



# TOWN OF CONCORD

## Town Manager's Report

March 3, 2015

### TOWN CLERK

Anita Tekle: [townclerk@concordma.gov](mailto:townclerk@concordma.gov).

#### DOG LICENSING

The Town Clerk reminds dog owners that 2015 dog licenses are now available. All dogs six months of age or older must be licensed in Massachusetts. Licenses are issued on a calendar year basis—January 1, 2015 through December 31, 2015. Licenses issued after March 31 are subject to a \$25 late fee. Please do your dog a favor and obtain a license as soon as possible. Licenses are available online at the Town website: [www.concordma.gov](http://www.concordma.gov) (click online payments) or in person at the Town Clerk's Office, Mon-Fri, 8:30 am to 4:30 pm.

*If you did not license your dog in 2014, you will be required to purchase a 2014 license as well as a 2015 license.*

#### RABIES CLINIC

The Board of Health is sponsoring a free rabies clinic for dogs and cats on Saturday, March 14 at the Public Works Building, 133 Keyes Road. Dogs will be vaccinated from 1:00 pm to 1:45 pm, and cats will be vaccinated from 1:45 pm to 2:30 pm. All dogs must be on a leash and accompanied by an adult. All cats must be in a cat carrier. To be eligible for the free vaccination, dogs must be licensed in Concord, with a valid 2015 license. *Please bring your dog's 2015 license and previous rabies certificate to the clinic.* Dog licenses will be available for sale at the clinic—bring cash or a check (\$15 for neutered/spayed dogs; \$20 for intact/not neutered dogs). The clinic is open to Concord residents only.

#### CENSUS RETURNS

The Board of Registrars reminds Concord residents that the deadline is approaching for all 2015 census forms to be returned to the Town Clerk's Office. In accordance with State Law, failure to return the Annual Town Census in a timely manner will result in a voter being placed on Inactive status. Residents are urged to accurately complete and return the census form to avoid confusion at the polls or disruption of voter activity. Please contact the Town Clerk's Office if you did not receive a census form.

#### VOTER REGISTRATION DEADLINE FOR NEW VOTERS

If you are over 18 years of age and a U.S. citizen, and you are not yet registered to vote in Concord, the deadline for doing so is Wed, March 11 if you wish to participate and vote at the Annual Town Election on March 31 or at the Annual Town Meeting which starts April 12. There is a downloadable form available on the Town's website: [www.concordma.gov](http://www.concordma.gov) (click elections & voting) or you may register in person at the Town Clerk's Office.

### TOWN MANAGER'S OFFICE

*Fiscal Year 2016 budget information is available online*

Three of the five scheduled hearings leading up to Concord's 2015 Annual Town Meeting have taken place. The first, held on Monday, February 23rd showcased the Town Budget and Capital Expenditures. The second, held on Wednesday, February 25th centered on the School Budget and CPC Articles. The Board of Selectmen's presentation, which includes all citizen petitions was held Monday, March 2nd at 7:00 PM.

Upcoming meetings to discuss the Planning Board articles and Enterprise Fund Budgets and Articles will be Tuesday, March 3rd and Monday, March 16th respectively. All meetings begin at 7 PM and are located in the Town House at 22 Monument Square.

If you are unable to attend any of the upcoming meetings personally you can still participate. Town Meeting hearings are broadcast live on CCTV, Concord's PEG access channel is Channel 9 on cable TV. The hearings also are streamed live on the Internet.

**GO TO THE CCTV WATCH-LIVE PAGE AT**  
<http://concordtv.org/watch-live>

Additionally, citizens may now submit questions or comments by e-mail during any hearing.

**SIMPLY EMAIL: [public-hearing@concordma.gov](mailto:public-hearing@concordma.gov)**

You must provide a name and address in your e-mail. The committee chairperson will read e-mail questions or comments if they are received while the hearing is still in progress.

#### FIRE DEPARTMENT

**Mark Cotreau, Fire Chief**  
[mcotreau@concordma.gov](mailto:mcotreau@concordma.gov)

At 3:33 pm on Wednesday February 25<sup>th</sup> CFD responded to Everett Street for an outside gas leak. On arrival companies found a substantial leak under the roadway in the area of 65 Everett Street. Due to a heavy layer of frost, the gas vapor traveled underground resulting in elevated gas levels in several houses. 9 houses and 26 occupants were evacuated by CFD while the gas company identified, excavated and stopped the leak. 3 alarms were struck calling mutual aid from Acton, Lincoln, Carlisle, Hansom, Lexington and Maynard Fire Departments. Conditions returned to normal shortly before 9pm.

