

Annual Statement

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· **OF THE FINANCIAL CONDITION**
· **OF THE CONCORD RETIREMENT BOARD**
· **TO THE PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION**
· **FOR THE YEAR ENDED 12/31/2012**
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Annual Statement for the Year Ended December 31, 2012 of the conditions and Affairs of the Concord Retirement Board.

Organized Under the Laws of the Commonwealth of Massachusetts to the Public Employee Retirement Administration Commission.

Date of Certificate 03/27/1941

Effective Date 07/01/1941

ADMINISTRATION OFFICE

P.O.Box 535, 22 Monument Square
Street & Number

Concord, MA 01742-0535
City/Town, State and Zip Code

(978) 318-3066
Telephone Number

We, the undersigned, members of the Concord Retirement Board certify under penalties of perjury, that that we are the official board members of said retirement system, and that on the thirty-first date of December last, all of the herein-described assets were the absolute property of said retirement system, free and clear from any liens or claims thereon, except as stated, and the following statements, with the schedules and explanations therein contained, annexed, or referred to, are a full and correct exhibit of all of the assets, liabilities, income and disbursements, changes in fund balances, and the conditions and affairs of said retirement system on the said thirty-first date of December last, and for the year ended on that date, according to the best of our information, knowledge, and belief respectively.

Board Of Retirement

Ex-Officio Member

Gail Eagan-Henry

(Name)

(Signature)

Appointed Member

Term Expires 05/29/2015

Anthony T. Logalbo

(Name)

(Signature)

Elected Member

Term Expires 10/29/2013

Peter J. Fulton (Chairperson)

(Name)

(Signature)

Elected Member

Term Expires 05/29/2014

Brian J. Whitney

(Name)

(Signature)

Member Appointed by Other Members

Term Expires 12/31/2015

Arnold D. Roth, Appointed 5th Member

(Name)

(Signature)

Investment Managers

Columbia Management

100 Federal Street, Boston, MA 02110

Frank Russell Trust Co.

900 A Street, Tacoma, WA 98402

PRIT

84 State Street, Boston, MA

Investment Consultant

None

None

Custodian

Bank of America

100 Federal Street, Boston, MA 02109

ANNUAL STATEMENT BALANCE TESTS

1. ASSET BALANCE

Assets Previous Year	94,704,818.28
Income Current Year	<u>18,262,358.46</u>
Disbursements Current Year	<u>7,127,162.32</u>
Assets Current Year	<u>105,840,014.42</u>

2. ASSET DIFFERENCE

Assets Current Year	105,840,014.42
Assets Previous Year	<u>94,704,818.28</u>
Difference	<u>11,135,196.14</u>

3. INCOME DIFFERENCE

Income Current Year	18,262,358.46
Disbursements Current Year	<u>7,127,162.32</u>
Difference	<u>11,135,196.14</u>

4. FUND CHANGE DIFFERENCE

Total Fund Change Credits Current Year	20,321,384.33
Total Fund Change Debits Current Year	<u>-9,186,188.19</u>
Difference	<u>11,135,196.14</u>

Note: The difference as a result of tests 2, 3 and 4 should be the same.

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2012.

