TOWN OF CONCORD
SELECT BOARD
AGENDA
October 30, 2017

7PM – Public Hearing Room – Town House

1. Call to Order

2. Consent Agenda
   • Town Accountant’s Warrants
   • Minutes
   • Tour Guide Renewal
   • Gift Acceptance
     - Concord Integrated Preschool Parent Group $2,800.00 Concord Recreation Gift Account
     - Concord-Carlisle Community Chest $4,375.00 Youth Coordinator Gift Account
     - $7,433.50 Community Services Gift Account
     - $8,524.50 Council on Aging Gift Account
   • One Day Special Licenses
     - Saltbox Farm 11/2, 11/18 6:30-9:30PM 40 Westford Road Wine & Malt
     - Saltbox Farm 11/4, 12/7 6-9PM 40 Westford Road Wine & Malt
     - Saltbox Farm 11/9 5:30-8:30PM 40 Westford Road Wine & Malt
     - Saltbox Farm 11/29 7-10PM 40 Westford Road Wine & Malt
     - Concord Museum 12/1 6:30-8:30PM 200 Lexington Road All Alcohol
     - Concord Academy 11/2 7-9PM 166 Main Street All Alcohol
     - The Trustees 11/18 3-6PM 269 Monument Street All Alcohol
   • Extension of Hours
     - Saltbox Kitchen 1/6/18 10:30PM, Last Call 10PM 84 Commonwealth Avenue
   • Sunday Entertainment Licenses
     - Concord Orchestra 12/3 2-5PM 51 Walden Street Holiday Concert
   • Proclamation
     - Cruculo Day – December 7, 2017

3. Executive Session Minutes – 10/16/17

4. Town Manager’s Report

5. 7:05PM Continued Public Hearing – Gas Main Petition: National Grid, 1-105 Lexington Road

6. 7:10PM Continued Public Hearing – Transfer of All Alcoholic Beverages License & New Common Victualler License: M.L. Restaurant Group Inc. d/b/a Michael's Restaurant to Concord Brewery II, Inc. d/b/a Rapscallion at 208 Fitchburg Turnpike

7. 7:15PM FY19 Budget Joint Meeting – Finance Committee, School Committee (See Separate Agenda)

8. Black Birch Phase I Conservation Restriction

9. White Pond Water Quality Discussion

10. Adopt Town of Concord Hazard Mitigation Plan 2017 Update

11. Public Comments

12. Committee Liaison Reports

13. Miscellaneous/Correspondence

14. Committee Nominations

15. Committee Appointments: James Burns of 1515 Main Street to the Concord Housing Development Corporation for a term to expire May 31, 2020

16. Appoint Members of Dog Park Feasibility Study Committee

17. Adjourn

### PENDING

<table>
<thead>
<tr>
<th>Friday</th>
<th>November 10</th>
<th>All Day</th>
<th>Veterans Day Observed</th>
<th>Town Offices Closed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>November 13</td>
<td>7PM</td>
<td>Select Board Meeting</td>
<td>Town House</td>
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<tr>
<td>Wednesday</td>
<td>November 15</td>
<td>7PM</td>
<td>Select Board Public Hearing</td>
<td>Town House</td>
</tr>
<tr>
<td>Thursday</td>
<td>November 23</td>
<td>All Day</td>
<td>Thanksgiving</td>
<td>Town Offices Closed</td>
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<tr>
<td>Friday</td>
<td>November 24</td>
<td>All Day</td>
<td>Thanksgiving Observed</td>
<td>Town Offices Closed</td>
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<tr>
<td>Monday</td>
<td>November 27</td>
<td>7PM</td>
<td>Select Board Meeting</td>
<td>Town House</td>
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<tr>
<td>Monday</td>
<td>December 11</td>
<td>7PM</td>
<td>Select Board Meeting</td>
<td>Town House</td>
</tr>
<tr>
<td>Applicant Name</td>
<td>Phone Number</td>
<td>Date of Event</td>
<td>Location of Event</td>
<td>Type of Entertainment</td>
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<tr>
<td>Concord Orchestra</td>
<td>978-369-4967</td>
<td>12/3/17</td>
<td>51 Walden Street</td>
<td>Concert</td>
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</tbody>
</table>
Friday, October 20th, 2017

