

# Town Manager's Report Monday, December 23, 2013

**To: Board of Selectmen**  
**From: Christopher Whelan, Town Manager**

**Following are some of the matters reported on this week by various Town Departments:**

## **PLANNING & LAND MANAGEMENT**

### **Natural Resources Division**

**Natural Resources Commission:** At the December 18 meeting, the NRC heard the following applications: a Notice of Intent for Bank of America to make improvements to their ADA ramp and parking area; a Notice of Intent for Papa Razzi to replace the septic system; a Notice of Intent for 2250-2254 Main Street to construct an addition; a Notice of Intent for 108 Laurel Street to demolish and reconstruct a single family house; and a Notice of Intent for 190 Southfield Road the construct a garage. Orders of Conditions were issued for Bank of America and 2250-2254 Main Street. Certificates of Compliance were issued for 385 Cambridge Turnpike for the creation of a pond; 50 Wayside Road for tree removal; and, 25 White Avenue for landscape improvements.

### **Building Inspections Division**

**Code Seminar:** Building Inspectors Ray Matte and Laurie Livoli attended a seminar presented by a member of the Board of Building Regulation and Standards (BBRS) related to additional amendments, changes and additions to the building code, the existing building code and mechanical code. Some of these changes are related to assisted living facilities, smoke and carbon monoxide detection, concrete grout, structural loading, etc. All of which are promulgated through the State, and enforced by building officials.

### **Health Division**

**Year-End Report - Onsite Sewage Disposal Permits and Inspections and Building Reviews for Title 5 & Town Sewer:** Assistant Public Health Director Stan Sosnicki oversees the onsite wastewater management program in the Health Division. In 2013, the Division issued 118 permits for construction and/or alteration of septic systems, reviewed 191 building permit applications for regulatory compliance, and witnessed percolation tests and soil evaluations for 88 properties. The Assistant Public Health Director conducted approximately 290 onsite inspections for compliance with Title 5. (These numbers include permits and inspections performed for the town of Lincoln under Concord's contract for Health-agent services). This represents a more than 10% increase in the number of permits, building reviews and on-site inspections performed compared to 2012.

## **Planning Division**

**Planning Board:** The Planning Board met on Wednesday night to hear recommendations from the Millbrook Tarry Task Force with regard to redevelopment of the Millbrook Tarry site. The Planning Board also reviewed and finalized seven proposed Zoning Bylaw amendments, which will include: changes to the Flood Plain Conservancy District; changes to Table III Dimensional Regulations to separate the various business districts; changing the name to “Registered Marijuana Dispensary”; changes to allow an increased size of restaurant in the West Concord Village District; some “housekeeping” items with respect to numbering, phrases missing, and intent of a prior year’s motion; modification to the Wireless Facilities bylaw; and changes to site plan criteria (adding bike parking and allowing greater flexibility to waive standards) . The Planning Board will continue to work on an amendment to the Combined Business/Residence use and a proposed revolving fund for affordable housing purposes. However, the Planning Board (by vote of 2-3) will not be proposing a Zoning Bylaw amendment to create a Limited Business District #9 for the Millbrook Tarry site because Board members felt that everything desired by the developer/owner could be achieved under the bylaw changes proposed above and within the existing Business zoning.

## **POLICE**

**Operational Services:** On Monday December 16, Officer Shelley responded to a Highland Street residence for a report of suspicious activity. Officer Shelley spoke with the resident who stated that some unknown subject(s) had broken glass on her porch, and her husband had also received a suspicious phone call. A report was filed documenting the incidents, and the case is currently being investigated.

On Monday December 16, Officer McGrath conducted a motor vehicle stop at Damon Mill Square which resulted in the operator being summonsed to Court. Officer McGrath learned that the motor vehicle he had stopped was not properly registered or insured. He also learned that the operator had deliberately placed the wrong license plates on the vehicle. Officer McGrath issued a summons to the operator for the offenses.

On Thursday December 19, Officer Young responded to a Main Street business for a report of a past vandalism. Officer Young learned that some unknown individual(s) had gained access to the business and attempted to steal the copper fittings from the furnace. The individual(s) did minor damage to the furnace, taking copper that was of little value. The case is under investigation and may be connected to other thefts of copper in the area. Residents are advised to call if they see any suspicious vehicles or subjects near homes or businesses.

On Saturday December 21, Officer Moore responded to Hayes Pump on Old Powder Mill Road for a report of a vehicle possibly stolen in the Town of Lincoln. Officer Moore located the vehicle, which had heavy front end damage and confirmed that it had been stolen. Lincoln PD was notified and took possession of the vehicle in order to process it for any evidence. The case is under investigation.

On Sunday December 22, Sgt. Connell, Officer Toumayan and Officer Moore responded to a Bedford Street address on welfare check request from Acton PD. Officers learned that the subject that they were looking for was not there but possibly in the area. Officer Moore located the subject in a motor vehicle traveling on Old Bedford Rd. Officer Moore stopped the vehicle in question, and during his investigation learned that the subject needed to be transported to Emerson Hospital for a medical issue. Officer Moore, with the assistance of Officer Toumayan and her K-9, Charik, located illegal drugs in the vehicle. The involved party was transported to Emerson Hospital and will be summonsed to court for illegal possession of a Class A substance (suspected to be heroin).