ASSETS & LIABILITIES

	2012	2011	2010
1. 1040 Cash	3,307,159.47	2,212,059.47	1,269,538.95
2. 1100 Short Term Investments	0.00	0.00	0.00
3. 1180 Fixed Income Securities	26,618,720.24	29,708,760.93	26,727,170.80
4. 1170 Equities	0.00	0.00	0.00
5. 1101 Pooled Short Term Funds	0.00	0.00	0.00
6. 1172 Pooled Domestic Equity Funds	26,850,901.41	21,673,112.84	22,995,311.04
7. 1173 Pooled International Equity Funds	5,474,323.07	4,640,051.24	4,922,815.68
8. 1174 Pooled Global Equity Funds	0.00	0.00	0.00
9. 1181 Pooled Domestic Fixed Income Funds	0.00	0.00	0.00
10. 1182 Pooled International Fixed Income Funds	0.00	0.00	0.00
11. 1183 Pooled Global Fixed Income Funds	0.00	0.00	0.00
12. 1193 Pooled Alternative Investments	2,145,978.36	1,976,714.96	1,673,145.94
13. 1194 Pooled Real Estate Funds	4,909,850.28	2,413,056.42	2,178,740.25
14. 1195 Pooled Domestic Balanced Funds	0.00	0.00	0.00
15. 1196 Pooled International Balanced Funds	0.00	0.00	0.00
16. 1197 PRIT Absolute	0.00	0.00	0.00
17. 1198 PRIT Cash	0.00	0.00	0.00
18. 1199 PRIT Fund	36,292,601.88	31,845,825.95	31,999,737.90
19. 1550 Interest Due and Accrued	242,648.56	303,999.58	307,304.63
20. 1350 Prepaid Expenses	0.00	0.00	0.00
21. 1398 Accounts Receivable (A)	174.90	501.20	649.35
22. 1910 Land	0.00	0.00	0.00
23. 1920 Buildings	0.00	0.00	0.00
24. 1929 Accumulated Depreciation – Buildings	0.00	0.00	0.00
25. 2020 Accounts Payable (A)	(-2,343.75)	(-69,264.31)	(0.00)
TOTAL	<u>105,840,014.42</u>	<u>94,704,818.28</u>	<u>92,074,414.54</u>
FUNDS			
1. 3293 Annuity Savings Fund	25,757,015.06	24,482,322.08	23,008,871.63
2. 3294 Annuity Reserve Fund	4,809,082.42	4,700,242.33	4,432,236.95
3. 3295 Military Service Fund	4,470.25	4,465.78	6,220.44
4. 3296 Pension Fund	2,133,912.63	2,221,359.67	3,345,789.77
5. 3298 Expense Fund	0.00	0.00	0.00
6. 3297 Pension Reserve Fund	73,135,534.06	63,296,428.42	61,281,295.75
TOTAL ASSETS AT MARKET VALUE	<u>105,840,014.42</u>	<u>94,704,818.28</u>	<u>92,074,414.54</u>

(A) Specific details for Accounts Receivable and Accounts Payable are to be disclosed on Schedule A

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2012.

	Balance Dec. 31 Prior year	Receipts	Interfund Transfers	Disbursements	Balance Dec.31 Current Year
Annuity Savings Fund	24,482,322.08	2,877,737.19	-1,018,602.17	-584,442.04	25,757,015.06
Annuity Reserve Fund	4,700,242.33	139,392.67	880,041.87	-910,594.45	4,809,082.42
Pension Fund	2,221,359.67	3,701,882.44	1,178,984.00	-4,968,313.48	2,133,912.63
Military Service Fund	4,465.78	4.47	0.00	0.00	4,470.25
Expense Fund	0.00	663,812.35	0.00	-663,812.35	0.00
Pension Reserve Fund	63,296,428.42	10,879,529.34	-1,040,423.70	0.00	73,135,534.06
Total All Funds	94,704,818.28	18,262,358.46	- 0 -	-7,127,162.32	105,840,014.42

List below all transfers:

Xfer from	<u>Annuity Reserve Fund</u>	to	<u>Annuity Savings Fund</u>	in the amt of	<u>1,279.74</u>	on acct of	<u>Corr. D. Eddy's Military Fund</u>
	<u>Control Acct</u>		<u>Control Acct</u>				<u>transfer</u>
Xfer from	<u>Annuity Savings Fund</u>	to	<u>Annuity Reserve Fund</u>	in the amt of	<u>869,237.68</u>	on acct of	<u>Current year retirements</u>
	<u>Control Acct</u>		<u>Control Acct</u>				
Xfer from	<u>Annuity Savings Fund</u>	to	<u>Annuity Reserve Fund</u>	in the amt of	<u>145.05</u>	on acct of	<u>To corr. P. Macone's retirement</u>
	<u>Control Acct</u>		<u>Control Acct</u>				<u>xfr</u>
Xfer from	<u>Pension Reserve Fund</u>	to	<u>Annuity Reserve Fund</u>	in the amt of	<u>8,921.93</u>	on acct of	<u>To account for ARF interest per</u>
	<u>Control Acct</u>		<u>Control Acct</u>				<u>auditor</u>
Xfer from	<u>Pension Reserve Fund</u>	to	<u>Annuity Reserve Fund</u>	in the amt of	<u>1,882.27</u>	on acct of	<u>To acct for add'l ARF interest</u>
	<u>Control Acct</u>		<u>Control Acct</u>				<u>per audit</u>
Xfer from	<u>Annuity Savings Fund</u>	to	<u>Pension Reserve Fund</u>	in the amt of	<u>148,174.65</u>	on acct of	<u>To account for 10 year</u>
	<u>Control Acct</u>		<u>Control Acct</u>				<u>inactives</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2012.

