



MEETING MINUTES

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Permanent Monument Subcommittee of the Concord250 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street on October 17, 2023.

Members Present: Gary Clayton, Christa Collins, Joe Palumbo, Polly Reeve, Tooley Rogers

Guests Present: From Sasaki Associates – Joe Hibbard and Ponnapa “Gift” Prakkamakul; Ann Clifford, Senior Planner for the Town of Concord; Lois Suarez, interested Concord citizen

Call to Order: The meeting was called to order at 9:05 AM; a quorum being present.

1. Approval of the minutes of the subcommittee meetings of August 30, September 11 and September 27, 2023 with slight amendments.
2. 250 Trees – Christa reported that the PMS CPC grant request would come before the Community Preservation Committee this evening – a Zoom meeting - and that the planning for tree planting was progressing well with more volunteers stepping forward. She also presented the updated 250 Tree mission statement for review.
3. Joe and Gift of Sasaki presented a PowerPoint of three preliminary design ideas for the reflective space formerly known as Parcel 1693, making it very clear that Sasaki is looking for PMS input and direction. Do we include an artist on the team, or seek other interpretive ways to memorialize on the reflective space? Will the memorial be an “object in space” as are almost all current Concord memorials, or a “Placemaking” memorial like the Thoreau Woods? Do we have a or abstract representation? What materials do we use? A statue or an etching on metal? How do we include interpretive information – signage, QR codes?
4. The three preliminary designs presented were: **1)** a 20’ +/- stone disc on the ground depicting key dates – like the rings of a tree - with some number of posts marking key dates and having quotes or stories from those not recognized, possibly creating a “conversation” between the past and present; **2)** a similar design, but with curved walls that tell more detailed stories, but still conveying the arc of time; and **3)** a much simpler wall near the sidewalk listing names of those not recognized.
5. Next steps: 1) Joe H. and Gift to send PMS preliminary design ideas and suggestions to contemplate before our November 7 meeting; 2) Joe P. and Tooley will research 6-8 stories, and 8-10 quote pairs to share with Sasaki; 3) PMS members will review the 250 Trees mission statement when Christa sends the updated statement; 4) Polly will send 3 amended minutes to Tooley who will submit to the Town; 5) Any PMS members who can will attend tonight’s Planning Board Zoom to support Christa’s presentation of the CPC grant request; 6) Tooley to schedule spaces for next 3 PMS meetings.

Next meetings: November 7 – 9:00-11:00 AM	Trustees Meeting Room, Concord Free Public Library
December 12 – 9:00-10:30 AM	Goodwin Forum, Concord Free Public Library
January 17 – 6:00-8:30 PM	Goodwin Forum, Concord Free Public Library

The meeting was adjourned at 10:42 AM.

Minutes respectfully submitted,
Tooley Rogers