The Assistant Fire Chief recruitment will commence this week. Resumes will be accepted through 12:00 noon on March 26<sup>th</sup>.

## PLANNING & LAND MANAGEMENT

Marcia Rasmussen, Director  
[mrasmusen@concordma.gov](mailto:mrasmusen@concordma.gov)

### Building Inspections Division

**Snow Loading remains a concern:** As the result of a call to the Building Inspector's office this week, concerning snow loading, Laurie Livoli, Local Building Inspector, inspected a single family residence on Oxbow Road. Laurie observed cracked plaster around doors and windows and posted the home as being unsafe to enter. Once the snow is removed from the roof the house can again be occupied.

Additionally, the Building Inspections office has received over 100 insurance claim notifications this week as the result of ice dams and water damage to properties in Concord.

**A seat at the Table will soon be available:** Woods Hill Table restaurant located at 24 Commonwealth Avenue has received a temporary Certificate of Occupancy allowing them to install furniture and start training staff.

### Planning Division

**Regional Housing Services Office:** The RHSO Advisory Committee held their quarterly meeting on Monday to discuss holding a roundtable forum for member affordable housing committees and groups to share ideas and information in spring 2015; review the design concept for a new RHSO website and consider a draft budget and program for 2016. Planning Division staff met later in the week with the RHSO staff to receive an update on affordable housing activities in Concord – monitoring of rental units; updated information for the Subsidized Housing Inventory; HOME funded projects in development with the Concord Housing Authority; administration of the Small Grants Program with Concord Housing Development Corporation (CHDC); and advance planning for updating the Housing Production Plan beginning in July were some of the topics discussed.

**Community Preservation Committee:** The CPC presented its' recommendations for projects to be funded at the 2015 Annual Town Meeting to the Finance Committee on Wednesday night. Committee Chair Paul Mahoney made the presentation, reviewing both past accomplishments using CPA funding as well as this year's recommendations. During the discussion, several questions were raised about the proposed playing fields project at Concord Carlisle High School. The Committee will be discussing these questions and how best to address them for Town Meeting at the next scheduled meeting on Monday, March 9.

**MAGIC Legislative Breakfast:** MAPC-MAGIC region held its annual Legislative Breakfast in Bedford on Friday where representatives from the MAGIC communities had an opportunity to share our regional concerns and hear from the region's legislators about their concerns and initiatives. Director Marcia Rasmussen attended on behalf of Concord.

**Friday, February 27<sup>th</sup> is the last Dive-in-Movie of the season. It's the only place in Town where you can watch a movie while floating around in the dive well on your own tube. You must be 6 years or older and have a yellow or green band if you are under 14 in order to participate.**

## Natural Resources Commission

**One new application was submitted for the March 4<sup>th</sup> NRC meeting: an Amendment to an Order of Conditions to change the proposed footprint for a new single family house at 40 Squaw Sachem Trail. The Commission will also be issuing an Order of Conditions for the Division of Natural Resources to make site improvements at 6A Harrington Avenue and 177X Main Street and to return approximately three acres of land to agricultural production, including a community garden.**

### Health Division

**Forum focus on the Maturing Family:** Healthy Concord is sponsoring a forum/conversation on Wed, March 4<sup>th</sup> to help those who are juggling work, children and aging parents to avoid common mistakes that families make that waste time, money and energy. This free event features Janet Benvenuti, founder of Circle of Life Partners and will be held from 7:00 to 8:30 p.m. at the Willard School, 185 Powder Mill Road.

**Community Conversation about Youth and Stress:** Over 30 people representing Concord schools, community organizations and residents-at-large participated in a structured conversation about youth and stress on Wednesday. Sponsored by Healthy Concord, in collaboration with the Center for Parents and Teachers and Concord Carlisle Youth Services, the "world café" style meeting was intended to identify the practices and policies that result in stress for youth and families, and strategize about how such practices and policies could change.

### BEEDE CENTER NEWS

**Pam Higgins:** [phiggins@concordma.gov](mailto:phiggins@concordma.gov)

The Management of the Beede Center would like members and residents to know that the state-of-the-art facility is equipped with surveillance cameras and other security systems to keep folks safe. However, it is a good idea to lock your belongings and secure valuables while you are away from your locker and using the facility. An inexpensive portable lock can cost between \$3-\$5, but may save hundreds by preventing identity theft.

On a happier note, March is "THE LUCK OF THE IRISH" month for anyone joining the Beede Center. New members are given the chance to pull a shamrock out of a leprechaun's hat to determine the amount of the joining fee required. The amount on the shamrocks range from \$99.00 — \$0.00!