RECEIPTS

	2012	2011	2010
1. Annuity Savings Fund:			
(a) 4891 Members' Deductions	2,490,425.89	2,361,770.36	2,277,402.90
(b) 4892 Transfers from Other Systems	315,794.96	374,048.88	201,077.81
(c) 4893 Member Make Up Payments and Redeposits	37,399.11	75,394.54	32,320.75
(d) 4900 Member Payments from Rollovers	0.00	0.00	0.00
(e) Investment Income Credited to Members' Accounts	34,117.23	81,190.14	69,614.76
Subtotal	<u>2,877,737.19</u>	<u>2,892,403.92</u>	<u>2,580,416.22</u>
2. Annuity Reserve Fund:			
(a) 4750 Recovery of Annuity from Reinstatement	0.00	0.00	0.00
(b) Investment Income Credited to Annuity Reserve Fund	139,392.67	136,044.45	132,505.77
Subtotal	<u>139,392.67</u>	<u>136,044.45</u>	<u>132,505.77</u>
3. Pension Fund:			
(a) 4898 3(8)(c) Reimbursements from Other Systems	170,681.31	145,745.95	131,052.52
(b) 4899 Received from Commonwealth for COLA & Survivor Bft	100,856.13	106,095.90	111,863.98
(c) 4894 Pension Fund Appropriation	3,430,345.00	3,352,832.00	3,226,582.00
(d) 4840 Workers Compensation Settlement	0.00	0.00	0.00
(e) 4751 Recovery of Pension from Reinstatement	0.00	0.00	0.00
(f) 4841 Recovery of 91A Overearnings	0.00	0.00	0.00
Subtotal	<u>3,701,882.44</u>	<u>3,604,673.85</u>	<u>3,469,498.50</u>
4. Military Service Fund:			
(a) 4890 Contributions Received from Municipality	0.00	0.00	0.00
(b) Investment Income Credited	4.47	12.44	18.61
Subtotal	<u>4.47</u>	<u>12.44</u>	<u>18.61</u>
5. Expense Fund:			
(a) 4896 Expense Fund Appropriation	0.00	0.00	0.00
(b) Investment Income Credited to Expense Fund	663,812.35	609,220.03	551,652.25
Subtotal	<u>663,812.35</u>	<u>609,220.03</u>	<u>551,652.25</u>
6. Pension Reserve Fund:			
(a) 4897 Federal Grant Reimbursement	0.00	0.00	0.00
(b) 4895 Pension Reserve Appropriation	0.00	0.00	0.00
(c) 4822 Interest Not Refunded	4,444.48	4,630.42	1,339.13
(d) 4825 Miscellaneous Income	0.00	0.00	379.34
(e) Excess Investment Income	10,875,084.86	2,044,132.73	9,381,142.17
Subtotal	<u>10,879,529.34</u>	<u>2,048,763.15</u>	<u>9,382,860.64</u>
TOTAL RECEIPTS	<u>18,262,358.46</u>	<u>9,291,117.84</u>	<u>16,116,951.99</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2012.

