



TOWN OF CONCORD

Town Manager's Report

June 1, 2015

MASSPORT GRANT PROGRAM SUMMER INTERNS

The Town of Concord has submitted an application to the 2015 Massport Community Summer Jobs Program in the hope of funding one Intern position that will work once again with the Community Services Department and the Department of Planning & Land Management. This position provides an opportunity for an intern to work with Town staff to research and develop informational and promotional materials; work on public outreach initiatives; expand the availability of resources and materials; and increase the amount of archaeological resource information available to residents and staff. The intern position offers a wide variety of tasks, providing the interns with a diverse professional work experience.

Applications are being accepted for the Intern position until noon on Friday, June 19, 2015. The successful candidate must be a resident of a Massport community (**Concord, Lexington, Lincoln, Bedford, Charlestown, Chelsea, East Boston, South Boston, Revere or Winthrop**) and be a student currently enrolled in high school, college or a university. This temporary position is available from July 6, 2015 through August 21, 2015 (seven weeks), subject to funding availability.

For more information about the application process, please visit the Town's web site (www.concordma.gov) and click on "Job Opportunities," or call 978-318-3026, to obtain the required application form and additional information.

Emailed resumes are not accepted.



FIRE SERVICES

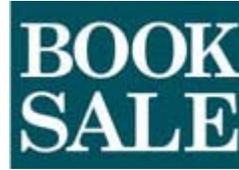
(reprint from last week due to issues with photos not loading)

On Monday May 18th, Engine 4 responded to Devens for a major fire in a large recycling plant (see photo on left).

E4 replaced fire crews who had been fighting this fire for 24 hours. Staff were on scene for 12 hours overnight. Logistics during a longer term response like this include providing for meals for the firefighters on scene. The photo to the right showcases Concord firefighter Dave Nichols taking his turn at the grill!



Friends of the Concord Free Public Library



The Friends group will be hosting their annual book sale this Saturday, June 6, 2015* from 10:00 a.m. to 3:00 p.m. on the Main Library's front lawn—located on Main Street.

There will be a great selection of titles in all genres. This fun, community event supports library programming throughout the year and is not to be missed.

Volunteers are needed on Saturday to help with the sale and interested residents can sign-up at <http://www.signupgenius.com/go/30e054caeea2ea57-june5>

**(Rain Date Scheduled for 6/13)*

NATURAL RESOURCES COMMISSION

Natural Resources Commission upcoming meeting on June 3rd: DNR staff reviewed the following applications: A Notice of Intent (NOI) for 23 Muskettaquid Road to demolish and reconstruct a portion of the existing structure and a Request for Determination of Applicability (RDA) for 211 Park Lane to demolish the existing structure.

319 Grant Application: DNR staff is developing a Department of Environmental Protection Section 319 Non-point Source Pollution Grant application to implement watershed improvements at White Pond. The application focuses on managing Town lands, restoring eroded slopes, and upgrading storm water management at the public boat launch and access road. Decisions on the grant will be made by the State Dept. of Environmental Protection will be made in October.

CFD also responded to several brush and mulch fires in the areas of Nathan Pratt Drive, Rte 2 west of the rotary and behind Oak Hill Circle over the weekend. A reminder to all that woods and mulched areas are very dry. Please be careful when discarding any smoking materials.



PLANNING & LAND MANAGEMENT

BUILDING INSPECTION DIVISION

OPM reviews for the new bus repair facility: John Minty conducted an initial review of the respondents to the Town's RFQ seeking an Owner's Project Manager (OPM) services, for the School Bus Transportation and Maintenance Center proposed to be located at 37 Knox Trail, Concord/Acton.

Ingham Lane PRD building permits issued: The Building Inspections Division has issued the first two building permits for the Ingham Lane Planned Residential Development located at 1888 Main Street. The project consists of 7 detached single family dwellings with one of the units to be deed-restricted for affordable housing purposes. The project will be accessed by a new 20-foot wide private drive that terminates with an emergency turnaround and two public parking spaces. The project includes a sidewalk from Main Street along one side of the drive to a common open space area at the rear of the development that includes a community garden and walking path. The sidewalk, walking path and community garden will be open to the general public.

HEALTH DIVISION

Health Division staff provided the following services:

Septic system permitting: 2 septic system deep test holes witnessed; 3 septic permits issued; 8 septic field inspections; 2 Certificates of compliance issued.

Food service: 1 routine food inspection and 2 re-inspections; 4 consultation with food service establishments to provide guidance during build out process; 3 on-site consultations for hot water issues in a food establishment. 1 temporary food permit issued. 1 letter issued to allow use of a specialized food process, Reduced Oxygen Packaging at a food service establishment.

Other: 3 re-inspection of swimming pools; 1 recreational camp inspection; 3 Camp consultations and scheduling of inspections.

Meetings attended: MDPH Public Health Emergency Planning Region 4A; formation of Health and Medical Coordinating Coalitions was discussed.



PLANNING DIVISION

Planning Board Meeting of May 26th: The Board discussed conceptual plans and its observations from the site visit to the proposed 5-unit PRD off Cambridge Turnpike. The Board then discussed the proposal for the preservation of the historical structure at 368-374 Sudbury Road and the creation of a reduced frontage lot for a new dwelling with a common driveway. Some abutters expressed concern regarding the impact of the new dwelling on the neighborhood. The Board has scheduled a site visit for Monday, June 1st at 6:30 pm. The third item was site plan application for the Middlesex School Music and Campus Center building, which the Board granted with conditions. The fourth item was consideration of the proposed 19-unit Black Horse Place Preliminary Subdivision Plan off Commerford Road and Annursnac Hill Road. The Board discussed issues and concerns raised by Town staff in the Town Planner's report and heard issues and concerns from abutters. The Board has requested an opinion from Town Counsel on questions regarding lot configuration, wetland issues, roadway design compliance, and traffic impacts on adjacent neighborhoods. The final business for the evening was the election of John Canally as Chair, John Cratsley as Vice-Chair and Brooke Whiting Cash as Clerk.

