



# TOWN OF CONCORD

## Town Manager's Report

Week of: March 28, 2016

### Annual Town Meeting to be Held Beginning Monday April 4

Contact: (978) 318-3000

The Town of Concord will hold the Annual Town Meeting beginning on Monday April 4 at 7:00pm.

The Town Meeting will be held at:

Concord-Carlisle Regional High School  
500 Walden Street

Adjourned sessions start at 7:00pm– if necessary

Tuesday– April 5, 2016  
Wednesday– April 6, 2016  
Thursday April 7, 2016

Please call the Concord Town Manager's Office with any questions.

### Special Town Election Set for April 14

Contact:(978) 318-3080

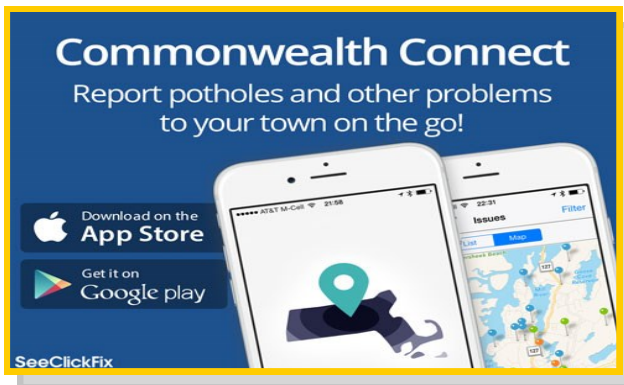
Concord's Select Board has called a Special Town Election for Thursday, April 14, 2016 to consider three ballot questions. The questions all ask voters to consider a Proposition 2½ debt exclusion under Massachusetts General Laws Chapter 59, §21C(k). The questions relate to Warrant Articles that are on the Annual Town Meeting Warrant, as follows:

Ballot Question 1 – Concord-Carlisle Regional School District – Landfill Site Remediation (see also Article 14 of the Annual Town Meeting Warrant)

Ballot Question 2 – School Transportation Facility – Supplemental Appropriation (see also Article 15 of the Annual Town Meeting Warrant)

Ballot Question 3 – Minuteman Regional High School Building Project Approval (see also Article 18 of the Annual Town Meeting Warrant)

Polls will be open from 7:00 am to 8:00 pm on Election Day, April 14th. If you will be away from Concord during polling hours, or are unable to get to the polls in person on Election Day due to physical limitations or religious beliefs, then you are eligible to vote via absentee ballot. Absentee ballots are available in person at the Town Clerk's Office during office hours (Monday through Friday, 8:30 am to 4:30 pm) or a ballot may be mailed to you upon receipt of a written request. The deadline for absentee balloting is Noon on Wednesday, April 13th.



Report a NON-emergency issue in Town online or through the mobile app with Commonwealth Connect/SeeClickFix

### Police Logs Available Online

Contact: (978) 318-3400

The Concord Police Dept. (CPD) has made their police log available on their webpage, as well as on social media. You can access the log on the CPD webpage on the [www.concordma.gov](http://www.concordma.gov) website, or you can like them on Facebook:

[www.facebook.com/ConcordMAPD](http://www.facebook.com/ConcordMAPD)





## **HUMAN SERVICES DEPARTMENT**

**RECREATION • SENIOR SERVICES • SOCIAL SERVICES**

### **Veterans News**

Contact (978) 318-3038

The Office of Veterans' Services continues to assist a veteran who suffered a stroke several years ago with his medical bills and other on-going needs. The veteran, while financially stable, is assisted with organization of his monthly payments.

The Office received a call from the spouse of a veteran requesting assistance with a "survivor benefit" application for the Department of Veterans Affairs. A daughter of a deceased veteran called requesting assistance for her mother who was applying for the "aid and attendance" benefit. This benefit is for veterans and their spouses who no longer can feed, dress or bathe themselves without assistance. Assistance was given in both cases.

The Office received a call from the spouse of a WWII veteran who was applying for free VA healthcare. The spouse received a notice from the VA stating that the veteran will receive free healthcare but is responsible for co-pay bills. The Office appealed this decision but the VA was still of the opinion that the veteran was "over budget" and can afford the co-pays.

### **Community Services**

Contact: (978) 318-3034

Anyone under the age of 60 who is interested in applying for Fuel Assistance, please contact Aileen Buford, MSW. The deadline for applications has been extended to May 13th, 2016. Email or call for eligibility requirements. 978.318.3034 or [abuford@concordma.gov](mailto:abuford@concordma.gov)

Any Concord resident interested in applying for a Summer Camp Scholarship, please contact Aileen Buford, MSW at [abuford@concordma.gov](mailto:abuford@concordma.gov) or 978.318.3034. Deadline to apply is April 25th.

