

Town Manager's Report

Tuesday, August 20, 2013

To: Board of Selectmen
From: Christopher Whelan, Town Manager

Following are some of the matters reported on this week by various Town Departments:

FIRE

Station 1 Renovation: Installation of the vehicle exhaust system at Station 1 is complete.

Sprinkler repair bid documents were opened. One bidder submitted a bid. CFD staff are assessing the bid and will have a recommendation to the Town Manager soon.

The Public Safety generator project kick-off meeting was held last week. The contractor is planning a September start.

LIBRARY

Special Collections News: Leslie Wilson, Curator of Special Collections, is nearing completion of processing and describing the Beecher, Bartram, and related family papers. Conni Manoli-Skocay is finalizing the biographical section of the finding aid for the collections.

Leslie Wilson is also in the process of proofreading a copy of her essay on Emerson portraits for the forthcoming Cambridge University Press volume, *Ralph Waldo Emerson in Context* and will spend the next few days proofreading.

Sherry Litwack, Marcy Eckel, Di Clymer, Melissa Saalfeld, and Leslie Wilson met on Monday to begin planning the Monroe Society, a support group for Special Collections, and to discuss the launch of the society at the November 8 opening of "The Munroes of Lexington and Concord."

Wi-Fi Improvements: Caroline Nie, Technical Services Coordinator, is working with the company, Atrion to configure CFPL's WiFi firewall to reduce lease time in an effort to improve the current Wi-Fi user experience and maximize use of this resource.

July statistics for the Express Lane self-checkout at the Main Library total 11,229. This figure represents an increase of 2,536 over June 2013 totals.

Recruitment Update: CFPL is currently interviewing candidates for the open Library Page position. The successful candidate will work primarily in the children's and teen areas and will serve as a back-up to the adult circulation area in the event of staff shortages.

Services: The Reference Department assisted 20 patrons with PC related questions. Many expressed gratitude to the library for making this technology available. 15 patrons without library cards used guest cards last week.

Concert at Fowler: Ed Morgan, children's musician, performed a concert at Fowler last Friday for 35 people.

POLICE

Operational Services: On Tuesday, August 13, Officer Young and Officer Moore responded to a South Street residence for a report of domestic violence. Officers conducted their investigation and arrested a male subject at the scene. During their investigation officers learned that the subject under arrest might be in possession of firearms illegally. Officers, along with Detective Shea, obtained a search warrant for the residence and located two unregistered handguns. The suspect was charged with illegal possession of the firearms and failure to surrender the firearms (as a condition of a restraining order that was issued), in addition to charges stemming from the original domestic violence call.

On Wednesday August 14, Officer Toumayan responded to Barrett's Mill Road for a motor vehicle collision. Upon arrival Officer Toumayan learned that there was only one vehicle involved. Officer Toumayan also learned that the operator was not properly licensed. A report was filed on the crash and the operator was summonsed to court for operating without a license.

On Sunday August 18, Officer Young and Officer Moore responded to the area of Main Street in front of Colonial Stores for a report of a domestic disturbance. Officers located the male and female involved and determined, based on eye witness information, that the female had been screaming and swinging her arms at the male subject. Officers concluded that that female was the aggressor and she was placed under arrest. She was transported to the Station where she was processed and charged with assault and battery as well as disorderly conduct.

Community Services: On Saturday August 17, Officer Burgess responded to Cambridge / Boston as part of the NEMLEC Motorcycle Unit to assist in a benefit charity ride for fallen Officer Sean Collier of MIT. The ride began at MIT and culminated at the State House for a memorial service for Collier and other fallen police officers.

PUBLIC WORKS

51 Laws Brook Road: Bids were received during the week of August 16 for the "green" demolition of the residential structure at 51 Laws Brook Road, using sustainable materials reuse and recycling practices. The low bid is within the project budget and a contract is

expected to be awarded this week. Work to remove the structure, foundation and driveway is expected to begin during the first week of September.