Welcome to Concord!

Incorporated 1635 · 26 Square Miles · Population as of January 2017: 16,481
<table>
<thead>
<tr>
<th>Department</th>
<th>Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>22 Monument Square</td>
<td>(978) 318-3060</td>
</tr>
<tr>
<td>Assessor</td>
<td>24 Court Lane</td>
<td>(978)318-3070</td>
</tr>
<tr>
<td>Building &amp; Inspections</td>
<td>141 Keyes Road</td>
<td>(978)318-3280</td>
</tr>
<tr>
<td>Council On Aging, Harvey Wheeler Community Center</td>
<td>1276 Main Street</td>
<td>(978)318-3020</td>
</tr>
<tr>
<td>Finance</td>
<td>22 Monument Square</td>
<td>(978)318-3090</td>
</tr>
<tr>
<td>Fire/Rescue Department</td>
<td>209 Walden Street</td>
<td>(978)318-3488</td>
</tr>
<tr>
<td>Health Department</td>
<td>141 Keyes Road</td>
<td>(978)318-3275</td>
</tr>
<tr>
<td>Human Resources</td>
<td>22 Monument Square</td>
<td>(978)318-3025</td>
</tr>
<tr>
<td>Human Services</td>
<td>55 Church Street</td>
<td>(978)318-3034</td>
</tr>
<tr>
<td>Information Technology</td>
<td>1175 Elm Street</td>
<td>(978)318-3171</td>
</tr>
<tr>
<td>Library, Main Branch</td>
<td>129 Main Street</td>
<td>(978)318-3301</td>
</tr>
<tr>
<td>Library, Fowler Branch</td>
<td>1322 Main Street</td>
<td>(978) 318-3350</td>
</tr>
<tr>
<td>Municipal Light Plant</td>
<td>1175 Elm Street</td>
<td>(978)318-3101</td>
</tr>
<tr>
<td>Natural Resources</td>
<td>141 Keyes Road</td>
<td>(978)318-3285</td>
</tr>
<tr>
<td>Planning</td>
<td>141 Keyes Road</td>
<td>(978)318-3290</td>
</tr>
<tr>
<td>Police</td>
<td>219 Walden Street</td>
<td>(978) 318-3400</td>
</tr>
<tr>
<td>Public Works</td>
<td>141 Keyes Road</td>
<td>(978)318-3206</td>
</tr>
<tr>
<td>Recreation</td>
<td>90 Stow Street</td>
<td>(978) 369-6460</td>
</tr>
<tr>
<td>Retirement</td>
<td>55 Church Street</td>
<td>(978) 318-3066</td>
</tr>
<tr>
<td>Town Clerk</td>
<td>22 Monument Square</td>
<td>(978)318-3080</td>
</tr>
<tr>
<td>Town Manager</td>
<td>22 Monument Square</td>
<td>(978)318-3000</td>
</tr>
<tr>
<td>Treasurer/Collector</td>
<td>22 Monument Square</td>
<td>(978)318-3050</td>
</tr>
<tr>
<td>Veteran Services</td>
<td>55 Church Street</td>
<td>(978)318-3038</td>
</tr>
<tr>
<td>Beede Swim &amp; Fitness Center</td>
<td>498 Walden Street</td>
<td>(978) 287-1000</td>
</tr>
<tr>
<td>Concord Visitor Center - (Open seasonally April-October)</td>
<td>58 Main Street</td>
<td></td>
</tr>
</tbody>
</table>
Concord Public Schools

Alcott Elementary School
93 Laurel Street
Concord, MA 01742
978-318-9544
alcott.concordps.org

Thoreau Elementary School
29 Prairie St
Concord, MA 01742
978-341-2490 x3100
thoreau.concordps.org

Willard Elementary School
185 Powder Mill Rd.
Concord, MA 017742
978-318-1340
willard.concordps.org

Concord Middle School
Peabody & Sanborn Buildings
Old Marlboro Road
Concord, MA 01742
978-318-1360
cms.concordps.org

Concord-Carlisle High School
Concord-Carlisle Regional High School
500 Walden St.
Concord, MA. 01742
978-318-1400
www.concordcarlisle.net
Stay in Touch!

Get email or text message updates on whatever you’re interested in! Just click “NOTIFY ME” on the left hand column and choose what you’d like to sign up for. All general information goes through “News and Notices”.

Social Media

We want to provide you with information about what is happening in your community, social media is great for getting the latest on what is happening in town or helping you to plan your calendar. Check concordma.gov/1914/Social-Media a list of all town related accounts.

Try the Involved App available in all smartphone app stores, or by going to www.involved.mobi to give real time feedback to your town government.
Code Red
The Town of Concord’s emergency alert notification system

CodeRED
The Concord Police Department has partnered with Emergency Communications Network to license its CodeRED high-speed notification solution to create a Concord Police Department Emergency Notification System. The CodeRED System provides Concord Police Department with the ability to quickly deliver personalized messages via voice, email, phone text and TDD/TTY capabilities to targeted areas or the entire Town of Concord in minutes.

Phone Numbers Necessary
Such systems are only as good as the telephone number database supporting them. If your phone number is not in the database, you will not be called. One of the reasons the CodeRED system was selected is that it gives individuals and businesses the ability to add their own phone numbers directly into the system’s data base, which is an extremely important feature.

No one should automatically assume his or her phone number is included, all residents and businesses should log onto the CodeRed and complete the registration form that can be filled out. Anyone without internet access may call the Concord Police Department at 978-318-3400 to supply their information over the phone. Required information includes first and last name, street address (physical address, no P.O. boxes), Town, state, zip code, and primary phone number. Additional phone numbers can be entered as well.

