

COMMUNITY PRESERVATION COMMITTEE

Public Meeting and Hearing Minutes

November 12, 2019

7:00 P.M.

First Floor Conference Room

141 Keyes Road

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Community Preservation Committee held a public meeting and hearing in the Second Floor Conference Room at 141 Keyes Road, starting at 7:00 P.M. Committee members John Cratsley, Tom Kearns, Peter Ward, Hester Schnipper, Judy Zaunbrecher, Paul Grasso, Nancy Nelson, Diane Proctor and Burton Flint were present.

The Chair called the meeting to order at 7:02 pm.

Everyone at the meeting introduced themselves and stated which board or committee they were the designee.

Review of Voting Process

Mr. Cratsley explained his conflict of interest conversation with the State Ethics Commission. He noted that he does not have a financial interest in any of the projects, but that there was the possible appearance of a conflict due to his wife's submission of a CPA application so he will continue to recuse himself from the recommendation discussion and voting on how to allocate funding. Mr. Kearns will step in as Acting Chair.

Ms. Nelson stated that she spoke to the State Ethics Commission and it was determined that she does not need to recuse herself from the discussion on the Buttrick's Mansion CPA application because she is the former Superintendent of the Minute Man National Historic Park. She noted that she can be fair and impartial and has submitted a disclosure form to the Town Clerk.

Ms. Proctor and Mr. Grasso noted they have also submitted a disclosure form. Mr. Ward has also submitted a disclosure form.

Review of Current Applications and New Materials Received

The Committee proceeded to review all of the updates and new materials submitted by applicants.

Updated on State and/or Local Funding Increases

Mr. Cratsley summarized the State Trust Fund distribution and noted there was no update on any surplus funding, which may be available in early December.

(Mr. Flint arrived at 7:30 p.m.)

Other Business – Approval of Minutes

COMMUNITY PRESERVATION COMMITTEE

A Committee member noted an extra space on page 1. Ms. Zaunbrecher moved to approved the minutes of October 15, 2019 as amended. Ms. Nelson seconded with all voting in favor.

Mr. Cratsley recused himself and left the meeting.

Discussion of Potential Recommendations

The Committee discussed having the RHSO and staff & technical services application on a consent list and discussed what the minimum 10% of funding for the three categories will be - \$171,541.60.

The Committee reviewed the Select Board's priority list and discussed projects with prior year funding that has not been spent. The Committee discussed projects that bank funding over a number of years versus projects that are able to be funded and completed.

The Committee proceeded to discuss the Gerow project, Warner's pond, Emerson Field, Assabet River Bridge, White Pond Beach, Commonwealth Ave Housing, Masonic Lodge, First Parish, Holy Family, Buttrick Gardens Hardscaping, and Minute Man ARC's Outdoor Oasis Recreation Park.

The Committee determined it was inclined to fund the following projects as fully as possible: Commonwealth Avenue, Buttrick Gardens Hardscaping, Assabet River Pedestrian Bridge, Minute Man ARC's Outdoor Oasis Recreation Park, Warner's Pond Dredging, Gerow Park, RHSO and Staff & Technical Services for a total of \$1,810,000. The Committee discussed not funding the Holy Family or Masonic application. The Committee indicated that they would have been more supportive of an application for a Historic Structures Report for the Corinthian Lodge.

With no further discussion, Mr. Ward moved to adjourn the meeting at 9:35 p.m. Ms. Zaunbrecher seconded with all voting in favor.

Respectfully submitted,

Heather Gill
Senior Planner

Minutes Approved on: 11-19-2019

Secretary