DISBURSEMENTS

	2012	2011	2010
1. Annuity Savings Fund:			
(a) 5757 Refunds to Members	214,239.43	380,106.45	219,898.55
(b) 5756 Transfers to Other Systems	370,202.61	84,187.05	132,971.53
Subtotal	<u>584,442.04</u>	<u>464,293.50</u>	<u>352,870.08</u>
2. Annuity Reserve Fund:			
(a) 5750 Annuities Paid	895,133.74	822,369.18	770,420.24
(b) 5759 Option B Refunds	15,460.71	35,727.44	92,668.98
Subtotal	<u>910,594.45</u>	<u>858,096.62</u>	<u>863,089.22</u>
3. Pension Fund:			
(a) 5751 Pensions Paid	4,728,414.88	4,402,805.57	4,287,410.35
Regular Pension Payments	3,818,180.73	3,595,279.88	3,392,296.02
Survivorship Payments	106,848.76	104,336.48	97,211.07
Ordinary Disability Payments	99,278.12	98,350.32	96,173.28
Accidental Disability Payments	520,945.99	527,487.65	558,794.34
Accidental Death Payments	160,976.40	161,622.26	120,320.76
Section 101 Benefits	22,184.88	21,824.88	22,614.88
(b) 5755 3(8)(c) Reimbursements To Other Systems	239,898.60	220,202.48	210,075.86
(c) 5752 COLAs Paid	0.00	106,095.90	0.00
(d) 5753 Chapter 389 Beneficiary Increase Paid	0.00	0.00	0.00
Subtotal	<u>4,968,313.48</u>	<u>4,729,103.95</u>	<u>4,497,486.21</u>
4. Military Service Fund:			
(a) 4890 Return to Municipality for Members who Withdrew Funds	0.00	0.00	0.00
Subtotal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
5. Expense Fund:			
(a) 5118 Board Member Stipend	0.00	0.00	0.00
(b) 5119 Salaries	77,669.60	72,201.86	66,401.97
(c) 5304 Management Fees	456,115.85	425,579.14	383,099.78
(d) 5305 Custodial Fees	0.00	0.00	0.00
(e) 5307 Investment Consultant Fees	0.00	0.00	0.00
(f) 5308 Legal Expenses	2,343.75	5,908.12	1,511.25
(g) 5309 Medical Expenses	0.00	0.00	0.00
(h) 5310 Fiduciary Insurance	3,695.00	3,737.00	3,538.00
(i) 5311 Service Contracts	16,785.00	15,986.00	15,225.00
(j) 5312 Rent Expense	0.00	0.00	2,683.01
(k) 5315 Professional Services	21,198.12	7,475.00	15,300.00
(l) 5320 Education And Training	3,420.00	1,620.00	2,383.48
(m) 5589 Administrative Expenses	79,330.84	74,530.94	60,325.83
(n) 5599 Furniture and Equipment	754.56	0.00	0.00
(o) 5719 Travel	2,499.63	2,181.97	1,183.93
(p) 5829 Depreciation Expense: Building	0.00	0.00	0.00
Subtotal	<u>663,812.35</u>	<u>609,220.03</u>	<u>551,652.25</u>
TOTAL DISBURSEMENTS	<u>7,127,162.32</u>	<u>6,660,714.10</u>	<u>6,265,097.76</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2012.

INVESTMENT INCOME

Investment Income received from:	<u>2012</u>	<u>2011</u>	<u>2010</u>
(a) Cash (from Schedule 1)	6,275.63	4,588.04	4,154.76
(b) Short Term Investments (from Schedule 2)	0.00	0.00	0.00
(c) Fixed Income Securities (from Schedules 3A and 3C)	1,237,276.94	1,306,825.51	1,364,422.75
(d) Equities (from Schedules 4A and 4C)	0.00	0.00	0.00
(e) Pooled Funds (from Schedule 5)	1,750,044.28	1,471,710.53	1,182,714.81
(f) Commission Recapture	0.00	0.00	0.00
4821 TOTAL INVESTMENT INCOME	<u>2,993,596.85</u>	<u>2,783,124.08</u>	<u>2,551,292.32</u>
Plus:			
4884 Realized Gains (Profits)	2,276,637.63	2,179,606.52	1,163,533.73
4886 Unrealized Gains (Increase in Market Value)	13,237,675.23	11,102,628.04	17,123,892.36
1550 Interest Due & Accrued on Fixed Income Securities at End Of Current Year	<u>242,648.56</u>	<u>303,999.58</u>	<u>307,304.63</u>
Less:			
4823 Paid Accrued Interest on Fixed Income Securities	29,906.49	28,871.25	29,608.53
4885 Realized Losses	70,125.65	108,679.39	100,889.99
4887 Unrealized Losses (Decrease in Market Value)	6,634,114.97	13,053,903.16	10,554,626.33
1550 Interest Due and Accrued on Fixed Income Securities Prior Year	<u>303,999.58</u>	<u>307,304.63</u>	<u>325,964.63</u>
NET INVESTMENT INCOME	<u>11,712,411.58</u>	<u>2,870,599.79</u>	<u>10,134,933.56</u>
Income required:			
Annuity Savings Fund (from Supplementary Schedule)	34,117.23	81,190.14	69,614.76
Annuity Reserve Fund	139,392.67	136,044.45	132,505.77
Expense Fund	663,812.35	609,220.03	551,652.25
Military Service Fund	4.47	12.44	18.61
TOTAL INCOME REQUIRED	<u>837,326.72</u>	<u>826,467.06</u>	<u>753,791.39</u>
Net Investment Income	11,712,411.58	2,870,599.79	10,134,933.56
Less Income Required	837,326.72	826,467.06	753,791.39
EXCESS INCOME TO PENSION RESERVE FUND	<u>10,875,084.86</u>	<u>2,044,132.73</u>	<u>9,381,142.17</u>

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2012.