To enroll visit the Town of Concord webpage at concordma.gov and click on “How do I...”, under “Sign up for” is the option for CodeRED emergency notification signup
Solid Waste and Recycling
Subscription & Disposal Fees

Subscription & Disposal Fees & Retail Outlets
Subscribers to the Municipal Collection Program pay 2 separate fees, a subscription fee that covers the cost for collection of trash and recyclable materials, and a disposal fee (weekly tag or 6-month barrel sticker) that covers the cost for disposal of trash.

For more information on recycling visit concordma.gov/recycle

Subscription Fees
The subscription fee for April 1 - September 30, 2017 is $125 ($127 less $2 paper rebate).

Disposal Fees
In addition to subscribing to the municipal collection program, residents must purchase weekly disposal tags (good for one use only) or 6-month barrel stickers (good for 1 barrel for 6 months) for each bag or barrel of trash. Subscribers may use disposal tags, 6-month barrel stickers, or a combination of the 2.

<table>
<thead>
<tr>
<th>Disposal Tags</th>
<th>$ 1.50 each</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-month Barrel Stickers</td>
<td>$39 for 6-months</td>
</tr>
</tbody>
</table>

6-month Barrel Stickers barrel sticker 2016
Retail Outlets for Disposal Tags & Barrel Stickers
Residents must purchase disposal tags and/or barrel stickers in addition to paying a subscription fee.

Weekly disposal tags are available at the locations listed below year round. 6-month barrel stickers are available at all locations during the months of March and April; September and October. Barrel stickers are available year round from the Town House at 22 Monument Square.

- Concord Lumber
- Crosby’s Supermarket
- Cumberland Farms (tags only)
- CVS
- West Concord Pharmacy
- West Concord 5 & 10
There are three steps for new subscribers to Concord’s Curbside Trash and Recycling Program:

Concord residents may subscribe to the curbside municipal collection program in person at the Treasurer’s Office at Concord’s Town House located at 22 Monument Square in Concord, Mass. Normal business hours are 8:30 AM to 4:30 PM Monday through Friday. Payment is accepted by check or cash.

1. Pay your subscription fee
   a. The subscription time period is six months: April – Sept and Oct – March. The current subscription fee is $125.00 ($127 less $2 paper rebate)
   b. Partial Payment: Subscribers that enroll after the start of a payment period pay only for the months remaining in that time period. Please consult with the Treasurer’s Office to determine the amount payable at 978-318-3050.

2. Purchase your Disposal Tags ($1.50) or Barrel Stickers ($39)
   a. These can only be purchased in person – not through the mail. Please purchase at Treasurer’s Office at the Town House or at these other retail locations.

3. Pick up Two Recycle Bins – Free of charge at the Treasurer’s Office

If you are unable to come to the Treasurer’s Office to enroll in the program you may print this form and send it along with your subscription payment payable to the “Town of Concord” to Treasurer’s Office, Concord Town House, Box 535, Concord, MA 01742.

(Please remember you still will need to purchase your tags or stickers, and pick up your recycle bins in person).

Name: _______________________________________
Address: _____________________________________
Email: _______________________________________
Phone: ___________________ Amount Enclosed $________________
Location where materials are to be collected if different from street address: ____________________________________________________________
Utility Services

Electric Service - Concord Municipal Light Plant

Electric Service
Concord Municipal Light Plant (CMLP) is a municipal-owned, public power utility offering electric and broadband Internet service under the direction of the Town Manager. With approximately 110 miles of streets in the service territory, CMLP serves approximately 8,200 meters providing 190,000 Megawatt Hours (MWh) to 6,898 residential, 1,244 commercial, and 69 municipal customers.

Grid & Substations
CMLP maintains a grid that consists of a Town-owned distribution system with substations, power lines, light poles, and transformers. We operate 3 electric distribution substations. The substation at Forest Ridge is the primary substation which functions as a gateway for all electricity coming into Concord from NSTAR.

The application for Water and Electric Service can be found on the next page, more information can be found at the Town of Concord website.

Internet Service - Concord Light Broadband

Connecting New Customers
To get started with the fastest Internet in Concord, residents and businesses can check availability and schedule a free, no-obligation consultation by completing the Online Broadband Application form. You can also contact Customer Service at 978-318-3101 or by email.

The application can be found on the Concord Municipal Light Plant webpage under “Concord Light Broadband” or by going to the following webaddress: https://www.mapsonline.net/concordma/forms/standalone.html.php?id=974830496
Water and Sewer
Concord's water system consists of 6 groundwater supply wells and 1 surface water supply, pumping stations, 2 storage reservoirs with 7.5 million gallons of capacity, and approximately 121 miles of water main serving approximately 95% of Concord residents, as well as a small population in Carlisle and Acton.

Concord's sewer system includes a 1.2 million gallon-per-day centralized wastewater treatment facility, 2 sewer pumping stations, 6 sewer lift stations, and approximately 33 miles of sewer collection system. The system currently serves 1,692 customers or approximately 35% of the Town.

Please find the application for Water and Sewer Service on page 13, following the electric service application.

Gas Utilities
National Grid is the provider of Natural Gas for the town, find more information by visiting nationalgridus.com/ma-gas-home
Residential Application for Electrical & Water Service

Check appropriate requests below and bring completed application along with proof of identification (e.g., photo ID) to CMLP at address above.