To the Board of Selectmen, Town of Concord:

I respectfully request permission for extension of our regular business hours until 10:30pm on Saturday, January 6th, 2018. Last call will be at 10:00pm, and all alcohol will be offered in addition to a special dinner menu. Thank you for your consideration in advance,

Ben Elliott
<table>
<thead>
<tr>
<th>Applicant Name &amp; License Number</th>
<th>Phone Number</th>
<th>Date</th>
<th>Location</th>
<th>Type of Alcohol</th>
<th>Event Details</th>
</tr>
</thead>
</table>
| 17-135 Saltbox Farm             | 617-877-3859 | 11/2 | 40 Westford Road  | Wine & Malt     | Event Coordinator: Ben Elliott  
|                                 |              |      |                   |                 | Bartenders: Ben Elliott  
|                                 |              |      |                   |                 | Under 21: No  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-136 Saltbox Farm             | 617-877-3859 | 11/4 | 40 Westford Road  | Wine & Malt     | Event Coordinator: Ben Elliott  
|                                 |              |      |                   |                 | Bartenders: Ben Elliott  
|                                 |              |      |                   |                 | Under 21: No  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-137 Saltbox Farm             | 617-877-3859 | 11/9 | 40 Westford Road  | Wine & Malt     | Event Coordinator: Ben Elliott  
|                                 |              |      |                   |                 | Bartenders: Ben Elliott  
|                                 |              |      |                   |                 | Under 21: No  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-138 Saltbox Farm             | 617-877-3859 | 11/18| 40 Westford Road  | Wine & Malt     | Event Coordinator: Ben Elliott  
|                                 |              |      |                   |                 | Bartenders: Ben Elliott  
|                                 |              |      |                   |                 | Under 21: No  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-139 Saltbox Farm             | 617-877-3859 | 11/29| 40 Westford Road  | Wine & Malt     | Event Coordinator: Ben Elliott  
|                                 |              |      |                   |                 | Bartenders: Ben Elliott  
|                                 |              |      |                   |                 | Under 21: No  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-140 Saltbox Farm             | 617-877-3859 | 12/7 | 40 Westford Road  | Wine & Malt     | Event Coordinator: Ben Elliott  
|                                 |              |      |                   |                 | Bartenders: Ben Elliott  
|                                 |              |      |                   |                 | Under 21: No  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-141 Concord Museum           | 978-369-9763 | 12/1 | 200 Lexington Road| All Alcohol     | Event Coordinator: Dave Webster  
|                                 |              |      |                   |                 | Bartenders: Thomas Ryan, John  
|                                 |              |      |                   |                 | Roy, John Munro  
|                                 |              |      |                   |                 | Under 21: No  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-142 Concord Academy          | 978-402-2248 | 11/2 | 166 Main Street   | All Alcohol     | Event Coordinator: Emily Walberg  
|                                 |              |      |                   |                 | Bartenders: Jonathan Gentile,  
|                                 |              |      |                   |                 | Cory Gilbert  
|                                 |              |      |                   |                 | Under 21: Yes  
|                                 |              |      |                   |                 | First License in Concord: No |
| 17-143 The Trustees            | 978-369-3909 | 11/18| 269 Monument Street| Malt Only       | Event Coordinator: Sara Patton  
|                                 |              |      |                   |                 | Bartenders: Sara Patton  
|                                 |              |      |                   |                 | Under 21: Yes  
|                                 |              |      |                   |                 | First License in Concord: No |
COMMONWEALTH OF MASSACHUSETTS  
TOWN OF CONCORD  
SELECT BOARD  

PROCLAMATION  

“Crucolo Day”

WHEREAS The Concord Cheese Shop, founded in 1967, is known throughout the Town as a purveyor of fine cheeses, foods and wines and is emblematic of outstanding local and independent businesses in the Town;

WHEREAS At 3:30 PM on December 7, 2017, the Concord Cheese Shop will receive delivery of a wheel of Crucolo, an artisanal cow’s milk cheese from Rifugio Crucolo in Trentino, Italy;

WHEREAS This wheel of cheese will reportedly be the largest wheel of Italian cheese anywhere in the Western Hemisphere;

WHEREAS This historic event should not go unrecognized;

Now therefore, We, the Concord Select Board, do hereby proclaim December 7, 2017 to be “Crucolo Day” in the Town of Concord.

