



TOWN OF CONCORD

Town Manager's Report

Week of: December 14th 2015

Concord Town Clerk Announces Dog Licenses Are Now Available

Contact: (978) 318-3080

2016 Dog Licenses, which are effective January 1 through December 31, 2016, will be available *beginning at 9:00 am on Tuesday, December 15* at the Town Clerk's Office. License tags are issued on a first-come, first-served basis, so for those of you looking for a low-numbered tag for your favorite canine, be sure to pick up a license prior to the end of 2015.

Also a current rabies vaccination is required. State law requires all dogs over six months of age to be licensed and tagged. Dogs that are not licensed by March 31 each year are subject to a late fee and a fine of up to \$50. The dog officer routinely picks up stray and unlicensed dogs, so please do your dog a favor by buying a license and attaching the tag to the dog's collar. The deadline for licensing in order to avoid a \$25 late fee is March 31. Contact the Concord Town Clerk's Office if you have any questions or to verify rabies status.

FY2016 Third Quarter Tax Bills

Contact: (978) 318-3090

Tax information for the third quarter tax bills will be finalized by December 21, 2015. Taxpayers wanting to submit payment before the end of the calendar year may visit the Treasurer's Office to obtain the amount that will be reflected on the tax bill to be mailed by December 31, 2015.

#FindFrosty

There are just a few days left for the community to figure out where Frosty is going! He has already reached 6 different locations, and he will be ending his journey on Thursday the 17th! Go to our Facebook/Twitter page to learn more about how you can enter to win a gift basket for guessing his locations!

[Facebook.com/ConcordMass](https://www.facebook.com/ConcordMass)

[Twitter.com/Concord_MA](https://twitter.com/Concord_MA)

Concord Municipal Light Plant (CMLP) is Conducting a Customer Survey

Contact: (978) 318-3101

CMLP's customer survey is underway with Great Blue Research calling randomly-selected residential and business electric customers in Concord. The phone calls will come from Great Blue's call center in Connecticut using an 860 area code -- not a toll-free number.

The survey is available to take online at CMLP Customer Satisfaction Survey and will also be emailed to some customers. Great Blue Research is aiming to collect opinions from approximately 400 residential and 150 commercial customers.

CMLP will use what they learn from the survey to find out how well it is meeting needs and to plan future improvements and innovations. Thank you for your help!

To access the survey, [click here](#).





HUMAN SERVICES DEPARTMENT RECREATION * SENIOR SERVICES * SOCIAL SERVICES

Veterans News

Contact (978) 318-3038

The Veterans' Services Officer delivered holiday gifts to several families in need. This is an annual event where the community gets together and provides for those who could use some help during this special season.

The daughter of a veteran requested services for her mother via the Department of Veterans Affairs. The mother resides in an assisted living facility in Westborough. The Office of Veterans' Services referred the daughter to Westborough Veterans' Services.

The son of a veteran asked about services for his WWII era father who suffers from dementia. The son was redirected to the Bedford VA hospital where the father is enrolled in the healthcare system and is eligible for services.

A veteran called the Office questioning why the flags are removed from veterans' graves prior to Veterans Day. The question was presented to the Cemetery Committee that responded saying that there will be no change. If flags are left until after Veterans' Day, there would not be any flags for the flag retirement ceremony, the grave flags on November 11 would be destroyed with the cleaning of the cemetery (leaves/debris/leaf blowers) and therefore the cemetery would not be presentable for flag retirement.

The Council on Aging contacted the Office about a resident veteran who appeared to be in need of financial help. The Veterans Services Officer will be in contact with the veteran to see if he qualifies for any benefits.

2015 HOLIDAY GIFT DRIVE

Sponsored by Concord-Carlisle Community Chest & CC Youth Services



WHEN ? DECEMBER 1 - 16

WHERE ? Festive drop boxes at Concord & Carlisle schools, Cambridge Trust Bank, Cambridge Savings, Middlesex Savings, Concord Recreation and Beede Center, Concord Council on Aging, Concord Town House, Fritz & Gigi, CVS, Sarah Campbell, Concord Toy Shop and at the Parade of Giving & Concord Tree Lighting on December 6.

Online purchases can be sent to the Community Chest Office, 19 Main Street, Concord, MA 01742. For complete list of locations or gift donation questions, contact 978.369.5250. We can arrange to pick up gifts at your Concord or Carlisle home or business too!

WHO ? New, unwrapped collection benefits client's ages 0-15 of First Connections, CC Community Services and other Community Chest supported programs. Know a Concord or Carlisle family in need? Contact Aileen Buford, MSW, at 978.318.3034.