___Buyer     Closing Date _____/_____/_____       ___Electric only       ___Electric & Water

___Renter*  Move in Date _____/_____/_____   ___We are interested in Concord Light Broadband Service

*Rental properties require a deposit in an amount equal to (3) months’ average usage but in no case less than $200.00 and must accompany the application. Call CMLP for required deposit amount.

Customer of Record (#1): __________________________________________________________

Customer of Record (#2): __________________________________________________________

Service Location: ____________________________________________________________   Unit No. _______

Mailing Address: _______________________________________________________________   Unit No. _______

____________________________________________________

SS or Drivers No. (#1) ___________________________ SS or Drivers No. (#2) ___________________________

Phone (#1): _______-________-________       Phone (#2): _______-________-________

Email (#1): _______________________________________  Email (#1): _______________________________________  

The undersigned Customer agrees to pay for electricity consumed according to the monthly meter reading at the Light Board’s published rates applicable to such services, and to abide by the Rules and Regulations of the said Concord Municipal Light Plant for all services, including Customer maintaining his/her wiring and electrical equipment in conformance with all applicable standards.

In case the Customer should become in arrears in payment for service rendered, the Customer affirms that he/she understands the overdue balance must be paid along with reconnection and deposit (if applicable) as a condition to reconnection of service. The Customer further understands that service may be denied at this or any other location as long as this account remains in arrears and the Customer agrees that any such prior balance can be added to any other present or future account of Customer with CMLP.

Customer agrees in order for us to service noted accounts or to collect amounts that maybe owed, we may contact you by telephone at any telephone associated with your account, including cell phone numbers, which could result in charges to you. We may also contact you by sending text messages or e-mails, using any e-mail address you provide.
Customer further confirms that he/she understands that it is a violation of state law to apply for service with the intent to avoid payment of lawful price or for any person to assist another in avoiding payment for electricity. For value received, he/she hereby guarantees payment of all bills that may become due under the above service contract.

The undersigned represents that they are Customer of Record, and is hereby requesting CMLP to supply service to the location indicated on the front of this application.

Date: _____/_____/_____

(#1) ________________________________________  ________________________________________
   (Print name)      (Signature)

(#2) ________________________________________  ________________________________________
   (Print name)      (Signature)

MASSACHUSETTS PRIVACY ACT

CMLP follows the laws and guidelines instituted by the Massachusetts Privacy Act in reference to your account. In doing so, we are not allowed to provide information of any form to anyone not the Customer of Record on your account.

Should you wish to allow others such as a spouse, child, care taker, etc. access to your account, we will require your signature as well their name and signature below. They are not responsible for account payments; however, this authorization allows them to make account changes as well as access to your payment and billing history.

Date: _____/_____/_____

________________________________________  ________________________________________
   (Print name)      (Signature)

________________________________________  ________________________________________
   (Print name)      (Signature)

CMLP USE ONLY

<table>
<thead>
<tr>
<th>Electric Acct No.</th>
<th>Cust No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Acct No.</td>
<td>Cust No.</td>
</tr>
<tr>
<td>Deposit required $</td>
<td>_________</td>
</tr>
<tr>
<td>Payment Received $</td>
<td>_________</td>
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</table>

___PAP Application Submitted       Employee Initials: _______
APPLICATION FOR WATER / SEWER SERVICE

SERVICE ACCOUNT INFORMATION

<table>
<thead>
<tr>
<th>Service Address</th>
<th>(If no street address, then parcel number and lot number must be provided)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Service Request</td>
<td>□ New □ Replacement □ Repair □ Temporary □ NA</td>
</tr>
<tr>
<td>Sewer Service Request</td>
<td>□ New □ Replacement □ Repair □ Temporary □ NA</td>
</tr>
<tr>
<td>Service Account Status</td>
<td>□ Existing Water □ New Water □ Existing Sewer □ New Sewer</td>
</tr>
<tr>
<td>Description of Service:</td>
<td>____________________________________________</td>
</tr>
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</table>

CUSTOMER INFORMATION

<table>
<thead>
<tr>
<th>Property Owner:</th>
<th>Name ____________________________________________ Day time phone # ______________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Address</td>
<td>_______________________________________________________________________________________</td>
</tr>
<tr>
<td>Zip Code</td>
<td>_____________________ E-Mail Address ______________________________________________________</td>
</tr>
<tr>
<td>Billing Address [if different]</td>
<td>_______________________________________________________________________________________</td>
</tr>
<tr>
<td>Zip Code</td>
<td>_____________________</td>
</tr>
<tr>
<td>Owner Representative (if different than property owner)</td>
<td>Name ____________________________________________ Day time phone # ______________________</td>
</tr>
<tr>
<td>Address</td>
<td>______________________________________________________________________________________</td>
</tr>
<tr>
<td>Zip Code</td>
<td>_____________________ E-Mail Address ______________________________________________________</td>
</tr>
</tbody>
</table>

Applications for Service Must Include the Following:

- **Service Plan** - Completed by Drain Layer licensed by the Town of Concord. (See Attachment A)
- **“Trench Permit Application—Excavator Information”** (Attachment B), OR An application for **Right of Way Permit**
- A **“Request for Municipal Sewer Design Review, Form S”** to be submitted to the Board of Health (sewer only).
- An **“Agreement to Prohibit Interconnection”** (sewer only): See Attachment C.

The undersigned hereby certifies that he/she has read and examined this application and that the proposed connection is accurately represented in the statements made in this application. The undersigned hereby applies for water/sewer service and agrees to conform to all rules and regulations pertaining to the water/sewer system established by the Public Works Commission. The Water/Sewer Superintendent must approve all service repairs, construction and water meter locations.

