 107,970	\$ 86,697	\$ (21,273)
30	Ceremonies	\$ 22,624	\$ 19,030	\$ (3,594)
		\$ 3,189,682	\$ 3,254,613	\$ 64,931

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Line Item	Description	FY19 Budget	FY20 Budget	Difference
31	Employee Benefits	\$ 100,000	\$ 100,000	\$ -
32	Reserve Fund	\$ 225,000	\$ 225,000	\$ -
33	Salary Reserve	\$ 122,802	\$ 949,000	\$ 826,198
34	Land Fund	\$ 10,000	\$ 10,000	\$ -
		\$ 457,802	\$ 1,284,000	\$ 826,198
	Operating Capital Appropriations	\$ 1,945,000	\$ 1,945,000	\$ -
	Special Town Meeting Appropriations	\$ 178,000	\$ -	\$ (178,000)
	Total FY Budget Appropriations	\$ 24,228,515	\$ 25,299,515	\$ 1,071,000

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Department	Description	Amount
Town Manager	Building Improvements, Resource Sustainability	\$ 501,444
Planning	Vehicle Replacement, Building Improvements	\$ 32,315
Finance & Administration	Technology	\$ 179,800
Police	Cruiser Replacement, inc. laptop replacement, Safety Equipment	\$ 197,854
Fire	Safety Equipment, Turnout gear	\$ 49,871
Public Works	Road, drainage & traffice control devices; equipment replacement	\$ 960,500
Library	Technology	\$ 10,000
Human Services	Building Improvements	\$ 13,216
		\$ 1,945,000



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