



MEETING MINUTES

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Permanent Monument Subcommittee of the Concord250 Executive Committee was held in the Trustees Room of the Concord Free Public Library, 129 Main Street on September 11, 2023.

Members Present: Gary Clayton, Christa Collins, Joe Palumbo, Polly Reeve

Guests Present: From Sasaki Associates – Joe Hibbard, Greg Havens, and Ponnapa “Gift” Prakkamakul; Ann Clifford, Senior Planner for the Town of Concord; Mimi Graney, Economic Vitality Director for the Town of Concord; Nancy Fresella-Lee, historian and documenter

Call to Order: The meeting was called to order at 3:30 PM; a quorum being present.

1. Approval of the minutes of the August 30, 2023 meeting of the subcommittee was deferred to the following meeting.
2. Joe Hibbard of Sasaki Associates led the committee through a PowerPoint presentation that the Sasaki team had prepared for the public hearing to be held on September 27 which includes an overview of the process we have undertaken to date, the statement of purpose for the memorial, the design objectives, and an overview of the findings resulting from the comprehensive site assessment. The presentation also incorporates a summary of the landscape qualities of the site and its surroundings, as well as the significant cultural and historical events known to have taken place at or near the site. A discussion followed about how best to incorporate an examination of memorial precedents, as well as the schematic diagrams for how the space might be organized.
3. Members of the subcommittee expressed their hope that the hearing would provide a chance for the public to respond to both the various options for organizing the space, as well as our initial collection of relevant quotations that might animate the design either as inspiration or content.
4. The subcommittee and the Sasaki team agreed to finalize the presentation and the “run of show” for the public hearing, with Gary Clayton and Joe Palumbo taking the lead on behalf of the subcommittee. There will be handouts for the public which will include the statement of purpose, the design objectives, the aerial of the site, and quotations to provoke discussion.
5. Our guests offered comments for the committee’s consideration:
 - Will visitors read quotations incorporated into the landscape? It will be important to observe other sites to see how they engage visitors (i.e Brister’s Hill).
 - Indigenous people should be included in the memorial. With the proposed changes to the nearby Jethro’s Tree marker, the role of native peoples will be highlighted. A land acknowledgment should be considered.
 - The public will need to be educated about Ellen Garrison and her work.
6. The meeting was adjourned at 5:00.

Minutes respectfully submitted,

Polly Reeve



