



MEETING MINUTES

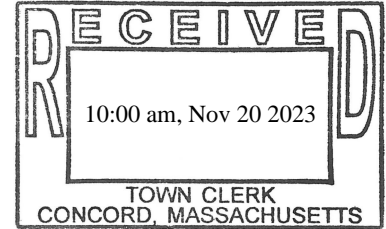
*Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Permanent Monument Subcommittee of the Concord250 Executive Committee was held in the Conference Room of the Concord Free Public Library, 129 Main Street on October 26, 2023.*

**Present:** Betsy Levinson, Robert Gross, Tooey Rogers, Anita Tekle

**Absent:** Amy Beamer, Ha Richmond, Hilary Taylor

**Call to Order:** 6:05 pm, Chair Betsy Levinson called the meeting to order

Approved the minutes of the September 7, 2023 meeting



**Initial Review of Grant Requests**

The deadline for all 2024 grant requests was October 17. The Council has 48 grant requests (up from 33 last year) which includes 11 outstanding requests from 2023. Anita and Betsy have taken a deep dive into the request and compared preliminary notes on how many requests were Concord-specific and what the total dollar amounts for these requests are. These will be verified at the November 16<sup>th</sup> meeting. Our budget is \$14,369 which cover roughly half of the requests received.

Discussion continued concerning the qualifications of specific requests and Anita read the MCC guidelines for making requests (attached below). There are five requests that clearly do not meet those guidelines. Anita will contact the applicants to advise them and help them reapply if they are able. This approach is recommended by the MCC.

**Grantee Reception**

The CCC had its first grantee reception last year at the graciously donated Concord Art garden. The MCC states clearly that local cultural councils can use up to 20% of their budget for such receptions. This year we will begin work on our reception which will include funding and payment for the use a venue. Bob asked how the Concord Historical Committee handled their receptions.

**Additional Funding**

Betsy stated that the CCC will ask the town for more money. She will be meeting with the Town Accountant to pursue this initiative.

**Additional Members**

There was a brief discussion of adding additional members to the CCC – we can have up to 15 members on the Council. No action is recommended at this time.

**Upcoming Meetings**

The following dates were agreed upon for Fall 2023 meetings:

- Thursday, November 16, 6:00 pm
- Thursday, December 7, 6:00 pm

Betsy will reserve a room for the meetings and confirm the location with the group.

Respectfully submitted,

Tooey Rogers  
Clerk to the Concord Cultural Council

## Sonnet 73

By William Shakespeare

That time of year thou mayst in me behold  
When yellow leaves, or none, or few, do hang  
Upon those boughs which shake against the cold,  
Bare ruin'd choirs, where late the sweet birds sang.  
In me thou see'st the twilight of such day  
As after sunset fadeth in the west,  
Which by and by black night doth take away,  
Death's second self, that seals up all in rest.  
In me thou see'st the glowing of such fire  
That on the ashes of his youth doth lie,  
As the death-bed whereon it must expire,  
Consum'd with that which it was nourish'd by.  
This thou perceiv'st, which makes thy love more strong,  
To love that well which thou must leave ere long.

## Attachement: MCC Priorities and Guidelines

### **Council Priorities**

Get more information about council priorities from our [local guidelines document](#).

All applications and supplemental materials must be submitted online. No paper applications will be accepted.

Programs in music, dance, visual arts, poetry, literature, drama, the humanities and scientific interpretation for all age groups will be considered. Capital expenditures will be considered. Applications for programs that are normally funded by the town budget will not be considered. An applicant who has been funded for 3 successive years will have lower priority in the 4th year.

Priority is given to applicants who live or work in in Concord and who offer programs and presentations that specifically benefit a wide range of audiences in the Concord community.

We encourage applications for programs in the surrounding area if they would benefit Concord residents as well as other communities.

Priority is given to programs that have a proven track record or expectation of attracting or benefiting a large number of participants.

Level of Support: The Council does not fully fund any project. To demonstrate that your project is not dependent solely on Concord funding, you must specify other sources of financial support in the budget section of the application. All requests for full funding will be denied.

For examples of the range of programs that have received grants in previous years, please visit the Town of Concord website's Local Cultural Council page under Boards and Committees.

### **Council Guidelines**

The Concord Cultural Council supports community cultural projects through its two grant programs:

- 1). The Council awards grants to local organizations that adhere to the Massachusetts Cultural Council guidelines as well as the local Concord Cultural Council guidelines. Local and regional artists and arts organizations are eligible to apply for grants. The Council places priority on new initiatives and gives preference to artists and events that benefit Concord.
- 2). The Council awards Field Trip Grants to school groups as ticket subsidies to attend cultural events.

All applications for grants from the Concord Cultural Council must meet the following guidelines:

Applications will be accepted ONLINE ONLY. The online form is available at (<https://massculturalcouncil.smartsimple.com>). Supplemental materials should also be submitted through the online application. Please note that no paper applications will be accepted.

Level of Support: Applicants may apply for partial funding only and must demonstrate other sources of support.

Local Priority: Preference is given to applicants who live or work in Concord, and who offer programs and presentations that specifically benefit a wide range of audiences in the Concord community.

Handicap Accessibility: Activities must take place in a handicap accessible facility.

Qualifications: Applicants must demonstrate a record of engagement in the type of activity for which funds are requested.

Program Eligibility: Programs in music, dance, visual arts, poetry, literature, drama, the humanities and scientific interpretation for all age groups will be considered. Capital expenditures will be considered. Applications for programs that are normally funded by the town budget will not be considered.

Repeat Applicants: An applicant who is funded three successive years will have lower priority in the fourth year.

Project modifications: After the grants are awarded, programs may only be modified after the Council's review.