Spring Fitness program registration begins Monday, March 2. Spring Aquatic program registration for members and prior winter class participants begins Mon, March 9.

Registration for these programs is available online at [www.concordma.gov/recreation](http://www.concordma.gov/recreation)

# JOIN NOW!

Choose a shamrock.  
Pay the discounted joining  
fee on the shamrock.



498 Walden Street Concord, MA  
978-287-1000

[www.concordma.gov/recreation](http://www.concordma.gov/recreation)

Join us on Facebook and follow us on Twitter @concordrec

Standard joining fee is \$199. Annual membership fee: apply. Offer does not apply to 80+ memberships. Offer valid through March 31, 2015.



## Human Services Divisions

**Community Services**  
**Aileen Buford, MSW**  
**[abuford@concordma.gov](mailto:abuford@concordma.gov)**

The Community Services Coordinator met with 3 Concord residents and 1 Carlisle resident to assist with fuel assistance and food stamp applications. The CSC received 17 phone calls and 37 emails related to assistance requests. General requests were related to needing assistance with fuel assistance applications, food stamp applications, payment of utility bills, oil disbursement, Mass Health applications and resources located in nearby towns.

The Community Services Coordinator continues to assist Concord residents under the age of 60 with completing SMOC fuel assistance applications and SNAP food stamp applications, along with Disability applications and Mass Health applications.

For anyone **under 60 years of age** who is in emergent need of oil, Community Services can help as well. You may simply call to get more information about the **Concord Cares Program**. Food assistance applications through the **SNAP** program are also available. Along with the SNAP program there is the **Concord food pantry**, offered by the **Open Table** organization, each Monday and Thursday evening. Open Table offers a community dinner and a food pantry open to everyone. The Concord site operates at First Parish Church each Thursday. The pantry opens at 4:30pm and dinner is served at 5:30pm. Pantry items include bags of non-perishable groceries, fresh fruits and vegetables, dairy products and other staples. The Maynard pantry opens at 5:00pm and the dinner is served at 6:00pm on Monday nights. The Maynard pantry is able to offer meat and other items that require refrigeration. The dinner is served in the Café in Building 8 and the pantry is located in the same building at Clock Tower Place Cafeteria, 146 Main Street, Rt. 62, Maynard, MA. The Maynard location also offers an area for children over the age of 4 yrs. to hang-out and participate in some activities while their parents go through the pantry.

Families who are interested in learning more about summer camp scholarship opportunities, please contact Aileen Buford, MSW at 978.318.3034 or [abuford@concordma.gov](mailto:abuford@concordma.gov).

**Laura Lunig, Recreation Programs**  
**[llunig@concordma.gov](mailto:llunig@concordma.gov)**

Summer Camp Registration is now available at the Hunt Recreation Center  
90 Stow Street, Concord.

**OR ONLINE AT:**

<http://summercamp.concordma.gov>.

**Call the Recreation office at 978-369-6460 for more details.**



**Youth Services**

**Jennifer Clarke, Coordinator**  
**[jclarke@concordma.gov](mailto:jclarke@concordma.gov)**

Rescheduled! Please join for a presentation of the results from the Emerson Hospital 2014 Youth Risk Behavior Survey of Concord-Carlisle Community Monday, March 2nd, 7 p.m., CCHS Learning Commons. The survey is administered on a voluntary basis to public school students in grades 6, 8 and 9 through 12. The five main survey topics include: Safety; Sexuality; Use of Tobacco, Alcohol and Drugs; Mental Health and Wellness; and, Bullying. A panel of representatives from both school and community organizations will be available for a Q&A session. <https://www.emersonhospital.org/>

**Council on Aging**  
**Ginger Quarles, Director**  
**[gquarles@concordma.gov](mailto:gquarles@concordma.gov)**

The COA will be offering free Ping Pong instruction at 3:00pm every Friday during the month of March. There is no need to sign up, please just come to Harvey Wheeler and enjoy this fun way to exercise and meet new friends!

The Annual COA Tea will be held at the Harvey Wheeler Community Center on Friday, March 13<sup>th</sup> at 2:00pm. There will be harp music and a special snack of finger sandwiches and sweets. Reservations required, so please call the COA at 978-318-3020 to sign up.

The Concord Carlisle Class of 2015 will host a St. Patrick's Day luncheon for Concord seniors on Saturday, March 14<sup>th</sup> at the high school cafeteria. Doors open at 11:30 with the traditional meal of corned beef and cabbage, potato and carrots Irish soda bread and sweets served at noon. Please call the COA to sign up.