Proclaimed this 30th day of October 2017

CONCORD SELECT BOARD
Andrew Mara

From: Jayne Gordon <jaynegor@gmail.com>
Sent: Wednesday, October 25, 2017 7:32 PM
To: Andrew Mara
Cc: Tom@enstar.net
Subject: Tom Beardsley Guide License

Andrew, Tom does not need to repeat my course. He has attended all the sessions, and taken the guide test with flying colors!

Jayne Gordon
TOWN OF CONCORD
SELECT BOARD'S OFFICE
22 MONUMENT SQUARE — P.O. BOX 535
CONCORD, MASSACHUSETTS 01742

TELEPHONE (978) 318-3001
FAX (978) 318-3002

TOWN OF CONCORD
SELECT BOARD

PUBLIC HEARING NOTICE

Notice is hereby given that a Public Hearing will be held at the Town House in the Select Board Meeting Room, 22 Monument Square, Concord, MA on October 2, 2017 at 7:10 PM, upon the petition of National Grid to open the ground to install 1160 feet of gas main on Lexington Road from house #1 to house #105 for new gas service. In accordance with the plan dated July 17, 2017, filed with the Select Board.

Questions on this matter should be directed to Barbara Kelleher, National Grid Permit Representative, 617-293-0480

By Order of the
Select Board

Thomas McKean
Clerk
AGENDA

1. Introductions                                             Jane Hotchkiss
2. Brief update on FY2018 School Budget and anticipating    Laurie Hunter and John Flaherty
   FY2019 School Operating Budgets and Capital Needs
3. Brief update on FY2018 Town Budget and anticipating        Chris Whelan
   FY2019 Town Operating Budgets and Capital Needs
4. FY2018 Budget Status and Tax Rate Forecast;
   FY2019 Budget Resources Forecast                          Kerry Lafleur
5. FY2019 Budget Guideline-Setting Process                  Karle Packard and Tom Tarpey
6. Public Comment                                           
7. Adjournment
October 25, 2017

Jane Hotchkiss, Chair
Concord Select Board
22 Monument Square
Concord, MA 01742

Re: Proposed Conservation Restriction at Black Birch I, Forest Ridge Road

Dear Ms. Hotchkiss:

The Natural Resources Commission reviewed and accepted the proposed Conservation Restriction (CR) over 6.31 acres of land off Forest Ridge Road at their October 18, 2017 meeting, with minor changes to the language of access and allowed uses. A redline copy of the modifications is attached for Select Board review and approval.

The proposed CR fulfills a condition of the Special Permit issued for the 25-unit Alternative Planned Residential Development, and complements a 1.01-acre gift of land that was donated by Black Birch Development Partners LLC in March 2017. The CR provides public access via existing and new trails, and connects to other Town conservation land in the Forest Ridge Road neighborhood. Black Birch Development Partners has committed to constructing a three-space parking area outside the CR, to be maintained by the condominium association, for use by the public to access trails on the CR.

Protection of the Premises contributes to preservation of open space, wildlife habitat, water quality, and connectivity over forested landscape blocks. Protection of the Premises also meets a goal of the 2015 Open Space and Recreation Plan for its preservation of publicly accessible trails, and connectivity to other Town trails, for passive recreational use.

I look forward to discussing the CR with you at your October 30, 2017 meeting.