MEMBERSHIP FOR CURRENT YEAR

ACTIVE MEMBERS	Group 1	Group 2 & 4	TOTAL
Active Membership, Dec. 31st, Previous Year	415	79	494
Inactive Membership, Dec. 31st, Previous Year	105	2	107
Enrolled During Current Year	44	4	48
Transfers Between Groups	0	0	0
Reinstatements of Disabled Members	0	0	0
SUBTOTAL	44	4	48
Deduct:			
Death	0	0	0
Withdrawals	41	1	42
Retirements	13	1	14
SUBTOTAL	54	2	56
Active Membership, Dec. 31st, Current Year	415	81	496
Inactive Membership, Dec. 31st, Current Year	95	2	97

RETIRED MEMBERS, BENEFICIARIES & SURVIVORS

Retired, Beneficiary and Survivor Membership, Dec. 31st, Previous Year	195	66	261
Retirements During the Year			
Superannuation	12	1	13
Ordinary Disability	0	1	1
Accidental Disability	0	1	1
Termination Retirement Allowance	0	0	0
Beneficiary of Deceased Retiree	0	0	0
Survivor Benefits from Active Membership	1	0	1
SUBTOTAL	13	3	16
Deduct:			
Deaths of Retired Members	8	1	9
Termination of Survivor Benefits	0	1	1
Reinstatements of Disabled Pensions	0	0	0
SUBTOTAL	8	2	10
Retired Membership, Dec. 31st, Current Year			
Superannuation	182	41	223
Ordinary Disability	3	4	7
Accidental Disability	5	13	18
Termination	0	0	0
Beneficiaries from Accidental Deaths	0	6	6
Beneficiaries from Section 100	0	0	0
Beneficiaries from Section 101	0	1	1
Beneficiaries under Option C	3	1	4
Option (D) Survivor Allowance	7	1	8
Section 12B Survivor Allowance	0	0	0
Total Retired, Beneficiary and Survivor Membership, Dec. 31st, Current Year	200	67	267
TOTAL MEMBERSHIP			
Active, Inactive, Retired, Beneficiary and Survivor, Dec. 31st, Current Year	710	150	860

Annual Statement of the Concord Retirement Board for the Year Ended December 31, 2012.

Schedule A: Detail of Accounts Receivable and Accounts Payable

Accounts Receivable	Amount	Original Date
4891 Members Deductions	0.00	
4892 Transfers From Other Systems	0.00	
4893 Member Make Up Payments and Redeposits	0.00	
4900 Member Payments from Rollovers	0.00	
4898 3(8)(c) Reimbursements from Other Systems	0.00	
4899 Received from Commonwealth for COLA and Survivor Benefits	0.00	
4884 Realized Gain on Sale of Investments	0.00	
4894 Pension Fund Appropriation (Current Fiscal Year)	0.00	
4894 Pension Fund Appropriation (Previous Fiscal Year)	0.00	
4890 Contributions Received from Municipality on Account of Military Service	0.00	
4897 Federal Grant Reimbursement	0.00	
4895 Pension Reserve Appropriation	0.00	
Investments Sold But Funds Not Received (list individually)		
Overpayment to retiree ins. (C. Riley)	174.90	12/31/2012
	0.00	
	0.00	
	0.00	
TOTAL RECEIVABLES	174.90	
Accounts Payable		
5757 Refunds to Members	0.00	
5756 Transfers to Other Systems	0.00	
5750 Annuities Paid	0.00	
5759 Option B Refund	0.00	
5751 Pensions Paid	0.00	
5755 3(8)(c) Reimbursements to Other Systems	0.00	
5752 COLAs Paid	0.00	
5753 Chapter 389 Beneficiary Increase Paid	0.00	
4885 Realized Loss on Sale of Investments	0.00	
4890 Return to Municipality for Members Who Withdrew Their Funds	0.00	
5118 Board Members' Stipend	0.00	
5119 Salaries	0.00	
5304 Management Fees	0.00	
5305 Custodial Fees	0.00	
5307 Investment Consultant Fees	0.00	
5308 Legal Expenses	2,343.75	12/31/2012
5309 Medical Expenses	0.00	
5310 Fiduciary Insurance	0.00	
5311 Service Contracts	0.00	
5312 Rent Expense	0.00	
5315 Professional Services Expense	0.00	
5589 Administrative Expenses	0.00	
5599 Furniture and Equipment	0.00	
5719 Travel	0.00	
Investments Purchased But Not Paid For (list individually)		
	0.00	
	0.00	
	0.00	
TOTAL PAYABLES	2,343.75	