Signature of property OWNER or Owner’s Representative is required along with non-refundable application fee of **$100.00**. Checks shall be payable to **Town of Concord**.

Signature (Owner or Owner’s Representative): ____________________________________________

Date ________________ Print (name) ____________________________________________
WATER/SEWER SERVICE REQUEST CHECKLIST

INFORMATION REQUIRED TO INITIATE REVIEW BY DIVISION

Applicant is required to ensure the information provided is complete and accurate. This will greatly increase our ability to review and process applications in a reasonable and timely manner.

____

Signature of property Owner or Owner’s Representative is required along with non-refundable application fee of $100.00. Checks shall be made payable to Town of Concord.

____

Service Address: Address of structure/property to be served. Note: If property or structure to be served has not yet been assigned an address from the Building Department, Lot # must be provided.

____

Water Service Request: If no change check NA – Not Applicable

____

Sewer Service Request: If no change check NA – Not Applicable

____

Account Status: Identify if work will result in creation of a service account or if already existing.

____

Property Owner - Current Address: To be used by Town when communicating about service application process.

____

Property Owner - Billing Address: To be used by Town when establishing customer service account for future billing purposes.

____

Service Plan: See Attachment A. - A basic schematic by a Licensed Drain Layer showing proposed utility layout including service size requested. Depending on the nature and complexity of project, a certified professional engineer’s utility plan may be required.

____

Owner Representative (Optional): If owner is interested in having contractor or other individual responsible for application and construction coordinating. Will receive copy of approval letter.

____

Trench Permit: See Attachment B. – (Only needed when there is no Right of Way Permit) Excavator information by a Licensed Drain Layer. All Service work must be performed under the field supervision of a Drain Layer licensed by the Town of Concord. Company “Designee” must be identified for requisite project coordination.

____

Agreement to Prohibit Interconnection: See Attachment C. – (Only needed with Application for Sewer Service) Signature of property Owner or Owner’s Representative is required.

ADDITIONAL SUBMITTAL REQUIREMENTS (As Needed-Failure to provide may delay approval)

____

Cross Connection Control Design Data Sheets: Backflow prevention devices must be installed on the owner’s side of the water meter within any premises where, in the judgement of the Superintendent, the nature of activities on the premises or the materials used or stored on the premises present a hazard or potential hazard should a backflow condition occur. Fire Service(s): Applications must be accompanied by Cross Connection Control “Design Data Sheet”.

____

Larger Meter/Impact Assessment: Requests for water services greater than 1-inch diameter or for services with demands over 30 gpm, shall be required to submit a water use impact report and conservation plan demonstrating conservation measures taken to reduce demand on the Town water system. The Division may require analysis to be performed by registered engineer.

____

Irrigation System Registration/Design. In-ground irrigation systems must be registered and designed in accordance with the Town Bylaw and Water Rules & Regulations.

____

“Request for Municipal Sewer Design Review” Form: Required for all sewer service applications.

____

“Right-of-Way” Permit: Any construction work proposed by private contractor(s) within the Town of Concord Right-of-Way will require a permit issued by the Engineering Division.
Yard Waste Recycling

Concord Public Works manages a drop-off program for yard waste recycling that is open to all Concord residents. Compost and wood chips made from collected yard waste are available as well, free of charge to all Concord residents.

The Massachusetts Department of Environmental Protection (DEP) has banned the disposal of yard waste at all landfills and incinerators in Massachusetts, so no resident should be disposing of yard waste, in any amount, with their regular trash. Some private haulers may provide separate curbside collection service for yard waste. Concord’s municipal collection program does not collect yard waste at the curb.

Drop Off Location
Composting Site, located on Walden Street (route 126), just across Route 2, on your left before you reach Walden Pond.

Dates & Hours
--Compost Site will be open on Saturday, November 11--
Open on Saturdays, beginning with the first Saturday in April through the third Saturday in December (Dec. 16) (weather permitting)
9 a.m. - 3 p.m.
In continuation of a pilot program the compost site is also open on Wednesday afternoons from 3 - 5:30PM. through November 22, 2017.

Materials Preparation
Rakeable materials may be placed in paper leaf bags or barrels. If residents choose to use plastic bags they must empty contents from bags and take empty plastic bags home for proper disposal.

DropOff SwapOff Days

About
Concord Public Works (CPW) and ReUsIt sponsor drop-off days in May and October for a wide variety of recyclable and reusable items not collected at the curb. Non-recyclable oversized waste is also collected. Fees are charged for some items. Payment is by check only.

SwapOff Details
This opportunity is open to Concord residents only. Bring things you no longer want or need (clean and in working order please), take away things you can use. Everything you take is free. As a courtesy to others we ask that you do not plan to stay more than 1 hour. No drop-off of SwapOff items after 1 p.m. SwapOff event will be cancelled in the event of rain.
Concord Sustainability

Concord's Sustainability Division is responsible for developing and implementing programs, policies and initiatives to achieve the Town’s climate and sustainability goals. The Town of Concord has a goal of reducing community-wide greenhouse gas emissions 80% by 2050 in alignment with the Paris Climate Accord and the Massachusetts Global Warming Solutions Act.

Here are four quick tips for how you can help create a more sustainable Concord. For more information and links, visit www.concordma.gov/sustainability or contact Director of Sustainability, Kate Hanley (khanley@concordma.gov).

CONSERVE WATER
Sign up for a free Water Conservation consultation from the Water & Sewer Division. You can also get free water saving devices for your home and rebates for water saving appliances.