CHILDREN

- ❖ Toys and action figures
- ❖ Board games
- ❖ Puzzles
- ❖ Arts and crafts kits
- ❖ Lego and building kits
- ❖ Dress-up clothing
- ❖ Hats, gloves and scarves
- ❖ Pajamas

TEENS

- ❖ Sports equipment
- ❖ Gift Cards (Target, TJ Maxx, Marshalls, iTunes)
- ❖ Bath and body products
- ❖ Electronics and Headphones
- ❖ PG-13 DVD Movies
- ❖ Boston sports team merchandise
- ❖ Hats, gloves and scarves
- ❖ Pajamas



Community Services

Contact: (978) 318-3034

The Town of Concord is a member of the **William James INTERFACE Referral Service** which collects and categorizes a wide range of valuable resources related to mental health and wellness for the benefit of the general public — children, adults and families — as well as educators and mental health professionals.

In addition to the resources on this web site, the William James INTER-FACE Referral Service maintains a mental health and wellness referral help line **Monday through Friday, 9 am-5 pm, at 888-244-6843 (toll free)**. This is a free, confidential referral service for individuals across the lifespan living in participating communities. Each referral meets the location, insurance, and specialty needs of the caller.



Department of Planning & Land Management (DPLM)
BUILDING INSPECTION • PLANNING • NATURAL RESOURCES • BOARD OF HEALTH • ZONING

Health Division

Contact: 978-318-3275

Septic system permitting: 1 septic plan design reviewed, 1 septic permit issued. 2 Deep test holes witnessed; 8 septic field inspections. 1 building review and 2 sewer reviews completed. 2 certificates of compliance issued. Deep test holes were completed for of the septic system (from 4500 to 6500 gpd capacity) at 521 Virginia Rd., the site of the proposed school to be operated by the Guild for Human Services.

Food Service: Assistant Health Director Stan Sosnicki is reviewing design plans for expansion of the large food service facility at The Commons in Lincoln/Bench Mark Senior Living.

Millbrook Tarry redevelopment project market: Revised plans were reviewed to determine dumpster capacity, location, and accessibility. Health inspector Gabrielle White has visited other similar facilities and is preparing information for the Planning Board about facilities provided at comparable sites.

Natural Resources Division

Contact: 978-318-3285

Agricultural Licenses: Staff worked to renew Agricultural Licenses that expire at the end of December and prepared a Request for Qualifications (RFQ) for two parcels of Town land that will soon be available for rent. The first parcel is the field at 41A Barretts Mill Road, located at the northwest corner of Strawberry Hill Road and Barretts Mill Road, with nearly 5 acres of farmable land. The second parcel of land is in West Concord off Harrington Avenue, acquired by the Town in 2011 and last actively cultivated in 2004. The farmable area of land at this parcel is about 2 acres. A new community garden will also be located on this site adjacent to the farmable area. Responses to the RFQ are expected in January. Interested farmers should contact the Division of Natural Resources with questions.

Projects Commencing: Staff held a number of pre-construction meetings this week, including: construction of a garage and other landscape amenities at 129 Everett Street; driveway realignment and other site improvements at the Concord Country Club; demolition of a single family house at 577 Monument Street; and demolition of a single family house at 892 Fairhaven Hill Road.

Building Inspection Division

Contact: 978-318-3280

New Building Permit Record: 1,000 building permits have been issued so far this year, which sets the record for the number of permits issued in a single year. This represents a 19% increase in permitting over a year ago. This increase reflects construction for all types of work including new homes, renovations, remodeling, roofing etc.

Fenn School: Building Inspections staff met this week with Fenn School to discuss possibility of expanding the kitchen/dining area building at 516 Monument Street/Carr Road.

Planning Division

Contact: (978) 318-3290

Historical Commission December 10th meeting: The Historical Commission conducted a final review of the warrant article proposing changes to the Town's existing Demolition Delay Bylaw. The Commission had recently met with both the Select Board and the Planning Board to discuss the proposed new bylaw, and has incorporated comments from these boards into the final bylaw. The proposed Demolition Review Bylaw warrant article is expected to be submitted next week. The Commission also discussed the new Preservation Awards Program, the recent demolition of 577 Monument Street; and an update on the Archaeology Project at Barrett Mill Farm. Mr. Koh explained that the Archaeology project has finished its fall digging and Brandeis students will be analyzing their findings over the next few months. This pilot program has been very successful and members discussed how it could be continued in the future.



Department of Planning & Land Management (DPLM)
BUILDING INSPECTION • PLANNING • NATURAL RESOURCES • BOARD OF HEALTH • ZONING

Planning Division (continued)

Contact: (978) 318-3290

Community Preservation Committee (CPC) December 7th meeting: The CPC completed its project review process, voting to recommend 15 projects for a total of \$1,480,844 in CPA funding to the 2016 Annual Town Meeting. This year's recommendations include the following:

Community Housing: \$17,500 for the Regional Housing Services Program; \$120,000 for the CHDC's Affordable Housing Buy Down Program; and \$82,500 to be added to the Town's Community Housing Reserve Fund for future housing projects including the Junction Village Affordable Assisted Living Development;

Historic Preservation: \$138,250 to restore historic windows at the Emerson Umbrella building; \$225,000 to repair and restore the roadways and stone retaining walls in Sleepy Hollow Cemetery; \$40,000 for roof and drainage work at the Wheeler Harrington House; and \$12,000 to repair the original front stairs at the New Church in West Concord.