Garfield Road improvements: Planning Division staff met with Building Commissioner Minty, Natural Resources Director Kaye, Lieutenant Redmond with the Fire Department, the project applicant Alexander Wolfram and his site contractor to review the installed roadway construction required for improvements to Garfield Road for the construction of an additional dwelling (313 Garfield Rd). Due to various site conditions modifications to the road design were made during construction. Town staff reviewed these modifications and recommended some additional work at the edge of pavement to improve emergency vehicle access and stabilize the edges. Once these modifications are complete, the project applicant will request release of the performance guarantee being held by the Town from the Planning Board.

Regional Housing Services Office working with Concord Housing Development Corporation: Director Marcia Rasmussen worked with RHSO staff to prepare a presentation on behalf of the CHDC for the Select Board meeting scheduled for June 1st, compiling the number of additional dwelling units that have been built since the last U.S. decennial census in 2010 (+ 510) and projecting additional growth over the next five years of 100-200 units. Taking into consideration the current number of units on the State's Subsidized Housing Inventory (SHI), which is 718, and the number of units in the affordable housing pipeline (5), there is a projected shortfall of 23-33 units by 2020. The SHI is updated every ten years and is based on a percentage (10%) of the number of housing units identified in the U.S. decennial census.



HUMAN SERVICES DIVISIONS

RECREATION • COUNCIL ON AGING • COMMUNITY SERVICES • YOUTH SERVICES • VETERANS OUTREACH

NEWS/UPCOMING EVENTS:

TAI CHI CLASS – in Carlisle, MA at St. Irene’s Church, in an air-conditioned room, starting Tuesday, June 2nd, 2015 and running through August 25th. Class will meet every Tuesday from 12:30 until 1:30pm. Cost for the entire summer session is only \$40 per person. The class is open to all adults, any age and from any town. The class is being offered/sponsored by the Carlisle Council on Aging. If you are interested in registering for the class please call the Carlisle COA at 978.371.2895. Potential students are welcome to attend one class for free before signing up.

Family Drop-In Days at The Umbrella Arts Center –Saturday, June 13th 2:00-4:30pm. Located at 40 Stow Street, Concord, MA Free – 30-60 minute projects. All ages welcome. Find other low-cost art and nature-based family activities for Spring at www.theumbrellaarts.org

Beach Party Blast –Saturday, June 20th, 2015 12:00-4:00pm NARA Park, Acton. Free family fun with music & games for all ages. www.acton-ma.gov/events

VETERAN’S OFFICE

The week of May 25 started off with Memorial Day exercises that took place at Kenny Dunn Square in West Concord and a second parade the same morning in Monument Square.

Wreaths were placed at all the war memorials surrounding the town’s center at this annual exercise.

The office received a request from a family member of a Vietnam KIA (killed in action) who didn’t receive a flag on his grave. This appears to be an oversight as the grave sight does not have a family marker. The situation was resolved immediately.

The office of veterans’ services also received calls and questions pertaining the War Memorials located in the town’s center, a consultant for Emerson Hospital requesting information for a medical survey for assisting veterans and checking on service connected disabled veterans needing assistance with Department of Veterans’ Services and Department of Veterans Affairs forms.

COMMUNITY SERVICES

The Community Services Coordinator received 20 phone calls, 38 emails and had 3 home/office visits all related to assistance requests. The requests focused on assistance with paying utility bills, paying rent, applying for SNAP, Disability and Fuel Assistance. Some were requests for food assistance and housing assistance as well as summer camp. The CSC met with the Carlisle Town Administrator in a joint introductory meeting with the Youth Services Coordinator.

The CSC met with Nancy Cronin, a member of the Tax Fairness Committee, to learn more about the purpose of the committee and the options that are available to Concord homeowners. The CSC and Youth Services Coordinator met with the Concord Chapter President of **Neighbor Brigade** – a non-profit organization dedicated to helping communities quickly mobilize to help their neighbors during times of temporary crisis. The Concord chapter consists entirely of resident volunteers who step in to help where immediate family and friends just can’t do it all. Some of their services include: preparing & delivering meals, providing rides for medical appointments, running quick household errands, and offering a friendly hand where needed. Help is delivered quickly, caringly and completely free of charge.

The CSC submitted a list of requests for summer camp scholarships to the Concord Carlisle Community Chest scholarship committee. The CCCC scholarship committee was very generous and offered up to \$2,500 in scholarship money to Concord children.

Preparing for Kindergarten -- Friday, June 5th, 6:30pm-7:30pm Concord Scout House, 74 Walden Street. Free parking in the municipal lot on Walden Street. Enjoy the Kindergarten Story Walk on your way over to the Scout House. This program is appropriate for parents and their children who will be entering Kindergarten in Fall 2015. RSVP required based on capacity of the bldg. lmattthews@jri.org or 978.287.0221. Please indicate how many will be attending.

William James College INTERFACE Referral Service works to increase awareness of mental health issues impacting children, families, and adults and to facilitate access to appropriate services. Visit the website to learn more about anxiety, depression, divorce, substance abuse, suicide and much more. **Call the William James College INTERFACE Helpline 617-332-3666 x1411 or 888-244-6843 x1411** for resource information or referrals from a mental health professional. interface.williamjames.edu.

