

COMMUNITY PRESERVATION COMMITTEE

Public Meeting Minutes

September 27, 2018

7:00 P.M.

First Floor Meeting Room

141 Keyes Road

Pursuant to notice duly filed with the Town Clerk's Office, Concord's Community Preservation Committee held in the First Floor Meeting Room at 141 Keyes Road at 7:00 P.M. Committee members Terri Ackerman, Dee Ortner, Peter Ward, John Cratsley, Hester Schnipper, Judy Zaunbrecher and Melissa Saalfield were present. Senior Planner, Heather Gill was also present.

Ms. Ackerman called the meeting to order at 7:00 p.m.

Review of New Applications

The Committee briefly reviewed the fourteen applications received for CPA funding. Ms. Gill provided the committee members hard copies of each of the applications. Ms. Ackerman stated that by October 1st, they should have a better estimate of the funds available for this round. The Committee assigned the following project liaisons:

White Pond Beach Access Improvements – Terri Ackerman and John Cratsley
Gerow Recreation Area Improvements – Peter Ward and Terri Ackerman
Bruce Freeman Rail Trail – Melissa Saalfield and John Cratsley
Regional Housing Services Program – Hester Schnipper
Junction Village Assisted Living Housing – Melissa Saalfield and Hester Schnipper
Junction Village Open Space – Melissa Saalfield and Hester Schnipper
Harrington Park Master Plan – Judy Zaunbrecher and Tom Kearns
Warner's Pond Dredging Project – Judy Zaunbrecher and Burton Flint
Emerson Land Acquisition – Dee Ortner and Peter Ward
Heywood Meadow Stone Wall Extension – Judy Zaunbrecher and Melissa Saalfield
Old Calf Pasture Habitat Restoration – Judy Zaunbrecher
Expansion and Renovation of the Main Library – Tom Kearns and Dee Ortner
110 Walden Street Preservation Project – Dee Ortner and John Cratsley
Emerson Field Improvements – Peter Ward and Burton Flint

Set Site Visit Schedule

The Committee discussed the site visit schedule for Saturday, September 29th, 2018:

8:00am – Gerow Area/Warner's Pond Dredging/BFRT (369 Commonwealth Ave)

9:00am – Junction Village (6X Winthrop Street)

9:30am – Harrington Park (249 Harrington Avenue)

10:00am – White Pond (90Y Plainfield Road)

10:45am – Emerson Field (20A Stow Street)

15 min break

11:30am – Concord Free Public Library (129 Main Street)

12:00pm – Concord Home for the Aged (110 Walden Street)

12:30pm – Heywood Meadow (150 Lexington Road)

1:00pm – Emerson Land Acquisition (18 Cambridge Turnpike)

1:30pm - Old Calf Pasture (20A Lowell Road)

Commission Membership

The Committee discussed the open Treasurer position. Ms. Ortner nominated Judy Zaunbrecher for Treasurer of the Community Preservation Committee for FY19. Mr. Ward seconded the motion and ALL OTHERS VOTED IN FAVOR.

CPC Plan and General Selection Criteria

The Committee discussed the need to update the CPC Plan to reflect the new Envision Concord Long Range Plan. The Committee discussed approving a partially updated plan, with plans to completely update the plan for by next fall.

Other Business

Ms. Gill stated that the Concord Children's Center had submitted a formal request to use the remaining funds from the 2017 CPA appropriation for the removal of Black Locust saplings and sprouts that emerged following the loss of the trees in the 2016 tornado. The Committee discussed the use of the funds and agreed that it is within the scope of the original project. Ms. Zaunbrecher moved to allow the remaining \$160 to be used towards the removal of these saplings and sprouts. Ms. Ortner seconded the motion and ALL OTHERS VOTED IN FAVOR.

Ms. Gill stated that the Public Works department is requesting to use remaining Phase I funds in Phase II of the project. An email from Paul Reinhardt explains that due to an unintentional oversight, several of the Phase I invoices were charged to the Cemetery Bond issue instead of the CPA account. The DPW would like to reallocate the remaining funds to the Phase II contract. Mr. Reinhardt provided a copy of the change order requisition and purchase orders for both Phase I and Phase II. The CPC stated that they would like to Kerry Lefleur to review the change order requisition prior to them voting on the reallocation of funds.

Project Update Report

Ms. Lamplough gave a brief project update report to the Committee, letting them know which projects had invoices paid since the last CPC meeting.

Approval of Minutes

The minutes will be placed on the next meeting agenda.

Ms. Ortner moved to adjourn the meeting. Ms. Saalfield seconded the motion and ALL VOTED IN FAVOR. The meeting was adjourned at 8:37 P.M.

Respectfully submitted,
Heather Gill, Senior Planner

Minutes Approved on: 10/30/2018

Dee Ortner, Secretary