



**Concord Housing
Development Corporation**

**CHDC Meeting Minutes
September 11, 2018
7pm 55 Church Street
West Concord**

Board Members present: Doug Bacon, James Burns, Jerry Evans, Barbara Morse, Nicole Palmer, Lee Smith, Yanni Tsitsas

Board Members not present: None

Staff: Liz Rust (RHSO)

Guests Present: Stephan Bader, Linda Escobedo

Meeting convened at 7:00pm. Meeting adjourned at 8:45pm.

1. Minutes Approval: Meeting of 8/21/18

Upon a motion duly made and seconded the Board UNANIMOUSLY (6-0)

VOTED: to approve the minutes from Regular Session of 8/21/18

2. Financial Updates – The Board reviewed the monthly financial information for August with no comments.

3. Junction Village – There is no update for the residential portion of Junction Village until Grantham is awarded funding. The Open Space portion of the project is starting, with the CHDC issuing an RFP for engineering, a review of the Junction Village Open Space Task Force members, and a recognition of the CPA request submitted by the Town for the open space construction.

4. Use of affordable funds, Black Birch II options. The board reviewed a draft position memo on how funds might be used, should article 12 of the Special Town Meeting pass. Jerry Evans recused himself from the discussion. The board voted 5-0.

Upon a motion duly made and seconded the Board 5 affirmative, and 1 abstaining

VOTED: to support Article 12 of the 2018 Special Town Meeting, and to authorize Lee Smith to revise and distribute the support memo and distribute.

5. Gerow House – Project update, no action items. The housing portion, if it goes forward, will likely be for the Concord Housing Authority, with perhaps no role for the CHDC.

6. Other Business

- Concord Housing Roundtable – Scheduled for 9/26
- APP#54 –Lee is working with Terry Rothermel

7. Follow up items:

- Insurance for land on Concord Turnpike
- Small Grant awards and agreements