Open Space: \$36,000 to continue removing the invasive buckthorn at the Town's Old Calf Pasture and \$14,100 for the Sudbury Valley Trustees and Concord Children's Center's proposal to remove invasive plantings from Gowings Swamp.

Open Space and Recreation: \$125,000 to complete the 100% design of the Bruce Freeman Rail Trail and \$166,000 to remediate erosion on Town lands surrounding White Pond.

Recreation: \$50,000 for the Concord Rotary Club proposal to create a USS Concord Bell Memorial in Concord Center; \$24,494 to install new drinking fountains in six of Concord's playing fields; and \$150,000 to construct a natural multi-purpose playing field in Phase III of the CCHS Playing Field Project.

In addition to the above, the CPC also voted to set aside \$250,000 for future land acquisition projects and another \$30,000 for staff and technical assistance. The CPC is now working on their warrant article for Town Meeting and will address potential project conditions at their next meeting in January.

Bruce Freeman Rail Trail (BFRT): Letters were sent to Derby Street residents on Monday to inform them of a proposed invasive species control project to remove Norway Maples from the former railroad right-of-way between the Asabet River and Main Street and invite people to a site walk on December 11th. This work, proposed by MassDOT landscaping staff, would be done as part of the BFRT construction project. New native trees would be planted to replace the trees removed and to provide screening.

Planning Board meeting of December 8th: The Planning Board heard a presentation by the development team for the Millbrook Tarry Market proposal and continued discussion on the application, requesting additional information and clarification on many different items identified in the Town Planner's report. The Applicant's consultant has requested to continue discussion with the Planning Board to the January 26, 2016 meeting. The Board continued discussion of a potential Zoning Bylaw amendment to allow combined business/residence use in the Limited Business District #2 (59 Walden Street). The Board also discussed the potential Floor Area Ratio (FAR) Zoning Bylaw for the residential districts and whether to apply the FAR to all residential districts. Members of the Historical Commission met with the Board to discuss the latest draft of the Demolition Review Bylaw.

Board of Appeals meeting of December 10th: The Board granted a Special Permit for the reconstruction, extension and alteration of a dwelling on a nonconforming lot at 583 Old Bedford Road with a condition that the height of the new dwelling be reduced by 4 feet. The Board also granted a Sign Variance to National Aviation Academy of New England at 130 Baker Avenue Extension. The Board heard an appeal of the issuance of a building permit to reconstruct a carriage house in a different location on the lot and enlarge it by 50% at 1419 Main Street. The public hearing was continued to December 17th to request Town Counsel's opinion on matters related to Section 7.1.5 of the Zoning Bylaw.

Concord Country Club pre-construction meeting: Town Planner Elizabeth Hughes held a pre-construction meeting with Town staff and the development team for the Concord Country Club at the site to review the construction of the additional paddle court and the various conditions of approval for the Site Plan. The contractor has installed all of the required erosion control measures and intends to begin tree clearing this week.



CONCORD PUBLIC WORKS (CPW)
ADMINISTRATION • ENGINEERING • HIGHWAY & GROUNDS • WATER & SEWER

Contact: (978) 318-3206

Public Drainage System Maintenance

CPW Highway Division crews with assistance from a MCI work crews completed a fall clean up of the drainage swale around Annursnac Hill Road. Crews worked several days removing leaves and other debris from the swale to ensure it is functioning properly. The Department's catch basin cleaning program has been completed for the season and the truck-mounted clam shell cleaning equipment utilized to remove sediment and debris from catch basins has been removed from the designated truck which now allows for the installation of a salt spreader to be used for winter operations.

Fall Maintenance and Recreational Field Projects

CPW Grounds Division crews continue to benefit from the recent above average temperatures. The fall leaf clean up has been completed and crews are now returning to various locations to make one final pass so the areas are as clean as possible before winter. Grounds Division Crews have also been able to continue their recent infield maintenance and improvement activities. Most recently, infield maintenance work has been completed at the softball field at Emerson Field. Over 800 square feet of sod was removed in transition areas between the infield clay and turf grass and new sod was installed once the areas were leveled. These maintenance efforts will continue as weather permits.

Christmas Tree & Styrofoam Collection

The 755 Walden Street compost site will be open the first two Saturdays in January (January 2nd & 9th) from 9am-3pm for Christmas tree & Polystyrene collection. In addition, the compost site will also be open for Christmas tree collection on Friday, January 8th from 9-3.

Holiday Trash/Recycling Collection Schedule

On Christmas and New Year's week, Monday - Thursday collection will occur as usual for curbside subscribers. There will be a one-day delay in collection for subscribers on the Friday route, with Friday's collection occurring on Saturday. Subscribers are asked to have all items at the curb by 7 A.M.

Remember to follow the Town of Concord on social media to get official updates on all things Concord, such as traffic updates, road closures, changes in service, events in Town, and more!



[@Concord_MA](https://twitter.com/Concord_MA)



facebook.com/ConcordMass