Very truly yours,

Delia Kaye
Natural Resources Director

cc: Natural Resources Commission
    Christopher Whelan, Town Manager
    Jack McBride, Black Birch Development Partners LLC
CERTIFICATE OF ADOPTION
SELECT BOARD
TOWN OF CONCORD, MASSACHUSETTS

A RESOLUTION ADOPTING THE
TOWN OF CONCORD HAZARD MITIGATION PLAN 2017 UPDATE

WHEREAS, the Town of Concord established a Committee to prepare the Town of Concord Hazard Mitigation Plan 2017 Update; and

WHEREAS, the Town of Concord Hazard Mitigation Plan 2017 Update contains several potential future projects to mitigate potential impacts from natural hazards in the Town of Concord, and

WHEREAS, duly-noticed public meetings were held by the LOCAL HAZARD MITIGATION PLANNING TEAM on November 15, 2016, and May 8, 2017, and

WHEREAS, the Town of Concord authorizes responsible departments and/or agencies to execute their responsibilities demonstrated in the plan, and

NOW, THEREFORE BE IT RESOLVED that the Town of Concord SELECT BOARD adopts the Town of Concord Hazard Mitigation Plan 2017 Update, in accordance with M.G.L. 40 §4 or the charter and bylaws of the Town of Concord.

ADOPTED AND SIGNED this Date. _____________________________

Name(s)

Title(s)

Signature(s)

ATTEST
A. **Purpose**

The purpose of the Dog Park Feasibility Study Committee is to explore the opportunity to create one or more dog parks in Concord where residents may exercise their dogs in a secure and friendly environment.

B. **Background**

The Town’s “2015 Open Space & Recreation Plan” states in a 2014 citizen survey, “the need for a formal dog park was raised as a community desire and requires further evaluation” (p.91). Part of evaluating the feasibility of creating a dog park is to identify one or more sites where a dog park could be located. The evaluation of public land for a possible future dog park is not intended to influence the discussion of whether it would be appropriate to require dogs to be on-leash in certain Town-owned conservation parcels. That determination will be made by the Natural Resources Commission.

A dog park is a fenced-in area with multiple gated points of entry that allows dogs to roam and play off-leash in a safe manner. Dog owners also are free to socialize while their dogs are playing. This helps new residents establish community connections and is an opportunity for neighbors to stay connected. An area designated for dogs to run off-leash avoids conflicts with other users of public lands such as at playgrounds or public parks.

C. **Membership and Term**

The Committee will be comprised of the following members appointed by the Select Board:

Seven (7) citizens at-large from various sections of Concord with diverse backgrounds and at least 2 of which shall be dog owners.

Members shall serve until May 30, 2018 unless the term is amended or extended by the Select Board.

D. **Duties and Responsibilities**

1. To consider whether there is interest in and a need for a dog park in Concord as a place designated and reserved for use specifically by dogs and dog owners. And if a need exists, to consider whether there is need for more than one dog park for the convenient access and use by all interested residents of the town.

2. To determine key elements that would be desirable in a dog park, including parking, fencing waste removal, a water supply, and other amenities.

3. To consider whether the need exists for a larger area of land designated for use by dogs and dog-owners that may not be fenced in, which would allow for long, off-leash walks in a wooded or natural area that won’t conflict with other users.
4. To review the list of town-owned land for possible use as a dog park and to consider whether there are privately owned parcels which the owners may be interested in allowing to be used for a dog park.

5. To hold a public hearing at the outset of the study process to solicit comments from the community on the need for a dog park, as well as the desired elements and locations.

6. To develop a draft report, including the Committee’s preliminary findings and recommendations to the Select Board concerning dog parks, and to hold a second public hearing at which the draft report is publicly discussed and public comments are solicited.

7. To prepare a final report to the Select Board on or about March 1, 2018 on the Committee’s findings and recommendations upon reflecting on comments received at the public hearing or otherwise concerning the draft report.

8. The Committee may request that this committee charge be amended to add additional duties, and the Select Board will give the request due consideration.

E. **Other Considerations**

The Committee will conduct business in compliance with all relevant State and local laws and regulations, including but not limited to, the Open Meeting Law, Public Records Law and Conflict of Interest Law. The Committee shall consult with the Town Manager concerning the allocation of town staff or financial resources toward this project.