

Concord Cultural Council  
Minutes  
September 04,2019

Present: Tom Martin (Chair), Terry Yanulavich, Alicia Cleary, Betsy Levinson.

Meeting called to order at 6:00 pm at Hunt Gymnasium Conference Room, Seconded by Tracy Winn.

New Business:

Tom Martin reviewed last years grant reimbursement status and discussed grant procedures.

Annual tasks were assigned:

Betsy will record minutes and will send approved minutes to Jeremy Romanul ([jromanul@concordma.gov](mailto:jromanul@concordma.gov)) and Town Clerk ([townclerk@concordma.gov](mailto:townclerk@concordma.gov)).

Alicia will tabulate applications.

Tracy will send acceptance letters.

Terry will send denial letters.

Betsy will write the press release.

Tom will write the annual report and do the weekly mailbox pick-up, as well as update the MCC and LCC websites, including posting recipients.

Moved to adjourn at 6:25 pm, seconded by Alicia Cleary.