REDUCE WASTE
Use the information in this packet to sign-up for curbside recycling with Concord Public Works and save the date for the next DropOff SwapOff event. Drop off your yard waste at Concord Public Works’ compost site. You can also get a discounted back yard compost bin!

SAVE ENERGY AT HOME
Get a free home energy audit and LED makeover through CMLP. You can also get rebates for Energy Star appliances and heat pump water heaters. Insulate and air-seal your home to stay warm in the winter and cool in the summer. Take advantage of rebates for homes heated with all fuel types.

TRAVEL GREEN
Take advantage of Concord's many trails using the trail map in this packet by biking and walking when you can. Take the commuter rail from one of two stops in town and consider an electric vehicle next time you buy a car. Concord Municipal Light Plant has information about home electric vehicle chargers.
Social Services

Fuel Assistance Program
Any Concord resident interested in applying for the Fuel Assistance Program through SMOC for the 2016-2017 heating season can contact Bonny Wilbur, Community Services Coordinator for an application packet. Please either call 978-318-3034 or email to request an application packet. If you are age 60 or older, please contact the Concord Council on Aging at 978-318-3020. For additional information view the Fuel Assistance for Concord Residents (PDF).

Small Grant Program
The Concord Housing Development Corporation is accepting applications for the Small Grants Program, designed to provide assistance to Concord residents to make repairs and alterations to their homes for safety and health reasons. For any additional information view the Small Grant Program Application (PDF) or the Small Grant Program Flyer (PDF).

The grant assists home owners with home repairs up to $5,000 with no obligation to repay. Applications will be evaluated and prioritized based on health and safety considerations and financial need of the applicant. Grants are awarded twice each year. Please contact Lara Plaskon 978-287-1092 for more information.

Good Neighbor Energy Fund
The Good Neighbor Energy Fund sponsored by the Salvation Army is taking applications for the 2016 heating season. This program is specifically for those having a gross annual income between 60% - 80% of the state median income level. Income guidelines will be the key determining factor. The GNEF award is $275 paid directly to the utility company that provides heat (gas or electric) to the home. View the Good Neighbor Energy Fund (PDF) eligibility chart for Concord. View the Massachusetts Good Neighbor Energy Fund webpage for program details or please contact Bonny Wilbur for more information 978-318-3034 or by email.

Note: The information provided here is meant as a guide only, and we strive to keep it up-to-date. Please contact Bonny Wilbur (bwilbur@concordma.gov) directly for the most current information.
Youth Services

Please contact Jennifer Clarke, Youth Services Coordinator, at 978-318-3043 to learn more about youth services and programming.

Visit the Youth Services page on the Concord webpage at [http://www.concordma.gov/861/Youth-Services](http://www.concordma.gov/861/Youth-Services) for information on many available resources:
Community / Social Services
Faith Community Youth Groups
Medicine Abuse / Drug Take Back Programs
Online Mental Health Screening
Parent Resources
Upcoming CCYS Events
Social Services Resource Guide for Residents (PDF)
Suicide Prevention Resources
Teen Websites & Wallet Card
Town Sponsored Youth Programs
Work & Service Opportunities
Youth Coordinator Advisory Board
Comprehensive Long Range Plan
Back to School Backpacks

Veterans Services

The Veterans’ Services program is mandated according to Massachusetts General Law, Chapter 115 and is administered under State guidelines to provide information, advice and assistance regarding benefits to veterans and their families. Every Town and town in the Commonwealth is required to have a benefits program for its resident veterans and their dependents, as well as a full-time Veterans’ Services Officer. The Veterans Services Officer must be a war-era veteran and be available full time to provide assistance. The Officer for the Town of Concord is Dick Krug whose email is dkrug@concordma.gov, the office is located at 55 Church Street.

In addition to Chapter 115, the mission of the Veterans’ Services Officer has grown to encompass the full range of Veterans Affairs (VA) federal benefits, rehabilitation, employment and training services, military records, tax exemptions, annuities, burials and care and decoration of veterans graves. Financial assistance to qualified veterans and their dependents is provided, in accordance with State and federal regulations.

Senate and Executive Office, Massachusetts is now recognized as having one of the most comprehensive veterans programs in the nation.
The Beede Center welcomes over 200,000 patrons each year. It features four pools and a fully equipped fitness center. Ranging from professional aquatic usage to family recreational play the facilities at the Beede Center are built to impress.

The Beede Swim & Fitness Center is managed by the Concord Recreation Department and is funded solely by membership and program fees. We are deeply committed to serving the fitness needs and interests of our community, across all ages and abilities.

2018 Membership Rates

Monthly *
Recurring 3 Month
Adult $82.00 $270.00
Couple $129.00 $426.00
Family $153.00 $504.00
65+ Adult $62.00 $212.00
65+ Couple $98.00 $327.00
14-18 Student $41.00 $138.00
80+ Adult $199.00 (Annual Rate Only)

*Joining Fee: $99.00 for all Monthly Recurring Plans

Other Options

<table>
<thead>
<tr>
<th></th>
<th>Adult</th>
<th>Couple</th>
<th>Family</th>
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<tbody>
<tr>
<td>10 Visit Pass</td>
<td>$100.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day Pass</td>
<td>$20.00</td>
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</tbody>
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Concord Recreation is a leader in providing activities that enhance personal development, promote healthy life styles, and encourage greater community involvement.

As dedicated professionals we strive to promote lasting experiences, while creating fun, unique, inclusive, opportunities in excellent facilities.

Concord Recreation is a self supporting operation that strives to keep pace with a growing community to deliver the highest quality customer focus programs, events and services.