The Garden Club of Concord offers a scholarship for undergrads and graduate students. Applications are due by April 15, 2016. For more information about the application process please contact: Sarah Newton at [sarah.b.newton@gmail.com](mailto:sarah.b.newton@gmail.com)



# ASIST

Applied Suicide Intervention  
Skills Training

**9:30 am - 5:30 pm**  
**April 21 and 22, 2016**  
**Colonial Inn**  
**48 Monument Square**  
**Concord, MA**  
**Cost \$125 per person\***  
**\*Actual Cost \$250**  
**Refreshments and Lunch provided**

ASIST is a two-day intensive, interactive and practice-dominated course designed to teach suicide first-aid to help a person at risk stay safe and seek further help as needed.

This training is suitable for mental health and medical professionals, teachers, caregivers, youth workers, police and correctional staff, clergy, and community volunteers.

13 CEU's for SW and LMHC will be awarded upon completion of the program.

**Scholarships available**

**Space is limited! Must register by April 15. For more information call 774 3925420 or to register email [trainingasist@gmail.com](mailto:trainingasist@gmail.com)**

**Sponsored by:**



**American Foundation  
for Suicide Prevention**



**Department of Planning & Land Management (DPLM)**  
**BUILDING INSPECTION • PLANNING • NATURAL RESOURCES • BOARD OF HEALTH • ZONING**

**Planning Division**

Contact: (978) 318-3290

**Planning Board meeting of March 22<sup>nd</sup>:** The Planning Board heard an update from the Applicant for the proposed Millbrook Tarry Market on the design of the proposed parking deck, modifications to the stormwater drainage and amendments to the plan to address Town staff concerns. The Board continued discussion on the application to 7:00 pm on April 12<sup>th</sup> to allow additional time for the Town's outside consultant's review of the revised traffic report and parking analysis. The Planning Board reviewed the proposed projects for funding under Article 20 Community Preservation Act and voted to recommend support of the proposed projects. The Board cancelled their meeting on April 26<sup>th</sup> and will instead attend the West Concord Advisory Committee's Open House on April 28<sup>th</sup>.

**Bruce Freeman Rail Trail Phase 2C:** Staff compiled information for two appraisers who will prepare appraisals as needed on 18 privately owned parcels where temporary and permanent easements are needed for construction of the Rail Trail. Met with MassDOT Right-of-Way staff to review the process and information required. Revised the motion under Town Meeting Article 59 to identify the two Town-owned parcels of land where the Town will grant easements to itself in order to demonstrate that the rail trail interest in the land is permanently protected.

**Building Inspections Division**

Contact: 978-318-3280

**Marriott Residence Inn, at 320 Baker Ave., is moving along quickly:** The project is going through several different phases. In some portions of the building rough electrical, plumbing, and sprinkler work is occurring, while others are preparing for finishes. The Inspections Division staff has been conducting frequent inspections, ranging from fire-stopping, and blocking,. To date, the General Contractor anticipates meeting the scheduled Mid-July completion.

**Natural Resources Division**

Contact: 978-318-3285

**Great Blue Heron nest protection installed at Sleepy Hollow:** About a dozen neighbors, residents, Commission members, and staff joined in an effort to protect nesting great blue herons in Sleepy Hollow Cemetery from lower water conditions experienced over the past year. Without standing water at the base of nest trees, nest predators such as raccoons are able to climb trees and raid eggs and nestlings. The group placed aluminum flashing around nest trees and adjacent trees to prevent nest predators from accessing the heron nests.

**CONCORD PUBLIC WORKS (CPW)**  
**ADMINISTRATION • ENGINEERING • HIGHWAY & GROUNDS • WATER & SEWER**

Contact: (978) 318-3206

**Concord Public Works Spring Cleanup Activities**

Fortunately, the 5" of snow that fell on Monday, March 21, quickly melted allowing CPW Highway and Grounds crews to continue with spring cleanup work. Crews have been busy sweeping roads and sidewalks, repairing lawn areas that were damaged by plows during the winter, performing tree maintenance work, and preparing athletic fields for the upcoming season. The contractor that performs the landscape maintenance at Sleepy Hollow Cemetery has already completed the spring cleanup. In the coming weeks, CPW crews will be busy preparing for the Patriots Day Parade.



**CONCORD PUBLIC WORKS (CPW)**  
**ADMINISTRATION • ENGINEERING • HIGHWAY & GROUNDS • WATER & SEWER**

### **Compost Site & Paint Shed**

The 755 Walden Street Compost Site and paint shed will reopen on Saturday, April 2<sup>nd</sup>. The compost site will be open each Saturday through mid-December; the paint shed will remain open each Saturday through October. The hours will be 9 AM -3 PM on Saturdays, as in the past. Residents can drop off yard waste, brush, oil paint, usable latex paint, and pick up free compost and paint. Residents can visit [www.concordma.gov](http://www.concordma.gov) or call (978) 318-3240 for additional information.

