

Town of Concord
Conservation Restriction Stewardship Committee

Minutes of September 24, 2019 Meeting
141 Keyes Rd, First Floor Conference Room

Attendees: John Ferguson (Chair), Richard Higgins, Mary Ann Lippert, Neil Ryder, Art Schwope, Jane Wells, Michelle Wiggins, Delia Kaye, Natural Resources Director

Visitor: Susan Bates, Liaison to Select Board

John called the meeting to order at 3:05 pm.

1. Michelle motioned and Neil seconded the approval of the Minutes of the August meeting. The Minutes were approved.

2. Committee Work

2.1. Monitoring in progress

CR #	Name	Address	Assignee	Action/Status
21	Prendergast	114x Old Marlboro Rd	Art	Assigned at this meeting. Delia to send notification letter.
22	Emerson	39X Estabrook Rd; 25A Hugh Cargill Rd; 19A Estabrook Rd.	Richard/Michelle	Assigned at this meeting. Delia to send notification letter.
40	Christian	20Y Hugh Cargill Rd	Michelle/Richard	Assigned at this meeting. Delia to send notification letter.
112	Elm Brook	Elm Brook Way	Art/Michelle	Art working with owner to schedule visit.
116,117	Beecher	106B, 108Y Monument St; 106B Lot N Monument St	Neil	Assigned at this meeting. Delia to send notification letter.
124	Macone Farm	79 Macone Farm Rd	Mary Ann/Michelle/Jane	Delia to send notification letter.
134	Nashoba Brooks School	Strawberry Hill Rd	John/Rich	Notification letter sent. John to schedule visit. CR #134 has two parts; one temporary and one permanent. Both to be monitored.
1005	Brewster's Ridge	Monument St	John	Draft monitoring report requires more photographs. Fall visit planned.
1019	Landmark	ORNAC	Mary Ann/John	Visit performed. Report in progress

Note: First-named assignee is Leader.

2.2. Monitoring to be assigned

CR #	Name	Address	Acres	Action/Status
None				

Delia to recommend next CRs for monitoring.

2.3. BDRs in progress

CR #	Name	Address	Assignee	Action/Status
1001	Ayrshire	Ayrshire Lane	John/Mary Ann/Richard	Visited Sept 23. Report in progress.
1002	Bartkus Farm	Bartkus Farm	Mary Ann/Neil	Assigned but not started.
1027	Wright Farm	Wright Farm Rd	Art/Rich	Assigned but not started.

2.4. BDRs to be assigned

CR #	Name	Address	Acres	Action/Status
123	Macone Farm	57 Macone Farm Lane	2.3	There are three parcels. Awaiting completion of CR, which requires a survey (per Commonwealth) of the third parcel. Delia to monitor

3. Other Business

- 3.1. Delia reported that a candidate has accepted an offer for the position of Natural Resources Assistant Director and expects the process will be completed by the end of the month.
 - 3.2. A replacement candidate for John is yet to be identified.
 - 3.3. Delia distributed laminated placards inscribed “Official Town Business” for placement on vehicle dashboards during a monitoring visit.
 - 3.4. Delia will continue search for a device or an App to replace the Trimble (obsolete). Ideally the device/App will display the CR parcel and the location of the person using the device/App as well as trace the path the person during the monitoring visit.
4. The committee’s next meeting is Tuesday, October 22, 2019 at 3:00 pm in the first floor meeting room at 141 Keyes Rd.
 5. The motion to adjourn was made by Richard and seconded by Mary Ann. The meeting adjourned at 3:50 pm.

Respectfully submitted,

Art Schwope