Please see the website (concordrec.com) for upcoming programs and events
The Town of Concord, MA is committed to making its Recreation Department programs, activities, and special events available to as many citizens as possible. This financial assistance program has been established to meet the needs of individuals and families judged to have limited financial resources. To assure that all residents and public school students are able to access our programs, we are proud to provide financial assistance to those that qualify.

Application Instructions
Applications and all required paperwork must be submitted, in full, a minimum of 30 days prior to the start date of a program. Required forms include:
Concord Recreation Financial Assistance Form
Proof of Residency/Public School Enrollment (Concord Residents and Public School Students)
Most recent year tax return
Proof of any income not listed on tax return
Any other documentation/circumstances you feel is important to consider

Applications and all required paperwork, in full, should be delivered to:
Recreation Director
90 Stow Street
Concord, MA 01742
or emailed to RKane@concordma.gov & SEllerkamp@concordma.gov

Concord Recreation reserves the right to exercise managerial discretion regarding financial assistance, and to limit the amount of funding allocated to any given household or individual within one calendar year. Please note an in person interview is required by the Recreation Department before any request can be processed.

Voter Registration

For information on voter registration, please visit the Town Clerk’s Elections and Voting page at [http://concordma.gov/375/Elections-Voting](http://concordma.gov/375/Elections-Voting) or by directly visiting the Massachusetts Voter Registration System at [https://www.sec.state.ma.us/ovr/](https://www.sec.state.ma.us/ovr/)

New to Massachusetts? Need a license or permit?

The closest Registry of Motor Vehicles (RMV) to Concord are in Natick and Watertown.

**Natick RMV Service Center** is located at Massachusetts Turnpike Natick Eastbound Service Center, Natick, MA 01760

**Watertown RMV Service Center** is located at 550 Arsenal St., Watertown, MA 02472

Find all other locations in the following link:
Dear Voter,

Congratulations on registering to vote in Concord, and thank you for your commitment to participation in our local, state and federal governments.

As a Concord voter, you have opportunities for direct participation in your local government that are unsurpassed anywhere. You may vote in town elections to choose the five members of the Select Board, who hire and supervise the Town Manager responsible for day-to-day operations, and the five members of the School Committee, who serve on both the Committee charged with oversight of the Concord Public Schools (K-8) and the Committee charged with oversight of the Concord-Carlisle Regional High School. The public is invited to attend Select Board and School Committee meetings, pose questions and offer comment. Concord voters also choose a Moderator, who presides over Town Meeting, and members of the Concord Housing Authority, who manage Concord’s town-owned affordable housing.

Citizen committees, filled with volunteer citizens like you, play a central role in administration of our Town’s government. Boards and committees make recommendations and decisions in areas including zoning, planning, preservation of historic districts, libraries, protection and management of natural resources, promotion of cultural life, rate-setting and policy for Concord Municipal Light Plant, property assessment, public works (water, sewer, waste disposal, and roads), and more. Citizens may volunteer for service on committees that match their talents and interests by filling out a “green card” at the Town House, or electronically on the Town website: www.concordma.gov. Committee meetings are open to the public, welcome public comment, and are scheduled with advance notice posted on the Town website. You can learn about all of our Town’s committees by perusing the Town website, or reading the Annual Town Report available in hardcopy at the Town House, as well as on the town website.

As a voter registered in Concord, you are also eligible to serve in the town’s legislature: Town Meeting. Concord is among the fewer than 5% of communities nationwide that maintain as their legislature an open Town Meeting, at which every town-registered voter may participate directly in deliberation and voting on the matters before the Meeting. The Annual Town Meeting appropriates the annual budgets of the town, K-8 schools, and regional high school, enacts and amends zoning and other bylaws, authorizes town acquisitions of property, and takes action on all other matters upon which the Town has authority to legislate. From time to time, a Special Town Meeting may be called to take up issues that cannot wait until the next Annual Town Meeting, such as time-sensitive land purchases. In addition, at any Annual or Special Town Meeting, any ten registered voters may place an article before the Meeting for deliberation and vote through a “Citizen’s Petition.” Every household in Concord receives a copy of the Warrant for every Annual and Special Town Meeting (the agenda of business for the Meeting) several weeks before the Meeting. In preparation for Annual Town Meeting, five public hearings are held on the articles in
the Warrant, at which citizen question and comment is welcome. One or more hearings also are held for any Special Town Meeting, depending upon the issues on the Warrant. All hearings are broadcast on Concord-Carlisle TV, our local access cable station, and available on-demand at Concord-Carlisle TV’s website: www.concordtv.org.

Welcome to the ranks of Concord voters. We hope that you will be sure to cast your vote in local, state and national elections, and that you will take full advantage of the opportunities to participate directly in your local government.

Sincerely,

Kaari Mai Tari
Town Clerk

Carmin C. Reiss
Town Moderator

Thomas McKean
Select Board Chair
Dog Licenses

State Law requires that all dogs in the Commonwealth over 6 months of age be licensed annually. Dogs must be licensed by March 31 each year in order to avoid penalty. Dogs not licensed by March 31 each year may be subject to a fine of up to $50 in addition to licensing and late fees.

Rabies Certificate & Related Items
If you have a current rabies certificate on file with the Town Clerk’s Office, then a dog license may now be requested and paid for online from your checking account or with a credit card (Master Card or Discover Card only). You will receive your license and tag via mail. Contact the Town Clerk’s Office via email or telephone 978-318-3080, if you do not know whether your rabies information is on file. This secure service is made possible through an agreement with Unibank. A nominal fee will apply to credit card transactions, while there is no charge to pay directly from your checking account. Go to the online payment screen by heading to the concordma.gov webpage and clicking “Online Payment”. Our provided documents can be mailed in or turned in to our office.