### **CPW Roads Program Update**

*FY16 Roads Program (Phase III)* – CPW Engineering Division continued design to support an April bid opening and a spring construction start for the Phase III Roads Program bid for Fiscal Year 16. The bid proposes to rehabilitate 2.68 miles of roadway including the reclamation of Powder Mill Road and Jennie Dugan Road, the mill and overlay of Estabrook Road, and combination mill/overlay and reclaim treatments for Liberty Street and Barrett’s Mill Road. The bid will also include drainage system improvements on Barrett’s Mill Road near the Strawberry Hill Road intersection and on Liberty Street.

*Fiscal Year 2017 Roads Program* - CPW Engineering Division will be initiating public outreach meetings for all streets selected within the 2016/17 (FY17) Roads Program in the first week in April. The Public Works Commission will hold a public hearing to discuss the FY17 Roads Program on April 13<sup>th</sup>. The plan proposes to rehabilitate 2.71 miles of roadway including mill and overlay treatments on Lowell Road (from Barrett’s Mill Road to Westford Road), Westford Road (900’ section from Lowell Road), Sudbury Road (a 1000’ section adjacent to Heath’s Bridge), as well as reclamation treatments on Kenny Dunn Square, Shadyside Avenue and Adams Road. The Lowell Road rehabilitation will also include a slight roadway shift at the Barrett’s Mill Road intersection to support ADA upgrades on the adjacent sidewalk. The Shadyside Avenue reclamation will also include the replacement of two small culverts.

### **ADA Transition Plan**

CPW Engineering Division staff is continuing to advance updates to the Americans with Disabilities Act Right of Way Transition Plan. The Right of Way Transition Plan maps out and plans ADA improvements to right of way infrastructure including sidewalks, curb ramps, pedestrian traffic signals, accessible parking spaces, etc. CPW Staff began the Right of Way Transition Plan’s Public Participation process in March with the development of a flyer and questionnaire document. CPW plans to seek input from the Disability Committee, residents of Concord Crossing and Minuteman Arc on which areas should be prioritized for improvement. The questionnaire will also be utilized for future public participation meetings. Federal Highway recommends that interested group’s input be sought out before, during, and after the Transition Plan’s development to provide the opportunity for continuous input throughout the plan development. If you would like to participate in the Right of Way Transition Plan development, or have questions or comments, please contact the Concord Public Works - Engineering Division at 978-318-3210 or email Assistant Town Engineer Christopher Olbrot at [colbrot@concordma.gov](mailto:colbrot@concordma.gov).

### **Assabet Avenue Drainage Improvement Project**

Engineering Division staff submitted the Preconstruction Notification (PCN) package to the Army Corps of Engineers (ACOE) the week of March 21 for the installation of a new outfall pipe and armored swale to correct a chronic flooding problem within the Assabet Avenue Road roadway. The PCN process will facilitate a review meeting with the National Park Service and watershed/river groups who have provided comments on the Division’s initial drainage design, which included two new armored outfalls to the Assabet River (a designated wild and scenic river). The PCN submittal also triggers filings with the MA and Concord Historic Commission. The Division is hoping to complete the project’s permitting in May to allow for construction during the 2016 construction season.



**CONCORD PUBLIC WORKS (CPW)**  
**ADMINISTRATION • ENGINEERING • HIGHWAY & GROUNDS • WATER & SEWER**

### **Reformatory Branch Trail Culvert Repair**

In the early fall of 2015 a sink hole developed within the Reformatory Branch Trail near the Great Meadows parking facility off Monsen Road above an existing stone box culvert. CPW crews placed a plate on the hole for continued monitoring. After staff review during a February thaw, it was determined that a repair plan for the culvert would need to be undertaken soon. CPW Engineering Division submitted a request for consultation to the Natural Heritage and Endangered Species Program (NHESP) for the repair of an existing stone box culvert on the Reformatory Branch Trail due to the project area being within the Blanding's turtle habitat. NHESP completed a consultation with CPW staff and expressed no concern on the project scope's impact to the turtle habitat. However, NHESP highlighted that the endangered Britton's Violet is located within close proximity to the project area. CPW and Division of Natural Resources staff will work collaboratively to delineate and avoid the plant with the construction activity which will delay the project's construction start. CPW will submit a Notice of Intent filing to support an April 20 NRC Hearing. The scope of work is intended to not include any work within the water and if approved by the NHESP and NRC can begin in May as soon as the Britton's violet sprouts.

### **Sleepy Hollow Culvert Rehabilitation**

CPW Engineering Division staff submitted updated plans to the NHESP and the Natural Resources Commission (NRC) in mid-March. The revised project scope continues to include the removal of the existing trail culvert adjacent to Sleepy Hollow Cemetery and the installation of a new pedestrian bridge and day-lighting of the stream thread. The project will include the installation of the two inlet control devices for the railroad right of way and wetland trail culvert rehabilitations to impound higher levels of water within the northern portion of the wetland system to improve Blanding's turtle habitat. NRC and NHESP has favorably reviewed the modified plan and based on prior discussions, CPW expects that the project will be approved at the March 30 NRC hearing. The project remains on schedule for a spring project bid to support a summer (low flow season) construction start.