The form can be found on page 22 to be mailed in.
Annual Dog Licensing

Rabies Vaccination: A current rabies certificate from your veterinarian is required for all dogs. We may already have this information on file for dogs previously licensed in Concord. If in doubt, contact us to find out.

Spay/Neuter: In Concord, the license fee is $15.00 for dogs that are spayed/neutered and $20.00 for dogs that are not (intact). State law requires a higher license fee for intact dogs. Documentation of spay/neuter is required to pay the lower fee. Documentation is often included in your rabies certificate.

How to apply for a new or renewed license:

Online: Confirm that we have a current rabies certificate on file for your dog, then visit us at www.concordma.gov. Click on “Online Payments” to order and pay for your dog license with checking account or credit card (Discover, American Express, MasterCard or Visa). The license and tag will be mailed to you.

By Mail: Complete the form below. Confirm that we have a current rabies certificate on file for your dog, or include one with your form. Enclose a stamped (71¢ for one dog; 92¢ for two dogs), self-addressed envelope and a check (payable to the Town of Concord). Mail everything to our P.O. Box above, attention: Dog Licensing.

In Person: Confirm that we have a current rabies certificate on file for your dog, or bring one with you. Visit us on the first floor of the Town House Monday through Friday from 8:30 am to 4:30 pm. We are located at 22 Monument Square. Please bring cash or check- sorry, no credit or debit cards.

Dog License Request Form

Fees: $15 per dog (spayed/neutered), $20 per dog (intact)
Late Fee: +$25.00 per dog (No late fee for new residents or puppies during the first year.)

Owner's Name: ________________________________________________________________
Address: _____________________________________________________________________
Telephone: ____________________________________________________________________
Check if an Unlisted Number

Dog’s Name: 1.________________________________ 2.________________________________
Breed: 1.________________________________ 2.________________________________
Color: 1.________________________________ 2.________________________________
Birth Date: 1.________________________________ 2.________________________________
Gender: 1.____________________ Spayed/Neutered? 2.____________________ Spayed/Neutered?

Please list any previously licensed dogs no longer residing with you in Concord:

Dog’s Name: 1.________________________________ 2.________________________________
Breed: 1.________________________________ 2.________________________________
Committee Interest

Interested in being a part of your community and serving on a committee? Interest cards, also called Green Cards, can be found in paper form at the Town Manager's Office on the second floor of the Town House at 22 Monument Street. You may also fill out an electronic Green Card online at the following address on the town website: http://concordma.gov/FormCenter/General-Governent-8/Electronic-Green-Card-52

Boards & Committees A-D
2229 Main Street Oversight Committee
Affordable Housing Committee
Agriculture Committee
Board of Assessors
Board of Health
Board of Registrars
Bruce Freeman Rail Trail Committee
Cable Advisory Committee
Cemetery Committee
Citizen School Transportation Committee
Committee on Disability
Community Preservation Committee
Comprehensive Long Range Plan Comm
Comprehensive Sustainable Energy Comm
Concord Housing Development Corporation
Concord Local Cultural Council
Council On Aging Board
Concord Housing Authority
Dog Park Feasibility Study Committee
Boards & Committees E-L
Emergency Planning Committee
Energy Future Task Force
Estabrook Woods Access Study Committee
Finance Committee
Financial Audit Advisory Committee
Hanscom Area Town Selectmen (HATS)
Hanscom Field Advisory Representative
Historic Districts Commission
Historical Commission
Housing Authority
Hugh Cargill Trust Committee
Junction Village Funding Advisory
Library Committee
Boards & Committees M-S
MAGIC Representative
MAPC Representative
MBTA Representative
MRHS Committee Representative
Municipal Light Board
Natural Resources Commission
PEG Access Advisory Committee
Personnel Board
Planning Board
Pollinator Health Advisory Committee
Polystyrene Education and Outreach Committee
Public Ceremonies & Celebrations Committee
Public-Private Partnership Study Committee
Public Works Commission
Records & Archives Committees
Recreation Commission
Retirement Board
School Committee
Select Board
Solar Committee
Solar Sitting Committee
Boards & Committees T-Z
Tax Fairness Committee
Tax Relief Committee
Traffic Management Group
Trails Committee
Trustees of Town Donations
Wastewater Planning Committee
Wastewater Task Force
West Concord Advisory Committee
West Concord Task Force
White Pond Advisory Committee
Willard School Building Committee
Youth Coordinator Advisory Board
Zoning Board of Appeals
Zoning Bylaw Re-codification Committee

A list of all committees and more information about each is available on the website under “Government” where you will find “Boards and Committees”
Transportation Options

**Commuter Rail** - Being so close to Boston, many people find the commuter rail is a great option for a quick day trip into the city or as an easy and sustainable option for commuting to work. Concord is on the Fitchburg line and the schedule can be found at the following link or by visiting the MBTA Commuter Rail website.

https://www.mbta.com/schedules/CR-Fitchburg/timetable

With stops in both Concord Center and West Concord, the commuter rail can also provide easy transportation between the two centers of Concord.

**Zagster Bikeshare Program** - Available April 1st of 2018, the Zagster Bike Share will allow residents and visitors alike the opportunity to grab a bike and head to their destination. Bikes can be shared between several different docking stations in Concord and Lexington, making them perfect for site seeing, a trip on the Minuteman Bike Trail, a great way to exercise without having to buy a bike, or the perfect way to get a new perspective of the area.

**Council on Aging Van** - Available through the Council on Aging out of the Harvey Wheeler Community Center, the van offers transportation to a variety of places for seniors who are no longer able to drive themselves. This service allows seniors to be able to stay independent by providing transportation to the COA for events, doctors appointments, errands, haircuts, grocery trips, to visit friends within Concord, etc. If you are interested in the program, please visit the COA webpage at http://concordma.gov/916/Council-on-AgingSenior-Services
Parking

Parking is found at many locations throughout Concord. There are several municipal parking lots in Concord Center as well as West Concord. Parking restrictions vary from lot to lot, please be sure to check posted signs. These include the Keyes Road Parking, the Walden Street lot, the Hardware Store lot, the Emerson Umbrella Annex lot, the West Concord Commuter Rail lot which has several designated spaces, and the West Concord lot. Please visit concordma.gov/1904/park

Street parking is available along some streets, please check signs for restrictions.

Many of the Museums and parks in the area have parking which is for private use by the patrons of those facilities.

Winter Parking Ban: November 1st to April 1st Concord has a winter parking ban which restricts nighttime street parking. This also applies to snow emergencies when cars must be off of the street. Please be mindful as you may be ticketed or towed. Any questions can be directed to the Police Department.
Trails and Maps of Concord

Find trail maps and maps of the town centers on the following pages. Trail maps are available through the Department of Natural Resources and larger versions with more details can be found there under “Trail Maps and Guides”: http://concordma.gov/734/Trail-Maps-Guides and at the Visitor Center at 58 Main Street or online at concordma.gov/visitorcenter
CONCORD CONSERVATION LAND REGULATIONS

1. Conservation Lands are a part of Concord’s heritage. The following regulations have been established to encourage passive recreational use while maintaining these areas in a natural condition now and for future generations.

2. Activities after dark, or use by groups of 15 individuals or more at any time are expressly prohibited without written permission from the Division of Natural Resources. Such permits shall include the name and address of at least one responsible leader who will be present all times, the total number of individuals expected, and their assigned group leader.

3. Conservation Lands are open from one-half hour before sunrise to one-half hour after sunset.

4. Cars, trucks, or other motorized vehicles or tools are not permitted on Conservation Lands with the exception of land managers and permittees.

5. Pet owners, possessors, or controls of dogs to remove and dispose of any feces left by his or her dog on any Town Conservation Land.

6. Swimming is not permitted within Conservation Lands.

7. Boating is restricted to designated areas and during times when the lands are open or by permit.

8. Land managers may remove any litter, cans, refuse, bottles, or trash within Conservation Lands.

9. Disturbing natural vegetation or removing or translocating of any live or dead plant is prohibited.

10. Trees, shrubs, flowers, native grasses, and naturalized trees, shrubs, flowers, and grasses shall not be removed, cut, or destroyed.

11. Without written permission from the Division of Natural Resources, no trees, shrubs, flowers, native grasses, and naturalized trees, shrubs, flowers, and grasses shall be removed, cut, or destroyed.

12. All litter, cans, refuse, bottles, and trash shall be removed from the Conservation Lands by the lessee or owner.

13. Boating is restricted to designated areas and during times when the lands are open or by permit.

14. Use of drugs and/or alcohol is prohibited on Conservation Lands.

15. See back for detailed maps:

   - Annawan Conservation Land
   - Emerson-Thoreau Amble
   - Estabrook Woods
   - Hampden Wright Town Forest
   - Old Rifle Range & Harrington Park
   - Punkatasset Conservation Land
   - Reformatory Branch Trail
   - River Confluence
   - Tadlock-Thoreau Loop
   - West Concord Park
   - West Pond Reservation

PREPARED BY THE DIVISION OF NATURAL RESOURCES, 2015
Welcome to DCR's
Walden Pond State Reservation

Renowned as the former home of Henry David Thoreau and the inspiration for his book, Walden, Walden Pond offers over 300 acres of park land primarily used for swimming and hiking.

The reservation is part of the Massachusetts state park system and is managed by the Massachusetts Department of Conservation and Recreation (DCR), an agency of the Executive Office of Energy and Environmental Affairs.

ABOUT DCR
DCR oversees over 400,000 acres of parks, forests, beaches, bike trails, wetlands, and dunes. Its mission is to protect, promote, and enhance the state's natural, cultural, and recreational resources. To learn more about DCR and to discover more parks and recreational opportunities within the Massachusetts state parks, visit www.mass.gov/dcr.

Designated by a heart symbol, Healthy Heart Trails are pathways or trails used for hiking or walking that are easy to moderate in activity level and intended for routine use to help build a healthy heart.

TRAIL USE GUIDELINES AT WALDEN POND
• Stay on designated trails and roads.
• Observe all posted rules and regulations.
• Motorized uses prohibited.
• Bicycles and horses are not permitted on any hiking trail or unpaved road.

For a larger version of the Walden Pond trail map please visit: https://www.mass.gov/files/documents/2016/12/tk/walden_0.pdf
Town Manager - Chris Whelan
Assistant Town Manager - Kate Hodges

Select Board Members as of 2018
Tom McKean, Chair
Michael Lawson, Clerk
Alice Kaufman
Jane Hotchkiss
Linda Escobedo

Concord Town House
22 Monument Square
Open Monday-Friday 8:30AM - 4:30PM
publicinfo@concordma.gov

Public Information Officer - Erin Stevens